



## Homestay Grievance Form

*Confidential – To be submitted to the International Office*

### Host Family Information

- **Host Name(s):** \_\_\_\_\_
- **Address:** \_\_\_\_\_
- **Email Address:** \_\_\_\_\_
- **Telephone Contact:** \_\_\_\_\_
- Are you currently hosting a student?
  - Yes
  - No

### Student Information (if applicable)

- **Student Name:** \_\_\_\_\_
- **Date of Arrival:** \_\_\_\_\_
- **Nationality:** \_\_\_\_\_
- **Age:** \_\_\_\_\_

### Nature of the Grievance

(Please tick the relevant area)

- Student behaviour (e.g. curfew, respect, hygiene)
- Lack of communication from the school
- Payment or admin issues
- Welfare or safety concerns
- Damage to property
- Other – please specify: \_\_\_\_\_

### External Approach

If the grievance remains unresolved the host provider has the right to escalate the issue to:

- **ELE-Ireland:** For feedback involving member practices.

Description of the Issue

(Include relevant dates, events, and previous steps taken)

Have you previously raised this issue with the school?

- Yes – please provide details:

- No

What outcome or support are you requesting?

Declaration

I confirm that the information provided is accurate and submitted in good faith. I understand the school will handle this matter professionally and confidentially.

- **Signature:** \_\_\_\_\_

- **Date:** \_\_\_\_\_