



**GRIFFITH COLLEGE GRADUATION**  
**7<sup>th</sup>, 8<sup>th</sup> & 9<sup>th</sup> November 2023**

**Graduate Guidelines & Checklist**

# Graduation Schedule

Griffith Conference Centre, South Circular Road, Dublin 8.

## **CEREMONY A1: Tuesday, 07<sup>TH</sup> NOVEMBER 2023**

**TIME: 10.30AM – 12.30pm**

### **Apprenticeships**

- HCHSP - Higher Certificate in Healthcare Support Practice

### **Graduate Business School**

- PDIBM - Postgraduate Diploma in International Business Management
- MSCIB - Master of Science in International Business Management
- MBAIB - MBA in International Business
- PDIBL - Postgraduate Diploma in Science
- MSIBL - MSc in International Business and Law
- MSPSM - Master of Science in Procurement and Supply Chain Management

### **Law**

- PGDIH - Postgraduate Diploma in Arts in International Human Rights Law
- LLMIH - Master of Laws in International Human Rights Law (LLM)
- LLMIC - Master of Laws in International Commercial Law (LLM)
- PGDIL - Postgraduate Diploma in Arts in International Law
- LLMIL - Master of Laws in International Law (LLM)
- LLBH - Bachelor of Laws (Hons)
- CIM - Certificate in Mediation
- DLSP - Diploma in Legal Studies and Practice
- CLP - Certificate in Legal Practice
- CLS - Certificate in Legal Studies

## **CEREMONY A2: Tuesday, 07<sup>TH</sup> NOVEMBER 2023**

**TIME: 3:00PM – 5:00PM**

### **Graduate Business School**

- PDAFM - Postgraduate Diploma in Science in Accounting and Finance Management
- MSCAF - Master of Science in Accounting & Finance Management
- CLGT - Certificate in Law and Governance for Trustees
- CPII - Certificate in Pensions, Insurance and Investment
- HDPM - Higher Diploma in Pensions Management
- CSCCM - Certificate in Strategic Collaboration and Coordination for Modern Methods of Construction

## **CEREMONY B1: Wednesday, 08<sup>TH</sup> NOVEMBER 2023**

**TIME: 10:30AM – 12:30PM**

### **Innopharma Pharmaceutical Science**

- PGDPT - Postgraduate Diploma in Pharmaceutical Business & Technology
- MSCPT - Master of Science in Pharmaceutical Business & Technology

### **Teaching & Learning**

- CELD - Certificate in Education; Learning and Development
- PDELD - Postgraduate Diploma in Arts in Education, Learning and Development
- MAELD - Master of Arts in Education; Learning and Development

## **CEREMONY B2: Wednesday, 08<sup>TH</sup> NOVEMBER 2023**

**TIME: 3:00PM – 5:00PM**

### **Engineering**

- BEISE - Bachelor of Engineering in Industrial and Systems Engineering

### **Innopharma Pharmaceutical Science**

- BAPBO - Bachelor of Arts in Pharmaceutical Business Operations
- BAPBH - BA (Hons) in Pharmaceutical Business Operations
- CRCLS - Clinical Research Coordination for the Life Science Sector
- CRRML - Clinical Research and Regulatory Management for the Life Science Sector
- CSAMS - Certificate in Science in Advanced Manufacturing Strategy (Life Science)
- PGMDDT - Postgraduate Diploma in Science in Medical Device Technology & Business
- PGDDT - Postgraduate Diploma in Science in Digital Transformation (Life Science)
- MSCDT - Master of Science in Digital Transformation (Life Science)

### **Leinster School of Music and Drama**

- LSM - Drama Associate Diploma
- LSM - Licentiate Diploma
- LSM - Honorary Fellowship
- LSM - Music Examination (Professional Diploma for Teachers)
- CDE - Certificate in Drama Education
- HDDE - Higher Diploma in Drama Education

### **Pulse**

- CA - Certificate in Animation
- BAA - Bachelor of Arts in Animation
- CMPG - Certificate in Music Production for Games
- BAMPH - Bachelor of Arts (Hons) in Music Production
- BAAMT - Bachelor of Arts (Hons) in Audio and Music Technology

# **CEREMONY B3: Wednesday, 08<sup>TH</sup> NOVEMBER 2023**

**TIME: 6:30PM – 8:30PM**

## **Business**

- BABO - Bachelor of Arts in Business
- BAMO - Bachelor of Arts in Marketing
- BAMH - Bachelor of Arts (Hons) in Business Studies (Marketing)
- BABHM - Bachelor of Arts (Honours) in Business (Marketing)
- BABSH - Bachelor of Arts (Hons) in Business Studies
- BABH - Bachelor of Arts (Honours) in Business
- BAAFH - Bachelor of Arts (Hons) in Accounting and Finance

## **Corporate Training**

- CHRHG - Certificate in Applied Human Resource Management for Irish Hotels and Guesthouses

## **Griffith College - Institute of Commercial Management**

- Diploma in Business Management (ICM)
- Diploma in Human Resource Management (ICM)

## **CEREMONY C1: Thursday, 09<sup>TH</sup> NOVEMBER 2023**

**TIME: 10:30AM – 12:30PM**

### **Computing Science**

- HCC - Higher Certificate in Science in Computing
- BSCO - Bachelor of Science in Computing
- BSCH - Bachelor of Science (Hons) in Computing Science
- HDC - Higher Diploma in Science in Computing
- PGDC - Postgraduate Diploma in Science in Computing
- MSCC - Master of Science in Computing
- PGDBD - Postgraduate Diploma in Science in Big Data Management and Analytics
- MSCBD - Master of Science in Big Data Management and Analytics
- PDIDM - Postgraduate Diploma in Science in Interactive Digital Media
- MSIDM - Master of Science in Interactive Digital Media

## **CEREMONY C2: Thursday, 09<sup>TH</sup> NOVEMBER 2023**

**TIME: 3:00PM – 5:00PM**

### **Design**

- CAD - Certificate in Art and Design
- DID - Diploma in Design
- CBIMG - Certificate in Building Information Modelling (BIM) and Graphic Illustration
- BAIDO - Bachelor of Arts in Interior Design
- BAIAH - Bachelor of Arts (Hons) in Interior Architecture
- BAGCH - Bachelor of Arts (Hons) in Graphic Communication Design
- BAFDO - Bachelor of Arts in Fashion Design
- BAFDH - Bachelor of Arts (Hons) in Fashion Design

### **Dublin Design Institute**

### **Journalism & Media Communications**

- BAC - Bachelors of Arts in Communications
- BACMH - Bachelor of Arts (Hons) in Communications and Media Production
- PGDJ - Postgraduate Diploma in Arts in Journalism and Media Communications
- MAJ - Master of Arts in Journalism & Media Communications
- MAJPR - Master in Arts in Journalism and Public Relations
- MATRJ - Master of Arts in TV and Radio Journalism
- PDTSC - Postgraduate Diploma in Arts in Trust, Safety and Content Moderation Management

### **Creative Arts & Screen Media**

- CDCIG - Certificate in Digital Cinematography and Image Grading
- CPM - Certificate in Photography
- BAPO - Bachelor of Arts in Photographic Media
- CSP - Certificate in Screen Production
- BAFTP - BA in Film and Television Production

## Venue:

Griffith Conference Centre, Griffith College, South Circular Road, Dublin 8.

Eircode: D08V04N

## Timing:

You are requested to **arrive on campus at least 60 minutes prior** to the commencement time of your ceremony. This is to allow sufficient time to facilitate robing, photography, seating of guests and preparation for the academic procession.

You must be in the academic line, which is located in **the AF Building** 30 minutes prior to the commencement of the ceremony. This is to ensure that you are in the correct order when called to receive your parchment.

**Important:** Whilst every effort will be made to accommodate a late arrival, once the ceremony commences, we may not be in a position to include you in the ceremony and therefore, you will be conferred in absentia.

## Parking

Limited parking spaces are available in the grounds of the college. These are located in the zones indicated on the college map, included at the end of this guideline. Additional paid parking is available on the roads close to the College.

## Academic Robes

Academic robes are compulsory attire at graduation ceremonies. On arrival, you will be directed towards the robing area, which is located in the **Design Bunker (DS002)**. The robing company will then ensure that you are gowned in the appropriate academic robes.

You will be provided 2 guest tickets once you check in and collect your robe. Please ensure you give your tickets to your guests before they enter the Auditorium.

All queries regarding robing should be sent to **[info@armstrongandoxford.com](mailto:info@armstrongandoxford.com)**.

## Ticketed Guests

Whilst you prepare for your graduation, your invited guests should make their way into the Auditorium, which is located on the 2nd floor of the AF building. All guests must produce tickets to gain entry to the auditorium. For those guests who are bringing small children, a seated area will be reserved to facilitate the storage of prams and buggies. This area will have easy access to an exit.

## Photography

Lafayette Photography are the official photographers for Griffith College and have been authorised to take graduation photographs on the day of graduation.

If you wish to have personal photographs taken by Lafayette, it is advisable to pre-book your photography at <https://www.lafayette.ie/>.

All queries regarding Photography should be sent to [info@lafayette.ie](mailto:info@lafayette.ie)

## Guest with Special Needs

If you or any of your guests have special needs please inform us at [graduation@griffith.ie](mailto:graduation@griffith.ie).

Please inform us as early as possible and in advance of your ceremony. Note that all guests must have a ticket to gain entry to the Auditorium.

## Academic Procession

Once you have been robed, **please make your way to the AF building (this will be signposted on the day for you). You should arrive no later than 30 minutes prior to the commencement of your ceremony.**

Please note that guests are not permitted to accompany graduands into this area.

Once you have been placed in line, please do not leave your position as it may result in you receiving the wrong parchment. If you leave the line-up room you will not be permitted to re-enter and will be conferred in absentia.

## The Ceremony

In preparation for the President presenting you with your parchment, you will be asked to queue together with all Graduands in your row and join the conferring group.

The President of the College will present your parchment to you and a photograph will be taken. You will then continue to the end of the platform and return to your seat.

At the end of the ceremony you will be led from the Auditorium to a room where group photographs will be taken to commemorate your special occasion. After this, you are free to join your guests for refreshments in Urban Square (restaurant below Auditorium) and enjoy the rest of your special day.

## Final Checklists

Having carefully read these guidelines, please use this checklist as a handy reference on the Conferring Day.

### In Advance:

- Ensure that you have confirmed your attendance and robing with Armstrong and Oxford ([click here](#)).
- Pre-book your official photographs ([www.lafayette.ie](http://www.lafayette.ie)).

**Note:** If you have not already pre-booked your robes and photographs you can pay for them on the day of your graduation, although we would encourage you to order your robes before the graduation if possible.

### On the Day:

- Dress Code: **formal attire**
- Ensure that you leave enough time for the journey and arrive early (at least 60 min before the ceremony).
- Please remember to collect your tickets when collecting your gown on the day of your ceremony.
- Please ensure to give the tickets to your guests, prior commencement of your ceremony.
- Auditorium will be open to guests 45 minutes in advance of commencement your ceremony.
- Please notify your guests of the seating restrictions i.e. buggies etc.
- Guests with young children must ensure that they are supervised at all times.
- Once robed, please make your way to the LINEUP ROOM (follow signposts).



# Campus Map

