GRIFFITH COLLEGE
– 50 YEARS OF EXCELLENCE: 1974 TO 2024 –

Student Handbook







GRIFFITH COLLEGE
COLÁISTE UÍ GHRÍOFA

2026-2027

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President's Note

Welcome to Griffith College



PRESIDENT
PROF. DIARMUID A. HEGARTY

I am delighted to welcome you to Griffith College as you begin the new academic year. By choosing Griffith College, you are becoming part of a vibrant, diverse, and ambitious learning community with campuses in Dublin, Cork, and Limerick, and a strong network of graduates who have gone on to make their mark in Ireland and internationally.

Since its foundation in 1974, Griffith College has been committed to helping students achieve their full potential. Our purpose is not only to provide high-quality education, but also to support you in developing the knowledge, confidence, and skills that will guide you throughout your academic journey and beyond.

At Griffith College, we take pride in offering a welcoming and inclusive environment where students from many different backgrounds can learn, grow, and succeed. The dedication of our academic and professional staff, together with the strength and diversity of our student community, creates a college experience that is both enriching and rewarding.

This Student Handbook has been prepared to support you throughout the year. It contains important information about college life, academic regulations, student support, and the many services and opportunities available to you. I encourage you to use it as a valuable resource as you settle into your studies and make the most of your time at Griffith College.

I wish you every success in the years ahead and hope that your experience at Griffith College will be fulfilling, enjoyable, and memorable.

Message from the Director of Academic Programmes



DR. TOMÁS MAC EOCHAGÁIN

Director of Academic Programmes
Stiúrthóir Acadúil
Griffith College Dublin
Coláiste Uí Ghríofa

This handbook contains useful information that you may need during your time as a student with us.

If you can't find what you're looking for here, then drop in to Academic Learner Services or your Faculty Administration office. You can also check out Moodle, which contains a wealth of information for our student body.

Griffith College now has over 8,000 students who attend a broad range of full-time and part-time programmes. These include undergraduate certificate, diploma and degree qualifications, postgraduate and masters' awards, preparation programmes for external professional regulatory bodies, as well as a wide range of shorter programmes. These programmes attract Irish and international students of all ages and interests. We are proud of the size and diversity of ourstudent body and welcome and respect all our students equally.

On behalf of all staff in the College, we wish you well in your studies and we hope that your time in Griffith College fosters social, personal and academic fulfilment.

For further information on any area in the handbook, refer to www.griffith.ie

History of Griffith College



Founded in 1974, Griffith College is Ireland's leading independent third-level institution, with campuses in Dublin, Cork and Limerick.

Since its establishment, Griffith College has gained a national and international reputation for academic excellence and student success. Our graduates have gone on to successful careers in a wide variety of sectors, from accountancy, business and computing to music, fashion, design and law. Each of our campuses has a unique history and atmosphere providing a welcoming, rounded and engaging educational experience.

The original South Circular Road Dublin campus buildings date back over 200 years to their construction in 1813. During the past two centuries these buildings have regularly played a part in both local and national political events. Since their purchase by Griffith College in 1991, we have sought to combine the rich history of the buildings that surround us with the academic objectives of the College. The campus has seen significant investment with the development of the flagship Griffith Halls of Residence (GHR), a purpose-built student accommodation facility supporting over 650 students annually with secure, all-inclusive living, and a conference centre complementing the original buildings.

On June 1st 2005, Skerry's Cork Business School merged with Griffith College. Skerry's had been at the forefront of education in Cork since 1884, and has a long history of providing quality education in the city. Griffith College Cork's five-acre campus is located in the city's north side, a short walk from the main train station and shopping thoroughfares.

Griffith College Limerick is located on O'Connell Avenue in the heart of Limerick City. Originally established as the Mid-West Business Institute in 1988 to deliver accountancy programmes, it quickly grew to include a wide range of disciplines, and programme levels, and remains the only independent third-level college to provide engineering courses.

Our newest campus, located in Dublin City Centre, marks a new expansion of Griffith College's footprint and our mission, with new course offerings bringing lifelong education to new audiences.

Our Campuses

The following section contains a brief introduction to each of the campuses that make up Griffith College. For campus maps and further information on specific services per campus, check your Moodle account which you receive access to on registration.

Dublin Campus

The campus is situated on seven acres, within a mile of St. Stephen's Green, on Dublin's South Circular Road. Over the 50 years since its establishment, Griffith College has earned itself both a national and international reputation for student success.

The Dublin campus includes purpose built student accommodation, an on-site restaurant and café, dedicated photography and media spaces, a wonderful library, vibrant social spaces, including a dedicated Student's Union building, on-site parking and relaxing green spaces.

Contacts
Admissions Office Dublin
admissions@griffith.ie
+353 1 415 0400

Reception
reception@griffith.ie
+353 1 415 0400

International Office
international@griffith.ie
+353 1 416 3333

Reception
The College's reception team is happy to assist you with any queries in relation to room locations and scheduled classes.

Opening hours:
Monday – Friday 8:30 until 20:30
Saturdays and Sundays 9:00 until 15:30

Opening hours vary outside of term-time.

Please note that reception staff cannot accept coursework on behalf of a faculty, nor can they provide a messaging service on behalf of students, except in emergency situations.



Getting to Griffith College Dublin, South Circular Road, Dublin 8, D08V04N

Walking – the campus is located near the Grand Canal, and a 20-minute walk away from Stephen's Green and the Dublin city centre.

Bus Routes — the following Dublin Bus routes bring you to Griffith College: 16, F1, F2, F3, 68 and 122.

DublinBikes — the nearest station to the college is in Portobello.

Luas — the nearest Luas stop to the college is on Harcourt Street (Green Line) and Rialto/Fatima (Red Line), each approximately a ten-minute walk away.

Train – the nearest train station is Dublin Heuston, which is 25 minutes away walking, and 25 minutes away using public transport. All other Dublin train stations can be reached by bus.

Driving — limited free parking is available on campus.

Visit the website for maps, virtual tours and other information: Click here
Download our Dublin Campus Map PDF.
Other information documents can be found here: CLICK HERE



Cork Campus

Griffith College Cork runs a variety of both full-time and part-time, undergraduate and postgraduate programmes in Law, Business, Computing Science and Pharmaceutical Business Management, professional programmes in Law and Accountancy, and the Certificate in International Foundation Studies.

The Cork Campus boasts state of the art facilities, including lecture rooms, dedicated computer rooms, an onsite library, and a stunning historical chapel on the grounds used for events.

Griffith College Cork is strongly committed to the creation of a positive learning environment. This relaxed and productive atmosphere is achieved by developing a strong pastoral care ethos, evidenced by the open-door policy of lecturers, the operation of all lectures on a first-name basis, the provision of both written and oral feedback on formal and informal assignments, and the close, friendly working relationship between students and staff, all of which are based on a spirit of trust and collaboration.

Contacts
Admissions Office Cork
admissions.gcc@griffith.ie
(021) 450 7027

Reception
info.gcc@griffith.ie
(021) 450 7027
(087) 921 0210 - evening

Reception
The College's reception team is happy to assist you with any queries in relation to room locations and scheduled classes.

Opening hours:
Monday – Friday 9:00 until 17:30
Closed Saturday and Sundays

Opening hours vary outside of term-time.

Please note that reception staff cannot accept coursework on behalf of a faculty, nor can they provide a messaging service on behalf of students, except in emergency situations.

Getting to Griffith College Cork, Wellington Road, Cork City, T23DF3A

Walking — the College campus is located on Wellington Road, just a 15-minute walk from St. Patrick's Street, the main shopping street in Cork City Centre.

Bus Routes — the 207 and 208 buses bring you to St Luke's Cross and both pass through the city centre. The main bus station (Parnell Place Bus Station) is a fifteen-minute walk from the College and most bus routes start and terminate there.

Train — Kent Station, the city's main train station, is a 10-minute walk from the College. The station serves a number of local and regional towns and major cities, including commuter towns, and most bus routes start and terminate there.

Cork City TFI Bikes — there are 36 bike stations across the city with the nearest ones to the College located at Kent Train Station, Lower Glanmire Road, Brian Boru Bridge and Parnell Place Bus Station.

Driving — there is limited free parking available on campus and it is allocated on a first-come-first-served basis.

Limerick Campus

The Limerick Campus provides a wide range of full-time, part-time, blended learning and apprenticeship programmes from the campus in the heart of the city. Internationally-recognised qualifications ranging from Level 6 to Level 9 on the Irish National Framework of Qualifications (NFQ) in Accountancy, Business, Computing, Engineering and Hospitality, are on offer through validating partners, Quality Qualifications Ireland (QQI). The college also offers programmes from the Association of Chartered Certified Accountants (ACCA), Heriot-Watt University (HWU), UK, and the Business Technology Education Council (BTEC), UK.

At the Limerick campus, students can expect smaller class sizes and individual attention in a student-focused, reassuring learning environment. They receive support and encouragement in their academic studies, pastoral care and preparation for work from both lecturers and staff. The over-arching goal is for all students would reach their full potential and be work-ready to take up employment in their chosen field.

Each year the College welcomes students from a variety of backgrounds and nationalities to the Limerick campus, the vast majority of whom have gone on to rewarding careers in a variety of sectors building on the qualifications they gained with us.

Contacts
Admissions Office Limerick
admissions.gcl@griffith.ie
(061) 310 031/43

Reception
info.gcl@griffith.ie
(061) 310 031

Reception
The College's reception team is happy to assist you with any queries in relation to room locations and scheduled classes.

Opening hours:
Monday – Friday 8:30 until 17:00
Closed Saturday and Sundays

Opening hours vary outside of term-time.

Please note that reception staff cannot accept coursework on behalf of a faculty, nor can they provide a messaging service on behalf of students, except in emergency situations.

Getting to Griffith College Limerick, O'Connell Avenue, Limerick City, V94DK23

Walking – the campus is located in a central location, just a few minutes' walk away from the heart of the city.

Bus Routes — the campus is well-served by bus routes along O'Connell Avenue.
The main bus station (Colbert) serves a number of local and regional towns and major cities, including commuter towns, and most bus routes start and terminate there.

Limerick City TFI Bikes — There are 23 bike stations across the city with the nearest ones to the College located at O'Connell Avenue, Mount Saint Alphonsus and Mount Saint Vincent.

Train — campus is a 10-minute walk (700 metres) from Limerick Station (Colbert) - the main bus and rail station in the city.

Driving — on-street parking is available and requires a parking disk. A cheaper option is to use the various car parks in the area or at Limerick Station (Colbert).

Collaborative Partners

Engineering Support & Services (ESS) Ltd

The partnership between Griffith College and Engineering Support & Services (ESS) Ltd., which started in 2021, brings innovative industry-led programmes to learners, developing their theoretical and practical aptitude, and introducing them to key relevant technologies and knowledge necessary for employment in their sector. Learners benefit from the skills, experience and professionalism of Griffith College and ESS Ltd.'s teams, and their own work-based learning. These collaborative programmes are accredited by Quality and Qualifications Ireland (QQI). ESS and Griffith College offer specialist programmes in:

- Industrial Electrical Safety and Systems
- Industrial Manufacturing and Maintenance Skills

Innopharma Education

In 2015, Griffith College and Innopharma Education came together to establish the Griffith College / Innopharma Faculty of Science, which provides graduates with the skills and competencies necessary for a successful career in Ireland's flourishing pharmaceutical and medtech sectors. The faculty offers specialist programmes in:

- Pharmaceutical Business Operations
- Pharmaceutical Business and Technology
- Medical Device Technology and Business
- Digital Transformation

Pulse College

Established in 1990, Pulse College provides the highest standards of professional training courses in audio, music, film, gaming and animation.

With programmes designed and delivered by experienced working professionals, Pulse College is at the forefront of professional industry training courses. The college is recognised internationally for its world- class facilities, the standard of its training programmes, and quality of its graduates.

Pulse College offers programmes in collaboration with Griffith College in the areas of:

- Animation and Game Design
- Music Production and Audio Technology
- Music Production for Games
- Music Composition



Learner Information Hub

The Learner Hub has been curated to cater to your needs by including relevant information on library resources, academic support and much more.

The 'Quick Support' feature allows you to simply type in your query, and potential answers will appear automatically. No more sifting through pages or waiting for replies; you'll have the right info at your fingertips in seconds.

You can access the Hub at https://www.griffith.ie/learnerhub

Here, you will find all the information on:

- your programme,
- modules including class materials,
- assignments and past exam papers,
- exam timetables,
- library resources,
- academic support,
- access to information databases and College regulations.



Quality Assurance and Enhancement

Griffith College is committed to ensuring the quality assurance and enhancement (QAE) of all its programmes and educational activities, to ensure that you get the most out of your Griffith College experience, from application through to graduation.

To achieve this, the college's Quality Assurance and Enhancement (QAE) policy, procedures and guidelines are developed and are made publicly available - please access the Quality Assurance and Enhancement page within the "About" section on griffith.ie or see the QAED tab in your Moodle account for the college's QAE Manual.

If you are looking for a specific policy or procedure (on learner support or academic matters), individual policies are provided on the Learner Hub on the college website and you can download the entire manual HERE.



Programme Accreditation
Griffith College works in partnership with national and professional accreditation agencies, both in Ireland and overseas, to ensure a varied programme offering. This means that programmes are recognised nationally and internationally, both by employers and relevant professional bodies.

Our validating partners include:

- Quality and Qualifications Ireland (QQI) – the national awarding body that assures the quality, integrity and reputation of Ireland's further and higher education providers and their diverse range of qualifications.
- The Business and Technology Education Council (BTEC) is a provider of vocational and skill-based further education qualifications in England, Wales and Northern Ireland.
- CISCO Learning Solutions Partner is a world leader in networking products, services and industry solutions, helping companies realise greater returns on technology investments.

Our education partners
Griffith College recognises the benefits of cultural exchange in developing a fully rounded educational experience for its students. The College has partnerships with over 140 universities and colleges around the world. These partnerships play a key part in the global campus environment that Griffith College offers. Currently, there are students from over 100 countries worldwide studying at Griffith College's three campuses.

Academic Administration

Academic Administration manages processes related to registration, semester abroad, examinations, graduation and student records.

The Academic Administration Office is located in D209, on the 2nd floor of the Daniel O'Connell Building on the Dublin Campus.

We have an open-door policy during our listed opening hours (below) and are happy to assist with any queries you may have. Should you wish to make an appointment outside the opening hours, please contact us directly (at the relevant email address listed below).

Opening Hours

Monday	09.15 - 17.15
Tuesday	09.15 - 17.15
Wednesday	09.15 - 17.15
Thursday	09.15 - 17.15
Friday	09.15 - 17.15
Saturday/Sunday	Closed

Contact Us

Registration
registration@griffith.ie
(01) 416 3337

Examinations
examinations@griffith.ie
(01) 4150 444

Graduation
graduation@griffith.ie
(01) 4150 337

Student Records
studentrecords@griffith.ie
(01) 4150 488

Semester Abroad Administration
semesterabroadadmin@griffith.ie
(01) 4150 488

Semester Abroad

Semester Abroad programmes refer to international learners studying in Griffith College for one or two semesters to receive credits only as part of their university programme in their home country.

If you are a Semester Abroad learner, the Semester Abroad Academic Administrator will manage the administrative functions relating to your studies (programme timetables, module descriptors, registration for modules, module changes, attendance records, assessment results, transcripts) or any other academic queries you might have. You can find your Semester Abroad Academic Administrator contact details on your Moodle Home page.



Registration

The Registration Department ensures that Griffith College has full and accurate records relating to your studies.

You must register online before your programme commences. Completing registration allows you to pay fees, seek tax relief, and access essential college resources such as Moodle, assessment results, information on graduation, etc. It also ensures you are registered with the relevant awarding body for your programme (i.e., QQI, BTEC, etc.).

If you are not registered, you will not be able to access Moodle, submit assessments, take examinations or graduate. To complete registration, please access my.griffith.ie with your log-in details and follow the instructions provided. This allows you to pay your fees, check your personal details and information relating to your programme. Once fully registered, you will have access to College Resources.

Changes to your registration
Changes to your registration are processed though the Learner Record Amendment Form (LRAF).

Changes may include:

Change of campus
Completed LRAF must be submitted to your Faculty within 4 weeks of programme commencement/beginning of semester. Can only be processed in cases where the programme is being delivered in the proposed campus.

Change of study mode
Completed LRAF must be submitted to your Faculty within 4 weeks of programme commencement/beginning of semester. Can only be processed in cases where the programme is being delivered in the proposed study mode.

Please note that learners who require a Study Visa are not permitted to change study mode.

Programme and module deferrals
Completed LRAF with supporting documentation must be submitted to your Faculty within 4 weeks of programme commencement/beginning of semester. Please read 3.10 Deferrals of Programme, Module or Assessment for Registered Learners in the QAE Manual to help you understand the process.
Deferrals are only approved once and for the duration of one academic year.

Withdrawal from programme
Completed LRAF must be submitted to your Faculty.

You can apply to return to continue your studies within 5 years from your last registration. Should you wish to return after 5 years, you will need to reapply though the College's application process.

Registration

This information and further details are available on the Learner Hub.

Deferrals
If you wish to apply for a deferral read the QAE Manual to make sure you understand the policy and the process involved and should refer to the following policies if:

- the deferral is *before* the commencement of the academic year, read Section C, Document 3.9 Applicant *Deferred Entry for deferral of entire registration*
- it is deferral of a semester or module or assessment, read Section C, document 3.10 *Deferrals of Programme, Module or Assessment for Registered Learners*

There are three different types of deferral available at the College:

A **programme** deferral constitutes either:

- The postponement of a stage or semester of a programme (subsequent to registration) until the next available commencement.
- The postponement of an academic year of a programme (subsequent to registration) until the next available commencement.

A **module** deferral constitutes:

- The postponement of a module(s) (attendance and assessment) until the next available commencement. This option is not normally available to learners enrolled on a full-time programme.

An **assessment** deferral constitutes:

- The postponement of a module(s) (assessment only) until the next available sitting.

Applying for a deferral
To apply for a deferral, you must submit a Learner Record Amendment Form (LRAF), which is also available to download from Moodle and Learner Hub. You should submit your completed form to your faculty to be approved by your Programme Director.

Deferrals are only granted, on a case-by-case basis, for reasons such as bereavement, illness or extenuating circumstances such as caring for others or jury duty. A deferral request requires supporting evidentiary documentation.

If your application for deferral is approved, your Programme Director will outline the conditions of the deferral. In the event that your deferral request is unsuccessful you have the right to appeal the decision.

Please note, Programme and Module deferrals are granted for one year only. Assessment deferrals are granted for one semester only.



Fees

You are required to register and pay your fees in full before you start your programme.

Policies and Procedures
You are required to register and pay your fees in full before you start your programme, unless you have an approved payment plan in place with the College. You cannot attend any aspect of your programme unless you have registered.

Academic Administration Fees, International Student Support Fees (Category Non-EU only), QQI Award Fees, and a 2% Learner Protection Fee, are also chargeable in addition to your tuition fees, for all academic learners. Your offer letter will detail all fees applicable to you.

When registering on a programme with the College, you become liable for fees at that point.

Should you begin a programme and subsequently withdraw or defer at any stage of the programme, you remain liable for the full fees at that point. Where you have a payment plan in place with the College, this payment plan must be adhered to, and fees remain due in accordance with the signed payment plan.

Please note that should your account fall into arrears at any point during the academic year, access to certain College facilities e.g. Moodle, college computers, library facilities, will be suspended. If this occurs, please contact the Student Fees Office to discuss any fee-payment difficulties you may have, and to discuss the possibility of a payment plan.

If your account remains in arrears, further sanctions may be imposed by the college, including but not limited to removal from class, non-correction of assignments and denial of access to examinations.

The College also retains the right not to register you with the relevant authority.

Please refer to the College website for full information on our refund policy.



Fees

Payment Options
You may pay your fees online with a credit/debit card. Login to your My Themis portal and click on "My Themis". Click on "My Financial Transactions" where you will see a "Pay Online" button. Click on that button and make your payment accordingly.

MyThemis
When you log-in to your MyThemis, you can view your financial transactions, print receipts and invoices. You can also complete and submit a Sponsorship Invoice Request Form.

The Fees Office
The Fees Office is located in D006 on the ground floor of the Daniel O'Connell Building on the Dublin Campus.

Opening Hours

Monday
08.30 - 17.00

Tuesday
08.30 - 17.00

Wednesday
08.30 - 17.00

Thursday
08.30 - 17.00

Friday
08.30 - 17.00

Saturday/Sunday
Closed

All fee queries for all of our campuses can be directed to the Fees Office for which you will find our contact details below:

Contact Us
Fees Office – All Campuses
studentfees@griffith.ie
(01) 416 3335





College Life

Your life on campus should be much more than the classroom experience. There are clubs, societies and lots of events in your local area. People you meet while in college often become friends for life.

Enjoy every minute of your time on campus and make the most of it! Ask questions, go on a social night out, use resources and ensure you get the best from your time in college.

In this section you will find some useful pieces of information and contacts that you may need while at Griffith College.

Accommodation

Looking for accommodation for the first time when going to college can be extremely daunting. Try to look at it as a new experience and part of your College journey. There are a few things to bear in mind when looking for accommodation.

Accommodation and Student Success
Your living environment is central to your academic journey and wellbeing. Griffith College recognises the importance of secure, accessible, and community-focused housing in student retention and success.

What kind of accommodation are you looking for?

Halls of Residence / Purpose Built Student Accommodation (PBSA)
Halls of Residence or Purpose-Built Student Accommodation is ideal if you want to be in close proximity to campus, live with fellow students and really immerse yourself in College life. These would usually offer a Licence to Reside for one academic year or a single semester

Griffith Halls of Residence is the on-site PBSA at Griffith College. You can find out more about our on-site accommodation at griffith.ie/ghr.

Digs/lodgings
Digs or lodgings is where you live with the landlord or a host family. These can either be from Monday - Friday or full-time, depending on your requirements. Breakfast and/or dinner may be included depending on the agreement, but generally you are only renting a room in the home.

Private rented accommodation
This is a letting by a landlord or through a letting agency. This can be for a house, apartment, shared accommodation or single occupancy. Leases are usually for six or 12 months periods so ensure you check before agreeing or signing that the lease period suits your needs.

- For information on tenant rights and responsibilities, visit rtb.ie or threshold.ie



Tips for Accommodation

START LOOKING EARLY

If you start looking for accommodation early, it is more likely you will find more options suited to you. Also, you may find accommodation at a better rate, if you decide to look early.

If you have specific accessibility needs, including mobility or sensory accommodations, please contact the GHR team or the Learning Support / International Office early to discuss suitable arrangements.

PBSAs especially, including Griffith Halls of Residence, can fill quickly. Booking early can help you secure your preferred accommodation.

KNOW WHERE YOU WANT TO BE BASED

It may sound simple, but looking at where you want to live is important. Know where your campus is located, and figure out the best ways to get there. This should make it easier to narrow down a location that suits you best.

Dublin Campus | Cork Campus | Limerick Campus



Tips for Accommodation

WHEN CHOOSING A PLACE

Before paying a deposit, always view it first, and ensure you meet the landlord or letting agency. The landlord must be registered with the Residential Tenancies Board (RTB) and you are legally entitled to a rent book, which you can pick up in most post offices or stationery shops. Ensure you get a written agreement of a lease and read it carefully, and never hand over cash, if possible. Keep receipts for everything and always get a signature from your landlord in your rent book upon rent payments and for the deposit.

READ THE CONTRACT

Ensure you read your lease before signing it. You are liable for rental payments for the duration of your lease, including time away for holidays. If you decide to leave earlier you may be liable to pay for the rent due until the end of your lease. So, if you sign a lease for 12 months, but only plan on staying for nine, you are required to pay for the full 12 months unless otherwise agreed (in writing) with your landlord.

MAKE A LIST

When moving in, make sure to fill out an inventory of items contained in the property. Take photos of each room and, in particular, any damages so that you can prove that such damages were not caused by you – this should ensure that repair fees are not deducted out of your deposit. Also, if something is broken, ask for it to be fixed or replaced prior to moving in. If you are staying at GHR, staff will provide you with an inventory checklist upon or shortly after your arrival.

Accommodation on Campus

Dublin campus

On the Dublin campus there is a purpose-built student accommodation facility, which houses over 650 students each year. These apartments have been sensitively designed to complement and reflect the historical significance of the campus as a whole, while offering comfortable, modern living with 24-hour security for residents. The Griffith Halls of Residence are built in two blocks which consist of 165 apartments. The apartments are self-contained with cooking and lounge facilities in each. All bills (heating, lighting, water and wifi) are included in students' stays.

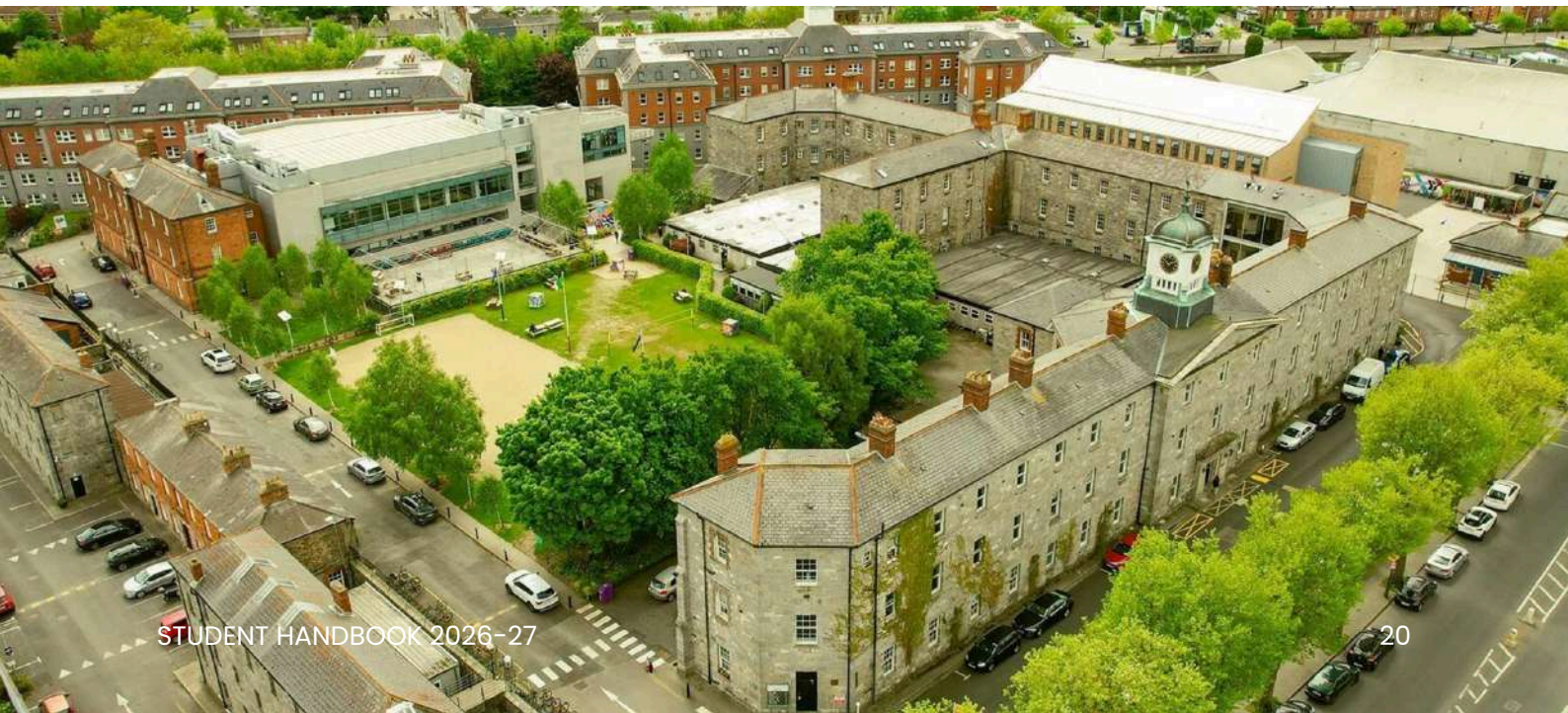
The Griffith Halls of Residence are physically based on the Dublin campus, and as such can only accommodate learners studying in Dublin.

Find out more about Griffith Halls of Residence at www.griffith.ie/ghr. You can contact GHR direct at live@griffith.ie

Your Griffith College Students' Union (GCSU) also offers advice on how to find accommodation off-campus and within the greater Dublin area. You can contact the SU via phone on 01-4150460, by emailing studentliving@griffith.ie or by visiting their offices which are located beside the main entrance of the Dublin Campus.

There are a number of online resources to help find accommodation. Useful contacts include:

- daft.ie/student-accommodation
- rent.ie/student-accommodation
- collegecribs.ie
- homestay.com
- hostingpower.ie



Accommodation on Campus

Cork Campus

Griffith College Cork provides active support for securing accommodation through verified providers and host family networks. Each campus maintains a list of preferred partners and offers staff consultation for new students. Griffith College Cork works with the following accommodation companies to assist students in finding suitable accommodation:

- staycork.ie
- eazycity.com

There are a number of student accommodation complexes situated in close proximity to the College. The College also works with host families around the city; their service includes half-board during the week and full-board during the weekend.

Limerick Campus

Griffith College Limerick provides active support for securing accommodation through verified providers and host family networks. Each campus maintains a list of preferred partners and offers staff consultation for new students. Griffith College Limerick can advise the best place to look for suitable accommodation – you can ask at reception for more information. The following online service providers are also helpful in finding accommodation:

- daft.ie/student-accommodation
- pmi.ie/Student-Accommodation
- thomondvillage.com
- citycampus.ie

Student accommodation may be available in local Student Accommodation providers.

The College also works with host families around the city, their service may include half-board during the week and full-board during the weekend.





Student Etiquette

Attendance

Your success on your chosen Griffith College programme is enhanced by a variety of learning supports both in-class and through online resources. Your participation and attendance at lectures are critical to ensure you are benefiting from these supports throughout the duration of your studies.

How attendance is recorded:
Each class has an online attendance record. There are Bluetooth beacons placed in every classroom. Your attendance is automatically recorded when you open the Griffith College mobile app during in-person classes. Please make sure that you accurately record your in-class attendance on the Griffith College App.

Please use the following links to download the App to your phone:

GET IT ON Google Play

Download on the App Store

If you require technical support with the Griffith College's Attendance App, please email attendance@griffith.ie

Attendance at online synchronous classes is automatically recorded (by Zoom).

Activities including in-class discussions, simulation exercises and workshops depend on class attendance. While you have a responsibility for organising and managing aspects of your own learning, enrolment on a programme requires you to commit to participation. The nature of participation whether it is face to face or via Zoom, and its scale, will differ between programmes, and you need to make yourself aware of the expectations for your own programme.

Full information about the time and location of teaching and assessment arrangements, as well as information about your programme's attendance requirements, will be provided by your faculty.

We ask that you:

- take the time to understand your programme's attendance requirements
- let your faculty know of any attendance difficulties
- are aware that low attendance and lack of participation can result in you being withdrawn from your programme.



Student Etiquette

In-class and communication etiquette

All students are expected to comply with the following guidelines when attending lectures and interacting with lecturers and administrative staff in Griffith College.

Dos and Don'ts for student etiquette

Do:

- Be courteous to fellow classmates and staff at all times
- Understand and respect cultural differences between yourself and your classmates
- Be open-minded to other people's opinions during group work, and respect that it is a team effort
- Exercise boundaries between you, classmates and staff. Contact should only ever relate to material around your module or programme with staff

Don't

- Use your mobile phone in class without expressed permission from your lecturer
- Record any lectures without seeking consent beforehand
- Arrive late - you will disturb the class and may not be permitted entry
- Leave lectures early unless you have sought permission before the beginning of class
- Attend class under the influence of alcohol/drugs
- Contact lecturers outside of business hours or during unsociable hours.

Netiquette

All emails between learners and academic/administrative staff of the College should be professional, courteous, respectful and polite. In composing an email, there should be an appropriate salutation (e.g. Dear Mary / Hi Dr Murphy) and you should take care with grammar, spelling etc.

All members of staff have specific working hours, so please do not expect a response outside of these hours.

When classes are being delivered in an online setting, it is important to maintain the same level of courtesy, behaviour and engagement you usually afford your fellow classmates and lecturers when you meet them in person.

Dos and Don'ts for student netiquette

Do:

- Do your best to engage in class in a quiet setting, and wear headphones if available and needed.
- Keep your microphone muted to avoid disruption unless the classroom context requires you to engage.
- Treat your online scheduled class as you would a formal classroom setting - only wear and display things you would be comfortable with revealing in the physical presence of others.

Don't

- Distract your fellow classmates or lecturer while the online class is in session.



Health and Safety

Your health and safety are a top priority while at Griffith College. If you feel unsafe or see anyone in danger at any time, report it to a member of Security immediately.

Security contact numbers
Dublin, South Circular Road campus
(01) 415 0495, (087) 271 1948,
(086) 818 2370

Cork campus
(021) 450 7027

Limerick campus
(061) 310 031

Accidents and emergencies

It is extremely important that any accident or injury is immediately reported to a member of staff in order to alert first responders. In the absence of a member of staff near the incident, please notify Reception staff.

Evacuation and fire alarm response

All College buildings are equipped with fire alarm systems, emergency lighting and fire extinguishers. If a fire or other incident occurs, the fire alarms will be activated, and the buildings evacuated. Whenever a fire alarm is activated, you are required to evacuate the building, through the nearest fire exit, and go to your nearest assembly point. Do not return to the building under any circumstances until all clear is given by a Fire Marshall or designated member of staff.

If you discover a fire or other incident, raise the alarm by activating the nearest available fire alarm break glass point (these are normal located at the exit from a building) and then follow the evacuation procedures. Do not attempt to tackle a fire.

Please cooperate with all instructions from a Fire Warden, Emergency Services or designated member of staff.

Please note: Fire drills are conducted from time to time. As with actual fire alarms, fire drills require immediate evacuation of the building and outdoor assembly. Please make yourself aware of your nearest means of escape.

Property and equipment

Do not intentionally or recklessly interfere with or misuse any equipment etc. provided for the safety, health or welfare of students and staff. Should you become aware of any defect in equipment or property that might endanger safety, health or welfare you are requested to report this to a member of staff.

Key People to know

While at Griffith, there are key people who will be able to assist you within your faculty.







FACULTY ADMINISTRATOR

Faculty administrators manage the administrative functions and relevant issues relating to your studies. These include your attendance record, assessment results, certified absences, and requests for extensions and deferrals. The faculty administrator is the central information point for general queries and timetable queries during your studies. If you have any question and don't know who to ask, contact your faculty administrator and they will direct you accordingly. You can find your faculty administrator contact details on your Moodle Home page.

HEAD OF FACULTY/PROGRAMME DIRECTOR/YEAR HEAD

Depending on your programme, your head of faculty, programme director or year head has ultimate responsibility for all academic matters in relation to the delivery and assessment of your programme. They ensure that your programme is planned well, developed and runs smoothly day to day.

LECTURERS AND TUTORS

Lecturers have primary responsibility for delivering the individual modules of your programme. Should you encounter any difficulties with a particular module, your lecturer is the first person you should contact.

The full Faculty contact details will be available on your Faculty's Student Info Moodle page.

Key Contacts

Dublin Campus Faculty Administrators

Apprenticeships

	ahap.apprenticeship@griffith.ie	
Kaitlyn Crowley	bm.apprenticeship@griffith.ie	(061) 533 854

Business Faculty

Stephen Nolan	stephen.nolan@griffith.ie	(01) 4150 425
Vicky Papatheodorou	vicky.papatheodorou@griffith.ie	(01) 4150 416

Computing Faculty

Tina Kulojevic	tina.kulojevic@griffith.ie	(01) 4163 329
Berat Ozmen	Berat.ozmen@griffith.ie	(01) 4150 428

Creative Arts & Screen Media

Mariano Costello	mariano.costello@griffith.ie	(01) 4163 373

Design Faculty

Rebecca Daly	rebecca.daly@griffith.ie	(01) 4150 423

Engineering

Caleb McDonough	beiseadmin@griffith.ie	(01) 4150 438

Graduate Business School

Jessica Yang	gbs@griffith.ie	(01) 4163 309
Ronan Kernan	gbs@griffith.ie	(01) 4150 419
Shane Veirun	gbs@griffith.ie	(01) 4150 470

Griffith College Professional Academy

Angela Curran	professionalacademy@griffith.ie	(01) 416 3378

Key Contacts

Dublin Campus Faculty Administrators

Journalism and Media Communications

Mariano Costello	mariano.costello@griffith.ie	(01) 4163 373

Law Faculty

Romina Maddalena	law@griffith.ie	(01) 4163 308
Sonja Mik	law@griffith.ie	(01) 4163344

Leinster School of Music and Drama

Luiza Garcia Zanardi	luiza.zanardi@griffith.ie	(01) 4150 467

Griffith Professional Accountancy

Jacqui Broderick	jacqui.broderick@griffith.ie	(01) 4150 461
Susan King	susan.king@griffith.ie	(01) 4150 474

Psychology

Maria Ileana Damian	maria.damian@griffith.ie	(01) 4163 305

Springboard Courses and Lifelong Learning

Nazreen Sinnen	springboard@griffith.ie	(01) 4150 442

Teaching and Learning

Lauren Guy	tladmin@griffith.ie

Griffith Institute of Language

Stephen Geraghty	stephen.geraghty@griffith.ie	(01) 4163 393

Key Contacts

Cork Campus Faculty Administrators

GBS & Computing

Thomas Steer	thomas.steer@griffith.ie	(021) 2379 262

Business, Law, CIFS, Professional Academy

Christine White	christine.white@griffith.ie	(021) 2379 305

Professional Accountancy

Helen Long	helen.long@griffith.ie	(021) 4508 617

Griffith Institute of Language

gil@griffith.ie



Key Contacts

Limerick Campus Faculty Administrators and support staff

Computing, Business

Julius Pukelis julius.pukelis@griffith.ie (061) 533 908

Bar Management/Apprenticeship, GBS and Egineering

Kaitlyn Crowley kaitlyn.crowley@griffith.ie (061) 533 854

Griffith Institute of Language

Sofia Nemouchi sofia.nemouchi@griffith.ie (061) 533 953

Front Office Administrator

Milena Roweder milena.roweder@griffith.ie (061) 531 451

Admissions/Student Services

Julius Pukelis julius.pukelis@griffith.ie (061) 533 908

Partner Administrators

Innopharma Education

griffithadmin@innopharmalabs.com

Pulse College - Games and Animation

Agathe Gibert agathe.gibert@griffith.ie

Pulse College - Music

Philip Brady philip.brady@griffith.ie

Key Contacts

Other key contacts

Learning Support

Sarah Ward	learningsupport@griffith.ie	(01) 415 0434

Griffith Halls of Residence

	accommodation@griffith.ie	(01) 416 3320

Student Adviser

TBC	studentadviser@griffith.ie	(01) 574 2929

Careers

Dublin - Emma Flynn	careersdublin@griffith.ie	(01) 415 0436
Cork - Marion Courtney	careerscork@griffith.ie	(021) 450 7027
Limerick - Sean Martin	careerslimerick@griffith.ie	(01) 415 0410



Global Engagement Office

The Griffith College Dublin Global Engagement Office is located in the Dublin campus on the ground floor of the Academic Facilities Building (AF105). The Global Engagement office acts as a resource for international students in the College and is available to offer support and assistance to all our International Learners. The Global Engagement Office also assists all learners who wish to take part in exchange mobility programmes abroad during their studies at Griffith College, offering comprehensive guidance and support throughout the entire process.



NOTE in relation to the letters we issue for the purpose of students registering with the Irish Immigration Service (ISD).

There have been a number of recent cases, brought to the College's attention, where students have altered the letters that were issued to them by the Global Engagement Office for visa support purposes. This is a serious offence, and constitutes Gross Misconduct in the 7.8 Learner Disciplinary Procedure under the College's 7.7 Code of Conduct.

When such a case of fraud is discovered, disciplinary action is taken by the College. The penalty for Gross Misconduct extends to expulsion from the College.

Please contact the Global Engagement Office if you have any questions in relation to this matter.

Global Engagement Office

Useful Information

The Global Engagement Office has developed a number of resources on topics such as:

- How to Register with the College
- Information about Medical Insurance
- How to open a Bank Account
- How to register with the Irish Immigration Service (Non-EU Students Only)
- Welcome to Ireland - first steps!
- Griffith College Dublin Mini Handbook
- Accommodation Guide
- Griffith College Single Sign-On Account and Moodle Access
- How to get your Student Card

- You can access our **Information Videos** HERE
- You can access additional **information documents** HERE
- You can access our **YouTube channel** HERE (@GriffithGlobal)
- Our **Frequently Asked Questions** are available HERE
- Would you like to become a **Global Student Ambassador,** receive professional media training and share your experiences with the Griffith Community? More **information** is available HERE

Contact Us

Email
General queries are answered through the International Office email account:

- international@griffith.ie This account is monitored from 09:30 to 17:30 Monday to Friday.
- Cork Campus International Office can be contacted via email at: wendy.daly@griffith.ie.
- Limerick campus can be contacted via email at: admissions.gcl@griffith.ie.

Telephone
You can contact our International Student Services team on +353 (0)1 416 3333.
Phone lines are open from 09:30 to 17:30 Monday to Friday.

Cork Campus International Office can be contacted via telephone at 021 2379301.
Limerick Campus can be contacted via telephone at 061 310 031.

WhatsApp
You can chat to us on WhatsApp – +353 (087) 410 9530. We are available from 09:30 to 17:30 each Monday to Friday. Please note, the number supports text messages only – it doesn't take calls.

Zoom Meetings
If you would like to have a one-to-one meeting with a member of our International Student Services team, please email international@griffith.ie to set up an appointment.



Library

The College's library staff look forward to supporting you in your learning at every stage of your studies.

The Library collection includes books, ebooks, journals, music manuscripts and DVDs, as well as online journals, electronic dissertations, and academic databases for all faculties.

Understanding how to find and communicate academic materials is an important skill to develop, and the Library provides a range of resources to help you. We provide guidance in how to navigate our materials and can assist you with sourcing relevant information for your assignments and dissertations. We can help you to develop an understanding of academic integrity and how it applies to your coursework.

As well as face-to-face individual support, we offer in-class workshops, tailored group labs, and general library orientations. To facilitate equal support to all learners, we offer remote support and will arrange Zoom meetings on request.



Library Online

Browse our holdings on the library catalogue. This includes access to eBooks, to view these in full-text you will be need to enter your Single sign-on details.

All other library services and information can be accessed through the main Library website. This includes access to online resources such as academic databases, our range of learner support materials on topics such as academic writing, referencing and literature reviews.
We regularly add to our video guides on our Library YouTube channel and we provide links to interactive tutorials on our Library information page on Moodle.

Learner support
We offer a range of support for those who are registered with the Learning Support Office. If you require any assistance accessing our services, please do contact us and let us know how we can best facilitate you.

Contacting the library:
Library Website: library.griffith.ie

Dublin
2nd Floor of the A Block
library@griffith.ie
phone (01) 415 0490

Cork
fidelma.barry@griffith.ie or
phone (021) 450 7027

Limerick
kelly.kraft@griffith.ie or
phone (01) 574 2928

Griffith Online Platforms

Your Griffith username and password

Once you are fully registered you should be able to log on to all of the Griffith College systems. Your single sign-on username is your student email address, and your password is your date of birth e.g. **31/12/2001.**

When you are ready to access, you are required to reset your password and you can do this at: HERE

Multi-Factor Authentication (MFA)

To access College email and Moodle you will need to complete MFA setup. MFA is mandatory to ensure the security of your account and the College network.

To complete MFA setup you will need to install the MS Authenticator app on your mobile phone. See Email and Office 365 | Griffith College for more information on MFA and how to set it up.

Single Sign On

Single sign-on (SSO) connects students and staff to various applications and systems through the use of one password. Single Sign-On (SSO) is a service provided by Griffith College which allows users to access applications such as Moodle, Papercut (printing) and Library Services by logging in just once through our SSO portal. In addition to the Griffith applications, SSO provides access to the EduGate and EduGain suites of applications, student discounts, video conferencing and more.

MyThemis

Available to all learners on all programmes. MyThemis will be your resource for managing your programme and your account with the College, including personal information, exam results, online registration, and online payments. MyThemis supports single sign-on.

Griffith Online Platforms

Student email

All students are assigned an @student.griffith.ie email account. This account is not only for the duration of your time at College, but also beyond when you become a Griffith Alumni member. As a student you also get access to online storage (OneDrive) and permission to use Microsoft 365 Office online.

By default, communications are sent to the email address you supplied during Registration. If you would like your communications from the College to come to another email address, academic learners can do this through MyThemis – My Personal Details. Learners on professional programmes, please contact your faculty administrator with the request to update your email address.

Moodle

Moodle is Griffith College's Student Virtual Learning Management System. It is the main resource for your programme information. Your lecturers will use Moodle in different ways, to best support your learning on a given module. You might find lecture notes or recordings, assignments or suggested reading there. Your lecturers might also contact you through Moodle about your courses, so it's important to log in and check your inbox regularly.



IT Services

PCs and logins

There are a number of Windows PCs, MAC PCs and laptops available throughout your campus.

To log on to a College PC, enter your student email address as your username and your password (i.e. your date of birth, unless you have changed your password). More information is available on HERE

IT Service Desk

If you encounter any issues with computers, printers or anything IT related, irrespective of your campus location, you can contact the IT Service Desk on helpdesk@griffith.ie, or call (01) 4150 499. Service Desk personnel will respond to your query as soon as possible.

Connect to Wi-Fi

Why choose the Eduroam network
Eduroam is a Wi-Fi service that is used by Griffith College and hundreds of other institutes. It provides faster broadband speeds compared to the Guest Wi-Fi network on all campuses.

Eduroam enables students, researchers and staff from these participating institutions to securely access the internet at their own college/university, and at over 500 Eduroam hotspots across Ireland, located in third-level educational and research organisations, libraries, town centres, healthcare settings and many more.

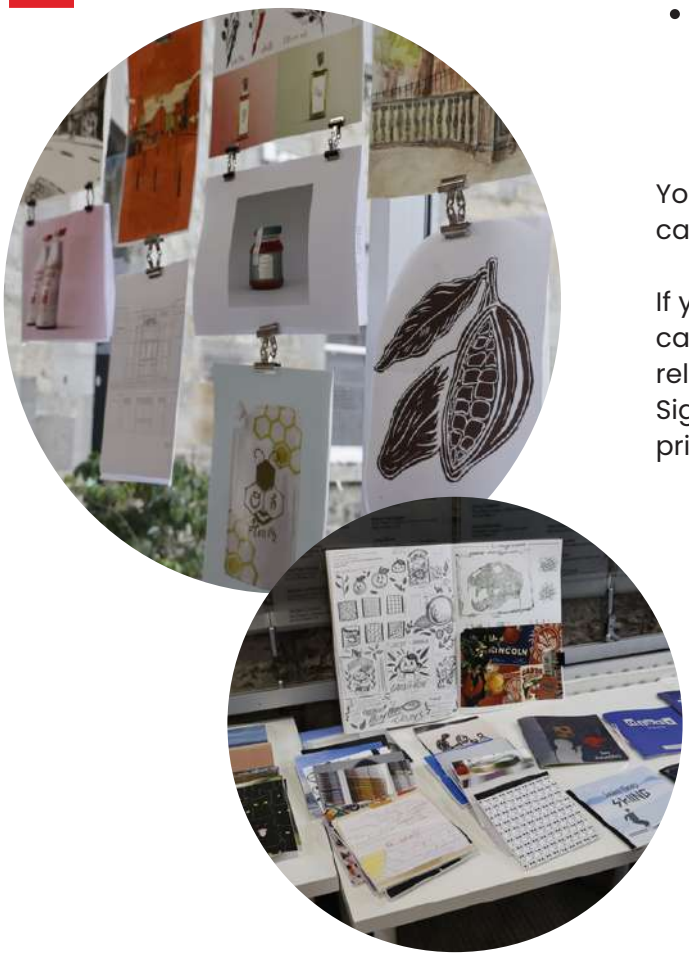
For your convenience, a tool is available to configure a connection for you at HERE (Eduroam). Simply click 'Download your Eduroam Installer' then choose Griffith College from the list presented. Select whether you are a student or staff member and click 'Download your Eduroam installer'. iOS users should use the above link, while the Eduroam app is available from the Play Store for Android users.

IT Services

Printing

Griffith College uses Papercut as a powerful and user-friendly printing solution. Learners can print either from PCs when on campus or from their own mobile devices by uploading documents to printing.griffith.ie.

Printing credit can be bought online at printing.griffith.ie



How to Print

Printers are setup with a card reader allowing you to associate your student card to your printing account. This means when you send a job to print you can walk up to any printer on campus and tap your card to retrieve your printing. To set up this function follow the below steps:

- Tap your *student card* on the reader at any printer on campus
- A message will appear saying the card is not associated with an account and asks if you want to associate it now - choose *Yes*
- Enter your email address (e.g. joe.bloggs@student.griffith.ie) and password (same as your PC password) on the touchscreen.

You are now registered with *PaperCut* and can use the system.

If you do not have your student card you can still register, login to the printers, and release your prints by using your Single Sign-On details via the touchscreen on the printers.

Assessments

Your academic progress at Griffith College is normally assessed through a variety of measures, which may include assignments, examinations, presentations, practical assessments, etc. Griffith College aims to promote the principles of Academic Integrity to all learners.

You can find more information about Academic Integrity on the Moodle support pages:
Support Course - Digital Learning Platforms and Tools
Academic Integrity on Moodle

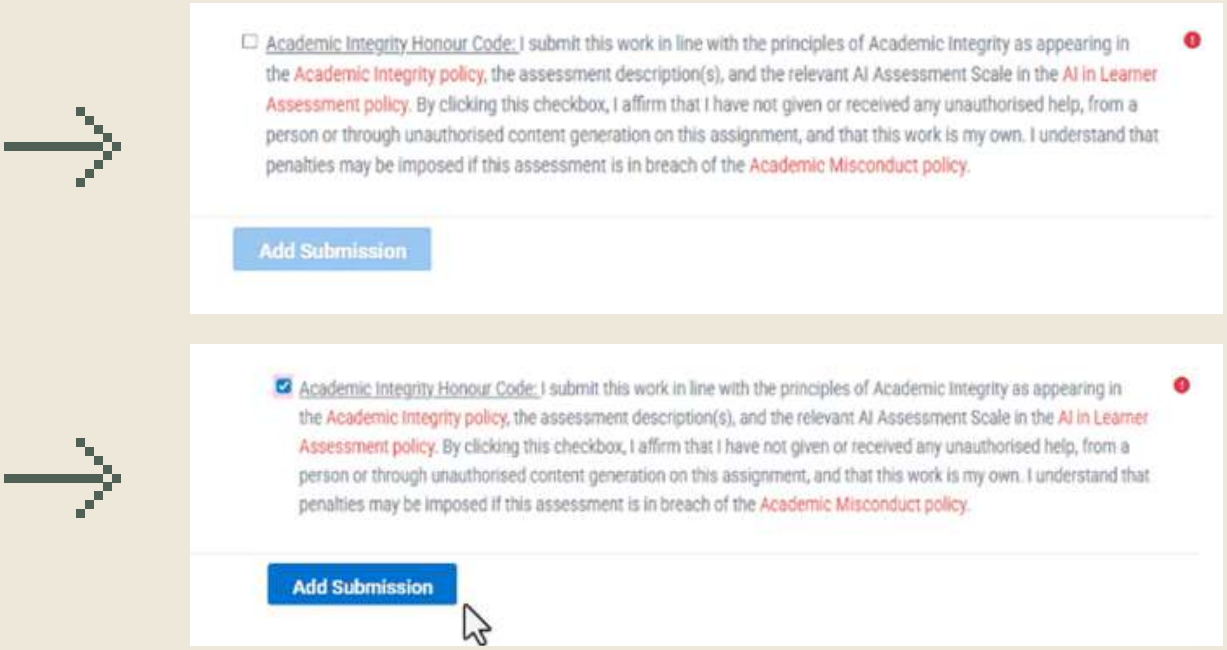
Whenever you submit an online assessment via Moodle, you will be asked to read and confirm your adherence with the Academic Integrity Honour Code.

Academic Integrity Honour Code:
I submit this work in line with the principles of Academic Integrity as appearing in the Academic Integrity and Misconduct policy, the assessment description(s), and the relevant AI Assessment Scale in the *AI in Learner Assessment policy*.

By clicking this checkbox, I affirm that I have not given or received any unauthorised help, from a person or through unauthorised content generation on this assignment, and that this work is my own.

I understand that penalties may be imposed if this assessment is in breach of the *Academic Integrity and Misconduct policy*.

It will look like this on your submission page:



Assessments

Modules and credits
Your programme is divided into Stages and modules. The size of a module (in terms of the amount of work a student is expected to do to complete the module) is indicated by its credit value. A year of study for a full-time undergraduate is normally 60 credits.

You must be registered for all the modules you are taking in each year. Learners may change modules up to the end of the fourth week of the first semester. Changes are not normally allowed after these dates.

Modules, which are part of your programme, can have a status of Mandatory or Elective:

1. A Mandatory module is one that you must take as part of the programme.
2. An Elective module is where you can chose from a number of options. The number of electives to be completed vary from programme to programme (please note not all programmes have elective choices).

For further information on each module, please refer to your Programme Schedule which can be found in your Programme Handbook. College policies relating to assessment can be found in the QAE Manual.



Assessments

Generative AI

Generative AI refers to artificial intelligence systems that can create new content, including text, images, code and other media based on a user's prompt. That includes tools like ChatGPT, Claude, Grammarly, Gamma, or GitHubCopilot. At Griffith College we recognise the potential these tools have to enhance your educational experience, while emphasising the importance of using them ethically and responsibility.

Ethical and Responsible Use of AI
When used appropriately, Generative AI can be a powerful tool to enhance your learning. It can assist with understanding complex concepts, providing alternative explanations, and creating practice questions to test your understanding. However, the specific ways you can use these tools in your academic work will depend on the requirements of your programme. Always check with programme directors and your lecturers on what you are or are not allowed to use AI for.

While Generative AI tools have improved a lot, there are still some important factors you should consider before using them:

- A lot of the Generative AI tools have vague data privacy policies. Be cautious about sharing any personal or sensitive information as you don't know what the company might do with it.
- Do not depend on AI tools for every task as that will make it difficult to develop your own academic skills.
- Generative AI tools are known to produce inaccurate and sometimes biased outputs. Treat the information they produce as a starting point for your own research, and not as a definitive answer.

AI in Assessments
For assessments, Griffith College uses the AI in Learner Assessment Scale (AI AS) as shown in the AI in Learner Assessment policy. Each assessment brief will include information on what AI use, if any, is permitted, for what tasks AI can be used and how to properly declare any AI use. It is important to remember, that using generative AI in assessments where AI use is not allowed, or using Generative AI for more than what the level of AI AS allows, is considered academic misconduct as per the Academic Integrity and Misconduct policy,.

Your Responsibility
Generative AI presents both opportunities and responsibilities. In your modules, consult with your lecturers and follow the allowed level of AI use in assessments in order to appropriately use these tools and maintain the integrity of your education. Remember that you are here to develop your own abilities, knowledge, and professional identity. When AI use is allowed, it should be a tool and not a replacement for your own learning.

Examinations

For programmes that are divided into semesters, examinations typically take place at the end of each semester.

Where modules extend across two semesters, the examinations are typically held at the end of the second semester. A supplemental examination sitting normally takes place at the end of the academic year and before the next academic year starts – typically August.

Please refer to Student Support Moodle and the Learner Hub pages for information on examination regulations.

Prohibited materials
You are not permitted to take any material into the exam venue that might give you an unfair advantage over other students. You also may not have written notes of any kind on your person. You should not bring items of value or importance to exams or leave them outside in bags or coats. Items that you may not take into an exam include:

- Mobile phones
- Computer hardware/software
- Smart devices
- Earphones/headphones/earplugs
- Programmable calculators
- Coats, Hats, Scarves, Pencil Cases and Bags
- Textbooks (unless approved by your faculty)
- Unapproved Books, Papers, Notes of any description
- Dictionaries – they are available on request in the Exam hall.



Please note you are not permitted to access Moodle during the time you are taking the Examination. Any unauthorised access or material found in your possession in an exam venue will be confiscated immediately and your actions may be construed as an attempt at cheating which may lead to a sanction of major academic misconduct under the 6.10 Academic Integrity and Academic Misconduct policy. Please also refer to section 6.8 Examination Regulations of the QAE Manual for the full Exam Regulations.

Grading

In this section, you will find details about results and the grading system.

Assessment results

Assessment results are normally issued within 4 weeks of your final assessment. For further details, please refer to the Academic Calendar included in this handbook. Academic Calendars may vary for your programme. For more information, please contact your Faculty Administrator.

Please note that results remain provisional until they have been approved at the relevant examinations board. Transcripts of results are issued by your Faculty Administrator, in hard copy, on completion of your programme. Please ensure that the College has your correct contact details for all correspondence. To check and update your Contact Details, please log in by logging in to Themis, then navigating to My Contact Details > Add Contact.

To access your results, please use your SSO details to sign-in to Login to Themis. This is the same login and password you use for other systems in Griffith College. If you are logging in for the first time, please note that you may be prompted to set up Multi-Factor authentication (MFA).

If you cannot login to the platform or have any other difficulties, please contact helpdesk@griffith.ie or call 01 4150499.

Steps

1. Login to Themis
Using your Griffith single sign-on account details.

2. Access Results
Navigate to 'My Themis' --> 'Assessment Results' to access your module results. Select a 'Sitting' from the drop-down menu and click the search icon.

What is MFA?
MFA is an added security layer when logging into an account, which increases the security of user logins.

Setup MFA
With MFA, users are required to acknowledge an app notification, phone call, or text message, after correctly entering their password.
Click this link and follow the steps to set it up.

Please note, if you have changed mobile device since the last logged into My Themis, you will need to register your new mobile device for MFA. If you have access to the old mobile you can follow the steps on Changing your mobile - setup MFA on new device. If you lost or cannot access your old mobile please contact helpdesk@griffith.ie.

Support Channels
Please note that queries will be triaged and assigned to the appropriate departments for response.

Our aim is to respond to your query within 24-48 hrs..

Technical Issue
e.g. Login, MFA helpdesk@griffith.ie

Results Queries
Please contact your Faculty administrator, whose email address can be found on your faculty Moodle page.

Restricted Access Due to Outstanding Fees
studentfees@griffith.ie

If you have any queries in relation to your results, please contact your Faculty Administrator or Programme Director.

Grading

In this section, you will find details about results and the grading system.

How the grading system works

Most programmes within the College are assessed on the Percentage Grading Scheme (%).

For most programmes, the pass mark is 40%. For some programmes including postgraduate programmes, the passmark is 50%. To find out the pass mark pertaining to your programme, please refer to your Programme Handbook or contact your Faculty Administrator.

You must achieve the minimum pass mark in each module. Where modules are assessed by more than one component (assignment, project, examination, etc.), you normally must pass each component in order to pass the module. If you pass a module, you earn the credits associated with it. To find out the breakdown of assessment in each module, please refer to the approved programme schedule in your programme handbook.

Pass by compensation

Each module completed is marked out of 100%, and each assessed component of a module (including exams, assignments, projects, etc.) are marked out of 100%, with the minimum pass mark normally set at 40% or 50%. Compensation may apply where you achieve 35%-39% (where the pass mark is 40%) or 45%-49% (where the pass mark is 50%), respectively, according to the pass mark of the programme.

The rules for compensation are as follows:

- You must be registered for the module as a 1st attempt
- You must not have failed (currently or previously) any module within the stage
- You must have achieved double the deficit marks required in another module within the stage.



Grading

In this section, you will find details about results and the grading system.

Passing a component (exam, assignment) by compensation
You can pass a component by compensation, providing:

- You have passed all other components within the module
- You have achieved sufficient additional marks in the other components to compensate for the deficit

Example of compensatory component results
Assuming pass mark is 40% and both components have equal weighting of 50%

Scenario 1
Exam Result achieved – 36% Assignment Result achieved – 44% Overall Module Result achieved – 40% Overall Module Grade achieved - P
Student can pass exam by compensation and does not have to retake the exam

Scenario 2
Exam Result achieved – 36% Assignment Result achieved – 32% Overall Module Result achieved – 34% Overall Module Grade achieved - F

Assignment mark is a fail mark, assignment must be repeated. Exam Mark is a fail mark and cannot be passed by compensation due to the failing of the assignment. In this scenario, both components must be repeated at next available sitting.

The overall result for each module is calculated by multiplying the result achieved in each component by the associated weighting and then adding the results together.



Explanation of Module Grades

Grade	Explanation
P	Pass
D	Pass by Compensation
I	Deferred component – must resubmit/retake at next available sitting
WH	Result withheld from exam board – contact faculty for further details
***F**	Fail. Passing by compensation is unavailable. You must repeat all failed components.
NP	Did not present. You must resubmit/retake relevant components
W	Withdrawn at your own request
T	Withdrawn following college decision
X	Exemption granted based on prior learning
L	Approved prior credited achievement at same level
OF	Result absent due to outstanding fees

Supplemental assessments and repeating

If you do not pass a module, you must take it at the next available sitting.
You may be granted permission to repeat each module 3 times (1st enrolment and 3 resits).

Normally, supplemental assessments within the academic year are scheduled in August (please refer to your programme Academic Calendar to confirm Supplemental sittings). You will be automatically registered to retake any module you have not successfully completed.

Repeating a module may have implications for fees and the duration of your degree.

If you have any queries in relation to your results, please contact your Faculty Administrator or Programme Director.

Requests for assessment deferrals

An assessment deferral constitutes:

- the postponement of a module(s) (assessment only) until the next available sitting.

If for any reason you need to apply for an assessment deferral, due to illness, bereavement, or extenuating circumstances, please read the Deferrals of Programme, Modules or Assessment policy and ensure to contact your Faculty prior or on the day that the assessment submission/examination is due and submit a completed LRAF with supporting documentation.

Assessments (Excluding Exams)

You must submit all assessments by the appointed deadline. Information on how to submit assessments, including the appointed deadline, will be provided by your faculty.

It is college policy not to grant extensions other than in exceptional circumstances. You should make and keep a copy of every assignment/ project/dissertation you submit to the college.

Assessments will not be accepted without a Cover Sheet. You can find this coversheet on Moodle and you must attach it to both hard copy assignments (where applicable) and soft copies submitted through 'TurnItIn' (a software resource used to evaluate academic integrity).

Completing a programme and earning your degree

How an overall stage or award result is calculated

The overall result for each year/stage of your programme is represented by the Percentage Point Average (PPA) achieved within the year/stage.

To calculate the PPA, the percentage achieved in each module is multiplied by the credits allocated to the module to determine the Percentage Credit Score.

The Percentage Credit Scores for each module are added together and divided by the total credits for the year/stage to arrive at the PPA as indicated below:

Total Percentage Credit Score = 3530
Total Credits for stage = 60
Percentage Point Average = 58.9

To find out the credits allocated to each module associated with your programme, please refer to the approved programme schedule in your programme handbook.

Example of how an overall result is calculated

Module	% Achieved	Credits	% Credit Score
Business Policy	60	10	600
Operations Management	65	10	650
Financial Management	72	10	720
Buyer Behaviour	61	10	610
Management Applications	45	10	450
Project	50	10	500
Total Credit Score			**3530**



Award Classifications

In this section, you will find information about award classification bands and how they are calculated and attributed.

To complete your programme and earn the award, you must:

1. Complete and pass stages to the required credit value for the programme, for example: 60 or 90 credits for one-year programmes or 180 credits for three-year programmes- to find out the pass mark pertaining to your programme, please refer to your Programme Handbook or contact your Faculty Administrator.
2. Complete and pass all mandatory and elective modules specified in the programme approved schedule.

How to calculate an award classification

The classification awarded is normally based on the PPA achieved in the final stage of the programme.

The award classification correlates to the PPA achieved and the Award Classification Bands relevant to the programme of study. A 'Pass' classification of an award is a positive statement of achievement.

* In the case where the module pass mark is 50%, the band for PASS is then 50-59%, while in the where the module pass mark is 40%, the band for PASS is 40-49%. Please refer to your Programme Handbook for guidance on your Pass classification.

**In the cases where the module pass mark is 50%, the band for Second Class Honours, Grade 2 does not exist as an award classification. Please refer to your Programme Handbook for guidance on your Pass classification.

Award Classification Bands

	PPA	Award Classification
Honours Degree (NFQ Level 8) **Higher Diploma (NFQ Level 8)**	>=70	First Class Honours
	60-69	Second Class Honours, Grade 1
	50-59	Second Class Honours, Grade 2**
	40-49	PASS*
	PPA	**Award Classification**
Certificate/Higher Certificate (NFQ Level 6) **Degree (NFQ Level 7)**	>=70	Distinction
	60-69	Merit, Grade 1
	50-59	Merit, Grade 2
	40-49	PASS
	PPA	**Award Classification**
Certificate in International Foundation Studies (NFQ Level 5)	>=80	Distinction
	>=65	Merit
	>=50	Pass

All awards — other than minor awards and supplemental awards — shall be classified. Minor awards and special purpose awards are normally unclassified. Special purpose awards which have a volume of at least 60 credits, and are comparable to a major award (at the same NFQ level), may have the same classification as the major award. Please refer to your Programme Handbook for guidance on your Pass classification.

Academic Withdrawals

Academic Withdrawal refers to a decision made by the College's Assessment Board after a thorough review of your individual circumstances. This decision may be based on several factors, including (but not limited to):

- Exceeding the allowed number of attempts to successfully complete a module.
- Ongoing challenges with academic performance, despite support being available.
- A significant or prolonged lack of attendance and engagement in your studies.
- Instances of academic misconduct,
- as outlined in the College's policies.

Please know that any decision regarding Academic Withdrawal is made with careful consideration of your progress and circumstances.

Learners who have been academically withdrawn are unable to return to the College to either complete their programme or apply for a new programme for a period of five years.

Learners who have been academically withdrawn may avail of the College Appeals Process assuming there are grounds for appeal.
Check the following policies and procedure:

- Appeals Application Form (Download)
- Section F, Document 6.4 Appeals Procedure

Contact appeals@griffith.ie for support on how to apply.



Assessment Review/ Re-check

Administrative re-check of assessment results
A re-check refers to the process of checking the administrative recording and addition of marks, and that all attempted parts of the question were marked, and that no computational error occurred during the marking process or in the transfer of marks to the results sheet or database. It does not involve any review of the assessment performance or the merit of the mark awarded.

Requests for re-checks must be lodged within 5 days of the official release of the results on My Themis.

To access the Review/Recheck form, please access the Learner Hub.

The request must be submitted on the appropriate form to the Faculty Administrator, and payment must be made in advance of your submission. Payments can be made via My Themis.

You can also find further information on this in the Examinations FAQs section of the website.

A fee of €100 is applicable. In the event of an error being found, which results in a change to the mark awarded, the fee will be refunded.

Review of Results
You are afforded the opportunity to discuss your assessment results with your lecturer(s). Such consultations or review feedback meetings are aimed at giving guidance to improvements to future performance, and can be very beneficial for revision and repeat preparation.

Such requests must be made directly to the Faculty Office within 10 days of the release of the results. For more details, please consult your Faculty Guidelines.



Appeals Relating to Assessment Boards

If you wish to appeal the decision of an Assessment Boards, you may do so in accordance with the following conditions:

- You believe that there was a non-academic irregularity in the manner in which their assessments were conducted
- You wish to present information of mitigating circumstances which were not known to the examinations board. Inthis case, the learner must also show good reason why such circumstances could not have been made known prior to or at the examinations board meeting
- There is a breach of natural justice.
- (A breach of natural justice occurs when your right to a fair appeal is not upheld by the college).



For more details and access to the appeals form referred to in the appeals section, please refer to Section F, Document 6.4 Appeals Procedure of the Griffith College Quality Assurance and Enhancement Manual.



Students' Union

Griffith College Students' Union is the representative body for all Griffith College students and is based on the Dublin campus, but there are representatives in Cork and Limerick campuses also.

The purpose of your Students' Union is to represent students both within the institution and externally, including on local and national issues. Your Students' Union is also responsible for providing a variety of services to students.

You are actively encouraged to become involved so that they can directly influence and organise activities and events.
The SU officers hold full-time sabbatical appointments for a period of one academic year and they are elected by their fellow students every year.

The Students' Union can be contacted by emailing su@griffith.ie or alternatively you can drop into the SU building on the SCR campus, which is open daily except public and bank holidays. Please note opening times can change during the year, due to SU and College events, and trips at certain times.

You can find out more about the Student Union's current activities on the website.

Students' Union President 2026/27 Aibek Taspolatov	su.president@griffith.ie	(01) 415 0460
Vice President Education & Welfare 2026/27 Deepthi Ravindran	su.vicepres@griffith.ie	(01) 574 2937
Vice President Entertainment 2026/27 Tajwar Abdullah	su.ents@griffith.ie	(01) 574 2940
Vice President for Cork 2026/27 Patrick Anebone	su.corkvp@griffith.ie	
Vice President for Limerick 2026/27 (to be appointed)	su.limerickvp@griffith.ie	

Students' Union

Role of the SU Officers

Students' Union President
The President is the chief spokesperson of the union and coordinator of all union events. They attend board and committee meetings on behalf of the student body and relay feedback to college management. They support and manage the Vice Presidents in their roles, supporting events, campaigns, protests and students both on and off campus.

Vice President, Education & Welfare
The Vice President for Education and Welfare represents students on all academic and Wellbeing matters within the college. They are responsible for exam success campaigns as well as raising awareness and providing support for all welfare related issues such as mental health, sexual health, personal safety and academic issues. They also look after the class rep council.

Vice President, Entertainment
The Vice President for Entertainment is responsible for organising events social opportunities for students both on and off campus. These include Freshers Week, a Halloween Ball, Christmas Events, Easter and other events on campus.

Vice President for Cork
The Vice President for Cork represents students on all boards and committees taking place on the Cork campus. They also provide support to students on the Cork campus, signposting to relevant services. They also organise campaigns and events with the support of the other officers.

Vice President for Limerick
The Vice President for Limerick represents students on all boards and committees taking place on the Limerick campus. They also provide support to students on the Limerick campus, signposting to relevant services. They also organise campaigns and events with the support of the other officers.

**Each of these positions are elected by the student body on an annual basis at the end of Semester 2 for the forthcoming academic year.*

Class Representatives
Class reps are elected at the beginning of each semester by each class to represent the views of their peers.

They are required to complete their training provided by The National Student Engagement Programme (NStEP), a joint initiative of the Union of Students of Ireland (USI), the Higher Education Authority (HEA), and Quality and Qualifications Ireland (QQI) that develops and supports student engagement in Irish higher education institutions.

Class Rep council meetings take place each month with the Students' Union, which allows them to share feedback and concerns regarding the campus, programmes and other areas that may be affecting students. It is important to ensure each class has at least one class rep to ensure your class has an equal voice and representation. The Student Union issues a Class Rep Handbook, which will help the elected class rep navigate in their role.

Learner/ Student Supports

Learning Support Department

The Learning Support office works with learners and staff to promote a positive and successful learning experience for learners with disabilities, specific learning difficulties and neurological differences (*Section G Document 7.10 Disability and Learner Support Policy*):

A range of supports are available to you, including:

- Learning Needs Assessment – this is a confidential meeting to assess your learning needs and your accompanying documentation. You and the learning support department discuss and agree on the appropriate supports and reasonable accommodations that you might need. This aims to remove the impact of a disability within the learning environment, so that you can demonstrate your full level of academic potential. Examples of supports and accommodations include: spelling and grammar waiver, additional time, scribe and reader support and low distraction venues during examinations.
- Invitations to key skills workshops – topics of the workshops include: time management, planning for success in assessments, and exam revision techniques.
- ·One to one support meetings, as needed.

Please note: early disclosure of disabilities (ideally at admission stage) is vital to allow for the necessary supports to be agreed and put in place from the beginning of your learning journey.

Email: learningsupport@griffith.ie
Phone: + 353 1 416 3376
Office location: D015, Dublin campus



Student Adviser

The Student Adviser is an integral part of the Griffith student support structure. We are responsible for the provision of advice, guidance and support to individual students. Having broad knowledge of the College, we facilitate students to navigate Griffith's policies, procedures, supports, services and other structures and provide students experiencing various challenges, the time and space to articulate, explore and address their concerns.

From routine queries to more serious matters, the Student Adviser actively assists students in reaching informed decisions relating to their goals and individual needs.

We will work closely with your Lecturers and other College staff to make sure you get the best support possible. This includes referrals and collaboration to better serve you.

Where appropriate, Faculties will liaise with and refer students facing challenges to the Student Adviser.

Friendly and Approachable. We create a warm and welcoming environment where you can feel comfortable asking for help without any judgment.
Easy Communication. You can reach us in multiple ways – drop by our office, give us a call, or send an email. We're always here to listen and assist.
Tailored Support. We understand that every student is unique. That's why we offer one-on-one sessions to identify, and where possible address, your specific challenges and needs.

Finally, we also provide a referral, liaison and linking function with external support services which best meet your needs. In this regard, we work closely with the College's Counselling Service.

Don't hesitate to reach out – we're here for you every step of the way!

Email: studentadviser@griffith.ie
Phone: (01) 574 2929
Office Location: D201



Careers and Industry Partnerships Office

The Careers Office in Griffith College is committed to empowering students to achieve their career goals. Embarking on your journey through higher education is an exciting chapter in your life and we are here to help you navigate your career path with confidence.

You can avail of career coaching and job application supports which include CV writing, interview preparation and job application techniques. We run career workshops and maintain a library of resources including books, graduate employment guides, career application templates and job listings.

All Career Office resources and appointments bookings can be accessed through Moodle at: HERE

Dublin Campus:
Emma Flynn, Careers Advisor
D016 (Dublin Campus)
Email: careersdublin@griffith.ie
Phone: 01 415 0436

Cork Campus:
Marion Courtney, Careers & Industry Liaison Officer
Email: careerscork@griffith.ie
Phone: 021 450 7027

Limerick Campus:
Seán Martin, Careers and Industry Partnership Officer
D016 (Dublin Campus)
Email: careerslimerick@griffith.ie
Phone: 01 4150410



Student Activities

The Griffith Activities Team focuses on all aspects of the college experience and life outside the classroom.

The main areas we look after are sports, adventure and wellness.

Sport
A wide range of sports are on offer to get involved in, some of the sports include; Basketball, Cricket, Football, Volleyball, Badminton and much more. During the year, there will be training and competitions against other third level institutions. As well as competing, there is also a huge social aspect to the sports teams, which can really enhance your time here in Griffith College.

Adventure
For the adventure element, they arrange trips, some involve getting active and others are focused on experiencing and seeing Ireland. There are a selection of day and weekend trips, as well as smaller day and weekend activities to ensure there is always something to get involved in.
All of their activities will be shown on your Activities Calendar, which you will receive during induction.

Wellness
Then there is the wellness section of student activities. For this, there are weekly yoga, dance and pilates classes on campus available to students.

All of the details can be found on your Activities Calendar, or you can call in to our office, which is located in room D014 on the Dublin Campus or send an e-mail to activities@griffith.ie.

We look forward to meeting you all in person.



Health Services

GPs
While at College, health issues may arise. If you need medical attention while you are at Griffith College there are services available:

Dublin
Clarius Health Doctors - Camden St.
(01) 5688 380
35 Camden Street Upper, Saint Kevin's, Dublin 2, D02 HK82

Out of Hours Services: DubDoc, Outpatients Dept, St. James's Hospital, Co. Dublin, 01 454 5607 Emergency: 999/112

Cork
Cork City Medical Centre, 91 Patrick's Street, Cork 021 422 2424.

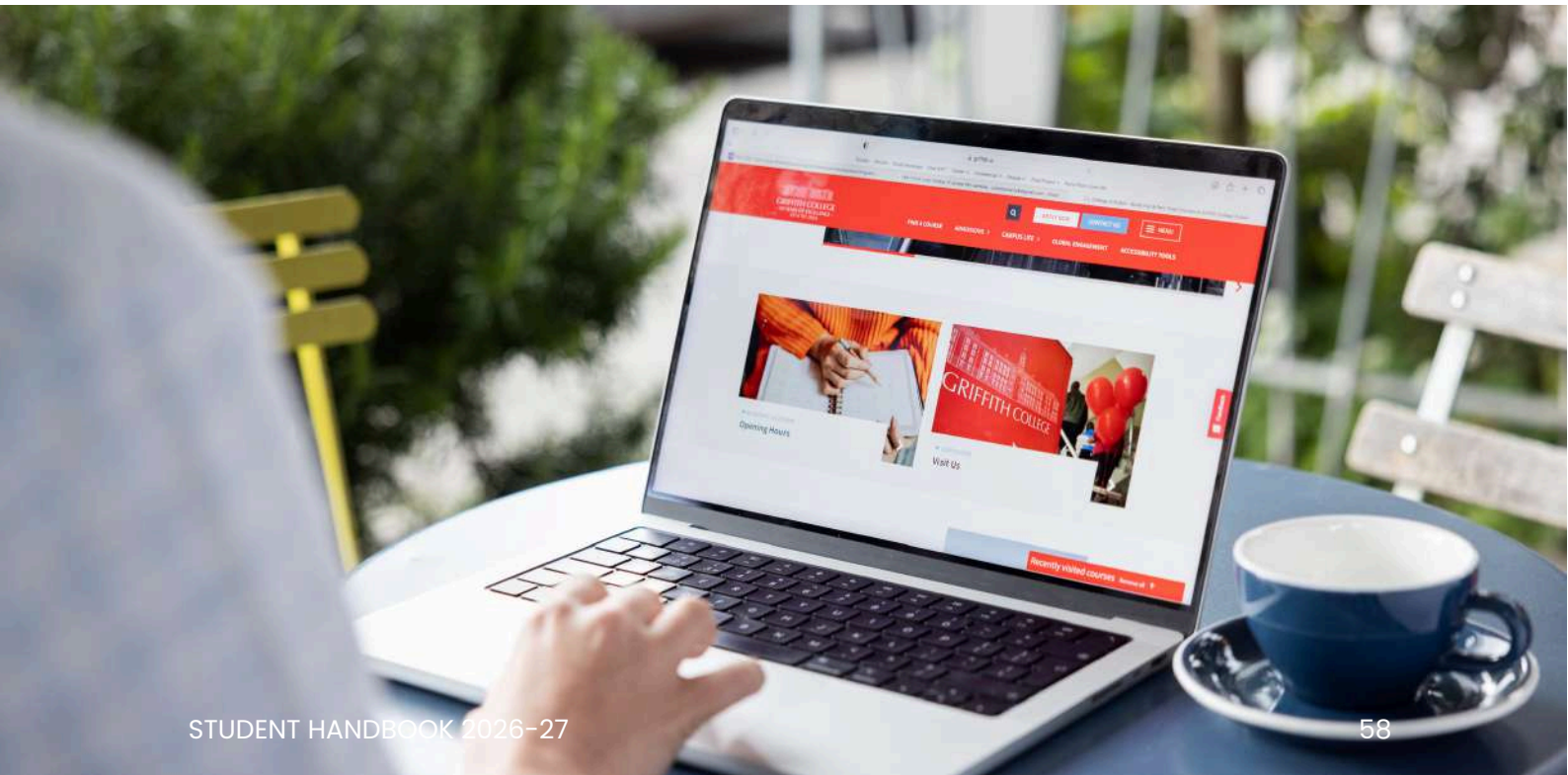
Out of Hours Services: SouthDoc, 1850 335 999 Emergency: 999/112

Limerick
Walk-in Medical Centre,
19 Parnell St, Limerick, V94 XE29,
Closes 10 p.m.
Phone 061 592 040.

Walk-in Medical Centre,
14 St Nessan's Road.
Phone: 061 592 040.

St John's Hospital.
Closes 6pm.
Phone 061 462 132.

Medi Centre. 105 O'Connell Street.
Phone 061 311814
Out of Hours Services:
Shannondoc 0818 - 123500
Emergency: 999/112



Mental Health

Your mental health is an important part of how you function in your daily life. Positive mental health contributes to your overall wellbeing and is experienced when you can realise your own abilities, cope with the normal stresses of life, work productively and fruitfully, and contribute to your community.

Your mental health is not just about the absence of mental illness. Mental health can be affected by numerous factors in our daily life. Some days we can feel mentally well and others we may not feel as able to do the things we normally do. Chatting with friends and family, going to work/school or making a meal can become more difficult if you are experiencing mental health difficulties. It is important to look after your mental health on good days and on the days we do not feel as good, we reach out and ask for support." – Mental Health Ireland

There are so many factors that can affect the state of our mental health. If at any point you feel that your mental health is suffering, talking to someone and trying to identify what is causing it can be hugely beneficial. Below are a few common conditions, which you might find yourself experiencing:

Stress
"Stress is how we react when we feel under pressure or threatened. It usually happens when we are in a situation that we don't feel we can manage or control." – Mind

Anxiety
"Anxiety is a feeling of unease, such as worry or fear, that can be mild or severe. Everyone has feelings of anxiety at some point in their life. For example, you may feel worried and anxious about sitting an exam, or having a medical test or job interview." - NHS

Depression
"Depressive disorder, or depression, is a common mental health condition that can happen to anyone. It is characterized by a low mood or loss of pleasure or interest in activities for long periods of time." – World Health Organisation



Mental Health

Isolation
"Isolation is a result of anxiety and depression in that some individuals use it as a self-induced coping mechanism to deal with excessive worry and avoid human interaction." – National Institutes of Health.

Loneliness
"Loneliness is a negative emotional experience. It indicates an unmet need for social connection." – Campaign to End Loneliness.

Burnout
"Burnout is an ongoing state of feeling overwhelmed, fatigued, and emotionally drained due to consistent stress in your work, family, or social life." – WebMD.

Financial wellbeing
"Financial wellbeing is the state of someone's financial health and overall satisfaction with their financial situation." – Spectrum.Life.

Looking after your mental health is as important as looking after your physical health. It's OK to not feel OK and it's more than OK to ask for help.

You can avail of the following services on or nearby your campus:

- learner supports
- counselling
- GP
- students' union.

All lecturers and staff want to ensure you are happy and healthy during your time here at Griffith College and beyond.



Counselling

Counselling is provided in the strictest of confidence. There are up to four free counselling sessions provided for anyone in the Griffith community, either remotely or in person in a counselling office, in Dublin, Cork or Limerick.

Urgent Appointments
When you'd like to talk to someone within one hour:

- Text the word "urgent" to (086) 8985 666
- This service is available: Monday to Friday: 9am to 7pm / Saturday and Sunday: 10am to 10pm

Less Urgent Appointments
When you'd like to talk to someone within four hours:

- Text (087) 436 0032 with a short description of your issue
- This service is available: Monday to Friday 9am to 7pm

The counsellor will also be able to refer you to other services as needed. On campus counselling is available on the Du campus (Room D017).

Please note the schedule of counselling service provision is subject to review through the year, and may change. Specific details can be confirmed with the service using the contact details provided.

counselling@griffith.ie
(087) 436 0032
Or scan the QR code to book a session onilne:

Off-campus supports

There are many local and national support services that can provide care during both difficult times and in times of crisis.

Text About It: Text HELLO to 50808 to start a conversation. (free, 24/7, can be used on WhatsApp)

Samaritans: phone 116 123 or text (087) 260 9090 or email jo@samaritans.ie (24hours)

LGBT Helpline: phone 1890 929 539 or email info@lgbt.ie (check lgbt.ie for opening hours)

Aware: phone 1800 80 48 48 (10am - 10pm)

Online resources

- yourmentalhealth.ie
- SpunOut.ie
- Reachout.com
- mentalhealthireland.ie
- sexualwellbeing.ie
- Further HSE resources

Some helpful tips

To reduce stress and build positive mental health
Moving into a new place, exams, relationships, jobs and other pressures can all cause you to suffer from stress. It is perfectly natural to get stressed from time to time, but it's how much it can affect you that matters. It's important to try and identify when you are stressed and take some steps to try and alleviate it.

Hang out with people who make you feel good: socialising with friends, taking part in a club/society can be a great stress buster. Talking with friends or doing an activity can really lift your mood.

Get some exercise: playing sports or even just getting out for a walk (with or without the dog!) can really help clear your mind.

Concentrate on your breathing: if you are feeling particularly overwhelmed at a certain time, try and concentrate on breathing deeply. This can help ground you and focus on your next task.

Make a list: set out clear and realistic goals to stay on track. If you find yourself going astray don't be afraid to ask for help.

Minimise drugs, alcohol and caffeine:
In the long term, consuming such substances can make you feel more depressed, cause higher blood pressure and mood swings. It's important to watch out for triggers that may cause symptoms to worsen.

Eat as well as possible: when feeling stressed, it's easy to turn to junk food that you think makes you feel good. Instead, try to follow a balanced diet and avoid the usual of pitfalls of exhaustion and loss of focus.

Graduation & Alumni

Graduation
Each year, more than 1000 students graduate from Griffith College. The graduation ceremonies normally take place in November, when you can look forward to celebrating your achievements with family, friends, class mates and staff.

Further details of these events are available on HERE

On completion of your programme, the Graduation Office will contact you with details of the Graduation Ceremonies. Please check that your contact details accurate by logging in to my.griffith.ie.

Further information is available on the Learner Hub.



Alumni
Griffith College has a network of more than 40,000 alumni representing hundreds of professions and is a truly multicultural community. As a current student of Griffith College, it is important for you to remember that this alumni community will extend your Griffith experience well beyond your time as a Griffith student.

Graduating students can join the online Griffith alumni network, where you can connect with college friends, increase your professional network, stay up-to-date on college happenings, alumni news, and create a lasting Griffith alumni community. We really hope that you will join this network and take advantage of the many features it has to offer.

Other resources that are available to you as a graduating student include:

- Griffith College Alumni LinkedIn page
- Alumni section of the Griffith College website GroupSchemes discounts

To find out more about all of these resources available to you, go to the Alumni section of the Griffith College Website. You can join the Griffith Alumni Network and registering with your LinkedIn, Facebook or email account, or you can download the Griffith Alumni Network app. You are also welcome to email the alumni office at griffithalumni@griffith.ie or call (01) 416 3349 with any questions.

Academic Calendar
Key Dates

SEPTEMBER '26

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

02-18 Exam Boards
21 Official Exam Results released (during this week)
14-18 Semester 1 Induction
21 Semester 1 lectures commence

OCTOBER '26

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

16 Online registration for Semester 1 closes
26 Halloween (Public Holiday)

NOVEMBER '26

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30					

02-06 Assignment Week
03-05 Dublin Graduation
11-12 Cork Graduation
18 Limerick Graduation

DECEMBER '26

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30	31		

07 Online Registration for Semester 2 opens
18 Semester 1 lectures end
25 Christmas Day (Public Holiday)
28-31 Study Week
31 New Year's Eve

JANUARY '27

S	M	T	W	Th	F	S
					1	2
3	4	5	6	7	8	9
10	11	12	13	14	15	16
17	18	19	20	21	22	23
24	25	26	27	28	29	30
31						

01 New Year's Day
05-21 Exam Period
27-28 Feb intake Induction

FEBRUARY '27

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28						

01 St. Brigid's Day
02 (Public Holiday) Semester 2 lectures Commence
05-22 Assessment Boards
23 Provisional Exam results released
26 Online registration for Semester 2 closes

MARCH '27

S	M	T	W	Th	F	S
	1	2	3	4	5	6
7	8	9	10	11	12	13
14	15	16	17	18	19	20
21	22	23	24	25	26	27
28	29	30	31			

15-19 Assignment Week
17 St. Patrick's Day (Public Holiday)
26 Good Friday
29 Easter Monday (Public Holiday)

APRIL '27

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	

30 Semester 2 lectures End

MAY '27

S	M	T	W	Th	F	S
						1
2	3	4	5	6	7	8
9	10	11	12	13	14	15
16	17	18	19	20	21	22
23	24	25	26	27	28	29
30	31					

03 May Day (Public Holiday)
04-07 Study Week
11-27 Exam Period
20 Creative Launch
21-26 Creative Week

JUNE '27

S	M	T	W	Th	F	S
		1	2	3	4	5
6	7	8	9	10	11	12
13	14	15	16	17	18	19
20	21	22	23	24	25	26
27	28	29	30			

01 Semester 3 start for Innopharma
07 Bank Holiday
09-24 Assessment Boards
14 Online registration opens for Sept '27
25 Official Exam Results released

JULY '27

S	M	T	W	Th	F	S
				1	2	3
4	5	6	7	8	9	10
11	12	13	14	15	16	17
18	19	20	21	22	23	24
25	26	27	28	29	30	31

AUGUST '27

S	M	T	W	Th	F	S
1	2	3	4	5	6	7
8	9	10	11	12	13	14
15	16	17	18	19	20	21
22	23	24	25	26	27	28
29	30	31				

02 Bank Holiday
03-18 Exam Period

September 2027

01-22 AssessmentBoards
23 Official Exam Results released (during this week)
13-17 Semester 1 Induction
20 Semester 1 lectures commence