

The Leinster School of Music and Drama

Effective Communication Grade Syllabus







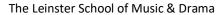
#LSMD

Established 1904

The Leinster School of Music & Drama

Effective Communication Grade Syllabus

The Leinster School of Music & Drama
Griffith College Dublin
South Circular Road
Dublin 8



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A Brief History

The Leinster School of Music and Drama was founded in September 1904 by Mr. Samuel Myerscough, Mus.B.Oxon., F.R.C.O. Miss May Cosgrave, her sister Joan Burke, and Miss May McCarron diligently carried on and expanded the school in Harcourt Street. They generously dedicated countless hours to advising and training teachers, setting high standards of quality. By the 1950s, thanks in large part to Secretary Joseph O'Neill (also a music critic for the Irish Independent), the school was conducting examinations for 3,000 candidates nationwide.

In 1984, the school relocated to new premises at 5 Upper Stephen Street and under the exceptional leadership of Director Miss Sheila Murphy, the number of centres expanded to over 300 nationwide.

In September 1998, as part of its growth and development, The Leinster School of Music and Drama formed a partnership with Griffith College Dublin. This collaboration brought together the expertise and resources of both institutions, allowing for further expansion and enhancement of the performing arts programmes. The school benefited from Griffith College's state-of-the-art facilities, including modern rehearsal spaces, performance venues, and recording studios.

In 2010, recognizing the growing demand The LSMD embarked on a new chapter by launching their QQI approved third-level Higher Diploma in Arts in Drama Education. This pioneering course focused exclusively on drama education and was the first of its kind in the country. The LSMD expanded its offerings further by introducing the Certificate in Drama Teaching (45 Credits) and Certificate in Drama Performance (20 Credits) courses. These programmes were designed to cater to both full-time and part-time students, accommodating the needs of serious drama enthusiasts who wished to pursue their studies alongside work or other commitments.

Today, The Leinster School of Music and Drama at Griffith College Dublin continues to provide comprehensive training in music and drama to students of all ages and abilities. The school offers a diverse range of programmes, including undergraduate and postgraduate degrees, diploma courses, and certificate programmes. Students receive rigorous training in their chosen disciplines, combined with practical performance opportunities and a strong focus on artistic development.

The Leinster School of Music and Drama maintains a strong connection with the professional performing arts community in Ireland and abroad. It frequently collaborates with renowned artists, guest lecturers, and industry experts, providing students with valuable networking opportunities and real-world insights. The school's graduates have gone on to establish successful careers in music, drama, teaching, and related fields, contributing to the vibrant cultural landscape of Ireland and beyond.

In conclusion, The Leinster School of Music and Drama, located within Griffith College Dublin, has a storied history spanning over a century. From its origins in 1904 to its partnership with Griffith College, the school has consistently upheld a tradition of excellence in performing arts education. Its commitment to nurturing talent and fostering artistic growth has made it a leading institution for aspiring musicians and actors in Ireland.

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Ambassador of The Leinster School of Music & Drama

Aoibhín Garrihy ALSMD, LLSMD

Aoibhín Garrihy is a graduate of The Leinster School of Music and Drama Associate Diploma and the Licentiate Diploma and was awarded an Honorary Fellowship from The LSMD in 2023. Aoibhín is an actress, speech and drama teacher, entrepreneur, and social media influencer and having graduated with a BA in Acting Studies at Trinity College Dublin in 2009, she became well known from her work in TV dramas Fair City, The Fall and on stage at The Gate Theatre. In recent years she co-founded lifestyle and wellness brand Beo, published a best-selling poetry anthology "Every Day is a Fresh Beginning - Meaningful Poems for Life" with another book due for publication in September 2023. She lives in Co Clare with her husband John and three young daughters.

Other notable Honorary Fellows of The Leinster School of Music and drama include: Anna Scher.

The Leinster School of Music & Drama – Tuition and Examinations

Established in 1904 The Leinster School of Music & Drama is now celebrating over 100 years. Its long-standing tradition both as a centre for learning and examining is stronger than ever.

Tuition

Expert individual tuition is offered in a variety of subjects:

Speech & Drama
Effective Communication
Public Speaking
Solo Acting
Group Drama

Singing and Voice Coaching Keyboard Woodwind Strings

Experienced and dedicated teachers provide excellent tuition to pupils of all ages and levels. The emphasis is on learning through enjoyment, and while exams are encouraged, they are not compulsory.

Examinations

As a national examining body, The LSMD offers grade and diploma examinations in both music and drama, as well as the Higher Diploma in Arts in Drama Education. Over 2000 music and drama teachers nationwide are teaching the school's various syllabuses and preparing students for Leinster School examinations throughout the year. Approximately 15,000 candidates are examined annually - thus the reputation of the School reaches far beyond the province in which it began almost a century ago.

General Guidance and Examination Regulations

This syllabus has been framed on modern and educational lines, and on a systematic basis of progression through the grades from Introductory to Diploma level.

The publications listed in this syllabus are suggested editions. The Leinster School of Music & Drama (LSMD) has tried to source pieces from current publications, but some texts listed may no longer be in print. If you require assistance sourcing material, please contact the Griffith College Library at 01 415 0490 or email library@griffith.ie.

Entry Forms

Entry forms, with particulars filled in and accompanied by fees, must reach The Leinster School of Music & Drama by 01 November for examinations to be held before the Christmas period; 01 February for examinations to be held before the Easter period, and 01 March for examinations to be held after the Easter period.

The right is reserved to refuse or cancel any entry in which case the examination fee will be refunded.

Exam Schedule

Examiners would like to talk to Teachers about the exam timetable etc. prior to exams. When The LSMD email your schedule, the examiner or teacher should contact each other to co-ordinate the timetable. E.g., if you have given candidate times — this is to ensure that the examinations run to the same timetable and candidates/parents times will not run behind and delays will be kept at a minimum.

A timetable must be provided by the teacher to the examiner at least two days before the exam date and should include the starting and finishing times, scheduled breaks, and lunch.

Venue

Examinations are held annually at local centres throughout Ireland. Fees are fixed on the assumption that the venue for examination will be provided by the school or teacher.

Any school or teacher presenting at least twenty candidates for examination in any one subject in any one subject may secure a local centre for that subject. Those presenting fewer than twenty candidates may obtain a centre by paying the equivalent to the fees of twenty candidates, or alternatively can send their candidates to the nearest existing centre.

Exam rooms should be clean, warm, and well lit. A table, chair and socket (for the examiner's laptop if required) should be provided in venues. Noise levels outside the exam room should be kept to a minimum.

Visiting Other Centres

When candidates are visiting another centre for exams it is requested that the candidate arrives fully prepared. The candidate's teacher should inform The LSMD of this change, and in turn they will contact the examiner.

Illness

If through illness a candidate is unable to attend the examination at the appointed time, re-entry will be allowed for the same grade on payment of a transfer fee of €5, or for a higher grade on payment of the difference in fees plus a transfer fee of €5.

Candidates who have been in contact with an infectious illness must not be presented for examination unless they are out of quarantine.

Report Cards

The examiners will make a report on work presented. This report will have the candidates' marks and a general assessment. This report will be sent to the candidate following the examination and should act as a guideline for both teachers and candidates.

Please allow 3 – 4 weeks for the processing of exam results, especially at busy times of the year. The LSMD will do their best to expediate all results on a first come, first served basis. Exams held after mid-May may not have results returned before the end of the school year.

Responsibility is not accepted for loss of report cards after dispatch by An Post. Where cards have been lost, the total marks obtained, but not their details, will be supplied on application. The candidates and the teacher must accept the examiner's decision regarding each candidate unconditionally.

Marks

Maximum marks awarded in all grades and subjects are 100. In Grade 3 and above, a medal will be awarded to candidates gaining 95 marks.

Schedule of Maximum Marks	
First Class Honours	85 – 100 Marks
Honours	80 – 84 Marks
Pass with Merit	75 – 74 Marks
Pass	65 – 74 Marks

Age Requirements

Ages listed in the syllabus are a guide and should be seen as a minimum requirement. For older Grades (6-10), teachers should use their discretion when entering a new candidate for exams. They should look at previous experience/completed grades with other Speech & Drama boards, when choosing the starting grade. Teachers may choose appropriate selections for candidates who come to the exam system as mature candidates and entre for the junior Speech & Drama grades.

Duration of Recitals

Candidates may combine shorter and longer pieces in their performance programmes to stay inside the allotted time. Candidates should make sure that their performances are long enough to provide them with the best chance to exhibit the necessary skills. To ensure that there is enough time to finish all remaining components of the exam, the examiner may urge a candidate to move on to their next task and shorten an extended performance piece.

Prompting

All pieces must be known off by heard unless otherwise stated. Examiners will prompt where necessary, if provided with a copy of the candidates' pieces. The mark awarded will reflect the extent to which prompting is required.

Role Gender

Candidates can perform male or female roles regardless of their gender identification.

Staging and Costumes

Costumes and props are not necessary for performance and candidates will not gain marks for these. If a candidate must set up and strike any furniture or props, this must be done within the allotted time for the exam grade. Although using costumes is not required, candidates who do so should take care to avoid having to change into them between portions of the exam.

Notes

Effective Communication Grade Syllabus

About

Effective speaking is a critical skill that can significantly impact a person's personal and professional life. Whether they are communicating in front of a large audience or having a one on one conversation, being able to express themselves clearly and confidently can make all the difference.

The Effective Communication Grade Syllabus is designed to provide candidates with the tools and techniques they need to become a more effective speaker. The LSMD syllabus covers a range of topics, including public speaking, communication skills, conversation skills and presentation skills, and it is suitable for anyone who wants to improve their ability to speak effectively.

Throughout this syllabus, candidates will learn about the key elements of effective speaking, such as voice control, body language, and audience engagement. They will also learn how to structure their presentations, develop persuasive arguments, and handle difficult questions from the listener.

The Effective Communication Grade Syllabus is designed to be both comprehensive and accessible, and it is suitable for anyone who wants to improve their speaking skills, regardless of their experience level. Whether they are a seasoned speaker looking to refine their skills or a beginner who's just starting out, our syllabus has something to offer.

The LSMD encourages candidates to dive into this syllabus and explore the various topics and techniques that it covers. By doing so, they will be well on their way to becoming a more confident and effective speaker, and they'll be able to communicate their ideas with greater clarity and impact.

Notes for Teachers

1. Presentation

Candidates will be marked on how they initially address the examiner and on written or visual work presented in the examination. It is expected that all work be legible. Neat hand written work will be accepted and candidates will not lose marks for this.

2. Prepared Conversations

The candidate should practice holding a conversation with their teacher. The candidate should introduce their topic first and then should expect the questions to follow e.g. What did you do for your last birthday? Tell me all about your siblings?

3. Practical Speaking

Practical speaking is a crucial aspect of effective communication. It involves using clear, concise, and straightforward language to convey your message in a way that is easy for the listener to understand. The examiner will be looking for candidates to use these key skills:-

- Gentle Eye Contact
- Open Facial Expression
- < Warm Tone
- Suitable Rate
- Relaxed Physicality

4. Comprehension

Reading comprehension refers to the ability to understand, analyse, and interpret written text accurately and effectively and deliver it aloud to the listener. The Q&A after involves the examiner asking the candidate a series of questions about a given text or passage to assess the candidate's understanding of it. The questions are asked to determine the reader's comprehension of specific details, main ideas, themes, or to promote critical thinking skills such as surmise, analysis, and evaluation.

5. Persuasive Speech

This type of speech is aimed at persuading the audience to adopt the speaker's point of view or take a specific action. The goal is to convince the audience that the speaker's opinion or recommendation is valid and beneficial. Persuasive speeches are often used in political campaigns, marketing, and advocacy.

6. Procedural Speech

This type of informative speech aims to teach the audience how to do something, step-by-step. The purpose of a procedural speech is to provide clear and concise instructions so that the audience can successfully complete a task or achieve a goal. Some common examples of procedural speeches include how to cook a meal, how to change a tire, or how to assemble a piece of furniture.

7. Pitch Speech

A pitch speech for a student council position is a speech that outlines your qualifications, goals, and vision for the role you are running for. This speech is designed to persuade fellow students to vote for the candidate and elect them to the position.

8. Special Occasion Speech

A social speech is a type of speech that is given in a social setting, such as at a wedding, a graduation party, or a dinner. The purpose of a social speech is to entertain, inspire, or engage the audience in a light-hearted and informal manner.

9. Impromptu Talk

Candidates will be expected to deliver an impromptu talk on a topic given to the candidates at the examination. The examiner is looking for the candidates' ability to communicate on a subject they have not had time to prepare. The examiner will be examining the candidates on their spontaneity and their ability to respond to a title and develop a talk on the spot. 3 minutes preparation time will be given to candidates during the examination to gather their thoughts.

10. Questions

In grades in communication candidates will be expected to answer a variety of questions relating to any area covered in the examination.

INTRODUCTORY GRADE

Exam Duration: 7 Minutes

Candidates must be overyears of age.

Schedule of Maximum Marks	
Presentation	10
Prepared Conversation	40
Practical Speaking	40
Questions	10

Presentation	Notes
Candidates will be expected to formally present and conduct themselves in a manner that is appropriate to their grade.	
Prepared Conversation	Notes
Candidates will be expected to engage in a short conversation led by the examiner about a memorable event.	The candidate may choose to sit or stand.
Candidates can choose one of the following:	Max Time: 1 Minute 30 Seconds
1. A Birthday Party	
2. A Sibling	
3. A Holiday	
The candidate should practice holding a conversation with their teacher. The candidat introduce their topic first and then should expect the questions to follow. E.g. What did your last birthday? Tell me all about your siblings?	
Practical Speaking	Notes
Candidates will be expected to give a speech about a small object or picture they bring into the exam room.	The candidate should stand.
	Max Time: 2 Minutes
The examiner will then engage the candidate in further conversation to gather more information.	N
Questions	Notes
Candidates should be prepared to hold a short conversation with the examiner about the	

selections chosen for their examination. A thorough knowledge of their selections is expected.

Exam Duration: 10 Minutes

Schedule of Maximum Marks	
Presentation	10
Prepared Conversation	20
Practical Speaking	30
Listening Comprehension	20
Questions	20

Presentation	Notes
Candidates will be expected to formally present and conduct themselves in a manner that is appropriate to their grade.	
Prepared Conversation	Notes
Candidates will be expected to engage in a conversation led by the examiner. Candidates can choose one of the following:	The candidate may choose to sit or stand. Max Time: 2 Minutes
 School Friends Favorite Animal/Pet 	
The candidate should practice holding a conversation with their teacher. The candida introduce their topic first and then should expect the questions to follow.	
Practical Speaking	Notes
Practical Speaking Candidates will be expected to give a speech about their <u>favourite toy/game</u> . Candidates can bring the item into the exam room.	The candidate should stand.
Candidates will be expected to give a speech about their favourite toy/game . Candidates can	
Candidates will be expected to give a speech about their <u>favourite toy/game</u> . Candidates can bring the item into the exam room. The examiner will then engage the candidate in further conversation to gather more	The candidate should stand.
Candidates will be expected to give a speech about their favourite toy/game . Candidates can bring the item into the exam room. The examiner will then engage the candidate in further conversation to gather more information.	The candidate should stand. Max Time:3 Minutes
Candidates will be expected to give a speech about their favourite toy/game . Candidates can bring the item into the exam room. The examiner will then engage the candidate in further conversation to gather more information. Listening Comprehension The examiner will read a short, age appropriate, comprehension/prose piece to the candidate.	The candidate should stand. Max Time:3 Minutes

Exam Duration: 10 Minutes

Schedule of Maximum Marks	
Presentation	10
Prepared Conversation	20
Practical Speaking	30
Comprehension	20
Questions	20

Presentation	Notes
Candidates will be expected to formally present and conduct themselves in a manner that is appropriate to their grade.	
Prepared Conversation	Notes
Candidates will be expected to engage in a conversation led by the examiner. Candidates can choose one of the following: 1. Homework 2. School Uniform 3. Pocket Money The candidate should practice holding a conversation with their teacher. The candida introduce their topic fiasible then should expect the questions to follow.	The candidate may choose to sit or stand. Max Time: 2 Minutes
Practical Speaking	Notes
Candidates will be expected to give a speech about their <u>favourite book</u> and rate it out of 5. The candidate should bring the book into the exam room. The examiner will then engage the candidate in further conversation to gather more information. The examiner will be looking for candidates to use their key skills associtiated fective communication: Gentle Eye Contact.	The candidate should stand. Max Time: 3 Minutes
Comprehension	Notes
Candidates will be expected to prepare $2-3$ pages from a suitable novel. The examiner will choose a page for the candidate to read in the exam room. The examiner will then ask the candidate three questions about the extract.	Marks will be awarded for reading aloud techniques and ability to fluently answer questions.
Questions	Notes
Candidates should be prepared to hold a short conversation with the examiner about the selections chosen for their examination. A thorough knowledge of their selections is expected.	

Exam Duration: 12 Minutes

Schedule of Maximum Marks	
Presentation	10
Prepared Conversation	20
Practical Speaking	30
Comprehension	20
Questions	20

Presentation	Notes
Candidates will be expected to formally present and conduct themselves in a manner that is appropriate to their grade.	
Prepared Conversation	Notes
Candidates will be expected to engage in a conversation led by the examiner.	The candidate may choose to sit or stand.
Candidates can choose one of the following:	NA T' 284' I
 If I had any superpower, what would it be? If I had one wish, what would it be? What would I take to a desert island? 	Max Time: 3 Minutes
The candidate should practice holding paversation with their teacher. The candidate shintroduce their topic first and then should expect the questions to follow.	
Practical Speaking	Notes
Candidates will be expected to give a speech about their <u>favourite movie</u> and rate it out of 5. The candidate should bring a picture of the movie into the exam room. The examiner will then engage the candidate in further conversation to gather more information. Cue cards are permitted but are only to be used for reference and not to be read from. Overuse of cards will incur a penalty. The examiner will be looking for candidates to use their key skills associated with communication: Gentle Eye Contact; Open Facial Expression.	
Comprehension	Notes
Candidates will be expected to prepare 3 – 4 pages from a suitable novel. The examiner will choose a page for the candidate to read in the exam room. The examiner will then ask the candidate four questions about the extract.	Marks will be awarded for reading aloud techniques and ability to fluently answer questions.
Questions	Notes
Candidates should be prepared to hold a short conversation with the examiner about the selections chosen for their examination. A thorough knowledge of their selections is expected.	

Exam Duration: 15 Minutes

Schedule of Maximum Marks	
Presentation	10
Prepared Conversation	20
Practical Speaking	30
Comprehension	20
Questions	20

Presentation	Notes
Candidates will be expected to formally present and conduct themselves in a manner that is appropriate to their grade.	
Prepared Conversation	Notes
Candidates will be expected to engage in a conversation led by the examiner.	The candidate may choose to sit or stand.
Candidates can choose one of the following:	Mary Times 2 Minutes
 Making a restaurant reservation. Making a dental appointment. Canceling an activity for e.g. unable to make sports training or speech & drama lessons. 	Max Time: 3 Minutes
The candidate should practice holding a conversation with their teacher. The should introduce their topic first and then should expect the questions to follow.	
Practical Speaking	Notes
Candidates will be expected to give a speech about their 'someone I admire'. The candidate can bring a picture of the person into the exam room. The examiner will then engage the candidate in further conversation to gather more information. Cue cards are permitted but are only to be used for reference and not to be read from. Overuse of cards will incur a penalty.	The candidate should stand. Max Time: 4 Minutes Seconds
The examiner will be looking for candidates to use their key skills associated with communication: Gentle Eye Contact; Open Facial Expression, Warm Tone.	
Comprehension	Notes
Candidates will be expected to prepare 4 – 6 pages from a suitable novel. The examiner will choose a page for the candidate to read in the exam room. The examiner will then ask the candidate four questions about the extract.	Marks will be awarded for reading aloud techniques and ability to fluently answer questions.
Questions	Notes
Candidates should be prepared to hold a short conversation with the examiner about the selections chosen for their examination. A thorough knowledge of their selections is expected.	

Exam Duration: 15 Minutes

Candidates must be over years of age.

Schedule of Maximum Marks		
Presentation 10		
Prepared Conversation	20	
Persuasive Speech	30	
Comprehension	20	
Questions	20	

Presentation	Notes
Candidates will be expected to formally present and conduct themselves in a manner that is appropriate to their grade.	
Prepared Conversation	Notes
Candidates will be expected to bring an object or item (this could also be a memory) into the exam room and detail to the examiner why this is of great importance to them. This should not be a device.	The candidate may choose to sit or stand.
The examiner will engage the candidate in a discussion to gather further information.	Max Time: 3 Minute30 Seconds
The candidate should practice holding a conversation with their teacher. That <i>cash dula</i> introduce their topic first and then should expect the questions to follow.	
Persuasive Speech	Notes
Candidates will be expected to give a Persuasive Speech to the examiner from the list below:	The candidate should stand.
This type of speech is aimed at persuading the listener to adopt the speaker's point of view or take a specific action. The goal is to convince the listener that the speaker's opinion or recommendation is valid and beneficial.	Max Time: 4 Minutes 30 Second
 Animals do not belong in the zoo. The environment is in real danger. Homework should be optional for students. 	
The examiner will then engage the candidate in further conversation to gather more information.	
Cue cards/visual aids are permitted but are only to be used for reference and not to be read from. Overuse of cards will incur a penalty.	
The examiner will be looking for candidates to use their key skills associated with communication: Gentle Eye Contact;eOpFacial ExpressionNarm Tone, Suitable Rate.	
Comprehension	Notes
Candidates will be expected to bring a suitable novel or prescribed school novel into the exam room. The examiner will choose a page for the candidate to read in the exam room. The examiner will then ask the candidate a series of questions about the extract.	Marks will be awarded for reading aloud techniques and ability to fluently answer questions.
Questions	Notes
Candidates should be prepared to hold a short conversation with the examiner about the	

selections chosen for their examination. A thorough knowledge of their selections is expected.

Exam Duration: 15 Minutes

Schedule of Maximum Marks		
Presentation 10		
Prepared Conversation	20	
Procedural Speech	30	
Comprehension	20	
Questions 20		

Presentation	Notes
Candidates will be expected to formally present and conduct themselves in a manner that is appropriate to their grade.	
Prepared Conversation	Notes
Candidates will be expected to deliver a current news story or historical event as if for radio, TV, or podcast to the examiner.	The candidate may choose to sit or stand.
Cue cards are permitted but are only to be used for reference and not to be read from. Overuse of cards will incur a penalty.	Max Time:4 Minutes
The examiner will engage the candidate in a discussion to gather further information.	
Procedural Speech	Notes
Candidates will be expected to teach the examiner <u>a new skill</u> .	The candidate should stand.
The candidate must explain to the examiner how to do something. E.g. a hobby they engage in themselves.	Max Time: 5 Minutes
 The instructions must be clear and logical. The candidate may bring items in to help with their instructions. 	
The examiner will then engage the candidate in further conversation to gather more information.	
Cue cards/visual aids are permitted but are only to be used for reference and not to be read from. Overuse of cards will incur a penalty.	
The examiner will be looking for candidates to use kthyeiskills associated with effection communication: Gentle Eye Contact; Open Facial Expression, Warm Tone, Suitable Relaxed Physicality.	
Comprehension	Notes
Candidates will be expected to bring a suitable novel or prescribed school novel into the exam room. The examiner will choose a page for the candidate to read in the exam room. The examiner will then ask the candidate a series of questions about the extract.	Marks will be awarded for reading aloud techniques and ability to fluently answer questions.
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Questions	Notes
Candidates should be prepared to hold a short conversation with the examiner about the selections chosen for their examination. A thorough knowledge of their selections is expected.	

Exam Duration: 17 Minutes

Schedule of Maximum Marks		
Presentation	10	
Prepared Conversation	20	
Pitch Speech	30	
Comprehension	20	
Questions	20	

Presentation	Notes
Candidates will be expected to formally present and conduct themselves in a manner that is appropriate to their grade.	
Prepared Conversation	Notes
Candidates will be expected to engage in a conversation led by the examiner. Candidates can choose one of the following topics:	The candidate may choose to sit or stand.
How would you make this world a better place?What will life be like in 2050?The place of creativity in education.	Max Time:5 Minutes
The examiner will engage the candidate in a discussion to gather further information.	
Pitch Speech	Notes
Candidates will be expected to give a pitch speech for a Student Council position. They must demonstrate to the examiner the following: What qualities they would bring to the position. Why other students should vote for them. What campaign promises they would make. The examiner will then engage the candidate in further conversation to gather more information. Cue cards/visual aids are permitted but are only to be used for reference and not to be read from. Overuse of cards will incur a penalty. The examiner will *\varphi looking for candidates to use their key skills associated with examiner communication: Gentle Eye Contact; Open Facial Expression, Warm Tothabl&uRate,	The candidate should stand. Max Time: 6 Minutes
Relaxed Physicality, Expressive Hands.	
Comprehension	Notes
Candidates will be expected to bring a suitable novel or prescribed school novel into the exam room. The examiner will choose a page for the candidate to read in the exam room. The examiner will then ask the candidate a series of questions about the extract.	Marks will be awarded for reading aloud techniques and ability to fluently answer questions.
Questions	Notes
Candidates should be prepared to hold a short conversation with the examiner about the selections chosen for their examination. A thorough knowledge of their selections is expected.	

Exam Duration: 20 Minutes

Schedule of Maximum Marks		
Presentation	10	
Prepared Conversation	20	
Special Occasion Speech	30	
Impromptu Talk	20	
Questions	20	

Presentation	Notes
Candidates will be expected to formally present and conduct themselves in a manner that is appropriate to their grade.	
Prepared Conversation	Notes
Candidates will be expected to engage in a conversation with the examiner about an issue or topic of concern/interest that the candidate feels strongly. Areas of discussion can include but are not limited to the following: Environmental Education Arts Sports The examiner will engage the candidate in a discussion to gather further information.	The candidate may choose to sit or stand. Max Time: 5 Minutes
The examiner will engage the candidate in a discussion to gather further information.	
Special Occasion Speech	Notes
Candidates will be expected to give a <u>special occasion speech</u> for a personal event. Candidates must indicate the nature of the occasion and who their intended listeners are. The examiner will then engage the candidate in further conversation to gather more information. Cue cards/visual aids are permitted but are only to be used for reference and not to be read from. Overuse of cards will incur a penalty. The examiner will be looking for candidates to use their key skills associated with communication: Gentle Eye Contact; Open Facial Expressivamm Tone, Suitable Rate Relaxed Physicality, Expressive Hands.	
Impromptu Talk	Notes
Candidates will be expected to deliver a short impromptu talk. The examiner will choose one of the following titles in the exam room. The candidate will be given time to prepare.	Preparation Time: 2 Minutes Max Delivery Time: 3 Minutes
Questions	Notes
Candidates should be prepared to hold a short conversation with the examiner about the selections chosen for their examination. A thorough knowledge of their selections is expected.	Notes

CERTIFICATE GRADE

Exam Duration: 30 Minutes

Schedule of Maximum Marks		
Presentation	10	
Practical Speaking	40	
Impromptu Talk	20	
Comprehension	20	
Questions	20	

Presentation	Notes
Candidates will be expected to formally present and conduct themselves in a manner that is appropriate to their grade.	
Prepared Conversation	Notes
Candidates will be expected to devise and present a programme consisting of $\underline{\text{two prepared}}$ $\underline{\text{talks}}$.	The candidate may choose to sit or stand.
 A practical talk for e.g. a procedural speech. Conversation based for e.g. social issue. 	Max Time:10Minutes
Cue cards/visual aids are permitted but are only to be used for reference and not to be read from. Overuse of cards will incur a penalty.	
The examiner will engage the candidate in a discussion to gather further information.	
Impromptu Talk	Notes
Candidates will be expected to deliver a short talk based on a topical news item. Candidates may choose a topic from below. The candidate will be given time to prepare.	Prep Time: 3 Minutes MaxSpeaking Time: 3Minutes
 Environmental Education Arts Sports 	
Cue cards/visual aids are permitted but are only to be used for reference and not to be read from. Overuse of cards will incur a penalty.	
The examiner will engage the candidate in a discussion to gather further information.	
Comprehension	Notes
Candidates will be given a recent broadsheet newspaper. They will be asked to read aloud a selection from the chosen page to the examiner. Time will be given in the exam room to prepare.	Preparaton Time: 2 Minutes Max Delivery Time: 3 Minutes
The examiner will then ask the candidate a series of questions about the extract.	
Questions	Notes
Candidates should be prepared to hold a short conversation with the examiner about the selections chosen for their examination. A thorough knowledge of their selections is expected.	

Notes

Notes

Recommended Reading List

Subject	Book Title	Author
Poetry/Literature	The Making of a Poem	A Norton
	How to Read and Why	Harold Bloom
	The Secret Life of Poems : A Poetry Primer	Tom Paulin
	Reading Poetry : An Introduction	Tom Furniss & Michael Bath
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Subject	Book Title	Author
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- Ismd.ie
- **+35314150466/7**
- leinster.school@griffith.ie
- Griffith College Dublin, South Circular Road, Dublin 8.



