

Student Sick Leave

It is a statutory requirement for students to attend 85% of their programme. A student's absence from class may be excused in cases of certified illness as per the steps below.

1. Where a student is sick they must email or phone their Programme Administrator responsible person on the day of the illness and any subsequently day(s).
2. On the first day of return, the student must present a Medical Certificate

Uncertified sick leave beyond the statutory requirement of 85% is subject to the College procedure regarding absenteeism and expulsion.