CHILD SAFEGUARDING RISK ASSESSMENT

GRIFFITH INSTITUTE OF LANGUAGE

FEBRUARY 2025

GRIFFITH COLLEGE CORK
Wellington Rd, Cork, Ireland

Griffith Institute of Language: Written Risk Assessment

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of Griffith Institute of Language

1.0 Griffith Institute of Language Activities

- Group Teaching;
- Group Examining;
- Classroom Teaching;
- Daily Arrival and Dismissal of Pupils;
- Social outings;
- Online teaching;
- Use of Toilet area in Griffith College Cork Campus;
- Care of children with special educational needs;
- Care of vulnerable adult students;
- Training of school personnel in child protection matters;
- Prevention and dealing with bullying amongst pupil;
- Recruitment of school personnel including:
    - English Language Teachers
    - Business, Economics and Accounting Teachers
    - Science and Maths Teachers
    - Office staff
    - Invigilators
- After school use of college premises by other organisations;
- Use of Griffith College Cork premises by other organisations during hours of teaching and examining;
- Use of video/photography/other media to record school events.

2.0 Griffith Institute of Language has identified the following risk of harm in respect of its activities: -

- Risk of harm due to:
    - Incidents not being reported properly and promptly by Griffith Institute of Language;
    - bullying of a child;
    - inadequate supervision of a child in school;
    - inappropriate relationship/communications between child and another child or adult;
    - inadequate code of behaviour

- Risk of child being harmed:
    - in Griffith Institute of Language by a member of school personnel;
    - in Griffith Institute of Language by volunteer or visitors to the school;
    - In Accommodation;

- Risk of harm caused by member of Griffith Institute of Language personnel:
    - Communicating with pupils in inappropriate manner via social media, texting, digital device or other manner;
    - Accessing/circulating inappropriate material via social media, texting, digital device or other manner.

3.0 Griffith Institute of Language has the following procedures in place to address the risks of harm identified in this assessment: -

- All Griffith Institute of Language personnel are provided with a copy of the school's *Child Safeguarding Statement;* personnel sign these indicating they have read and understand – available here

- The *Child Protection Procedures for Primary and Post – Primary Schools 2017* are made available to all Griffith Institute of Language personnel; personnel sign these indicating they have read and understand - available here

- *The Griffith College staff code of conduct* guidelines are made available to all Griffith Institute of Language personnel; personnel sign these indicating they have read and understand. A copy of these guidelines are available from the Griffith College HR department.

- Griffith Institute of Language personnel are required to adhere to the *Child Protection Procedures for Primary and Post – Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015 - available here*

- Griffith Institute of Language (Griffith College) has a Health and Safety policy – available here

- Griffith Institute of Language adheres to the requirements of the Garda Vetting legislation and relevant Department of Education & Skills circulars in relation to recruitment and Garda Vetting.

- Griffith Institute of Language complies with the agreed disciplinary procedures for teaching staff – this can be located by all Griffith College staff through this link .

- Griffith Institute of Language students must reside in approved Griffith College accommodation

- Griffith Institute of Language students must provide a copy of their external and approved guardianship providers who are compliant with all statutory regulations and procedures. This provider must be a member of the Association of Guardianship Providers in Ireland (AGPI) and / or the Association for the Education and Guardianship of International Students (AEGIS) i.e. the governing body of guardianship organisations in the UK.

- Griffith Institute of Language:

    - Has provided each member of school staff and new staff with a copy of the school's *Child Safeguarding Statement, Child Safeguarding Risk Assessment, Child Protection Guidelines for teachers and staff code of conduct.*

    - Ensures that all staff has access to and have read the *Child Protection Procedures for Primary and Post-Primary Schools 2017 & Children First Act 2015*

    - All staff must complete the Children first eLearning programme and provide confirmation of same. The Tusla online training is available on; http://www.tusla.ie/children-first/children-first-e-learning-programme

    - Ensures all staff are Garda vetted by/via the Griffith Institute of Language.

    - Encourages management and all staff to avail of relevant training;

    - Maintains records of all staff and management training.

    - The Designated Liaison person must complete and confirm completion of relevant *Designated Liaison Person* training.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of "harm" as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, Griffith College has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment has been completed by the Board of Management on Wednesday, 05 February 2025

It shall be reviewed as part of the college's annual review of its Child Safeguarding Statement.

Signed: Ronan Fenelon

Date: 05/02/2025

Board of Management

Signed: Noel Daly Date: 13/02/2025

Griffith College Cork , Head of Campus

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This risk assessment has been completed by the Board of Management on Wednesday DD/MM/YYYY

It shall be reviewed as part of the college's annual review of its Child Safeguarding Statement.

Signed Date 5th February 2025.
Board of Management

Signed: Date 13 February 2025
Griffith College Cork, Head of Campus
(Deputy)