



# GRIFFITH COLLEGE

*Graduate Business School Academic Year 2022-2023 Semester 1*

## Certificate in Law and Governance for Trustees CLGT (Part-Time)

**PLEASE READ CAREFULLY - INCLUDING THE NOTES AT THE END**

	<b>Academic Calendar 2022</b>	<b>Exam Dates</b>
<b>Certificate in Law and Governance for Trustees (CLGT)</b>	<b>(10 Credits – Minor Award)</b>	<b>11<sup>th</sup> – 25<sup>th</sup> January 2023</b>
<p><b>Start date:</b> 3<sup>rd</sup> October, 2022 Duration: 6 weeks</p> <p>Lecturer: Stephen Lalor, Paul Victory, Amanda James, Pat Nolan</p>	<p>Monday and Wednesday 8:00am to 11:00am</p> <p><b><u>October</u></b> Monday 3<sup>rd</sup>, 10<sup>th</sup>, 17<sup>th</sup> Wednesday 5<sup>th</sup>, 12<sup>th</sup>, 19<sup>th</sup></p> <p><b><u>November</u></b> Monday 7<sup>th</sup>, 14<sup>th</sup>, 21<sup>st</sup> Wednesday 9<sup>th</sup>, 16<sup>th</sup>, 23<sup>rd</sup></p> <p>Plus, one Saturday at the end of November for group presentations. The date of this class will be discussed by the lecture with the learners once the semester commences. This is so that the learners and the lecturers can agree a date together. This can be held via Zoom.</p> <p>Finally, a four-hour revision class with also be held via Zoom closer to your exam dates to assist with your revision and any final exam queries.</p>	<p>2-hour exam held between 11<sup>th</sup>-25<sup>th</sup> January, 2023.</p> <p>Date and time of exam will be notified to all learners 4-5 weeks in advance.</p> <p>The exact date will not be known in advance of this time. This applies to all exams for all learners of the College.</p> <p>If you cannot attend on the day of your exam or are unable to submit an assessment, please note you can apply to defer it to the next sitting.</p>

### NOTES

- Induction will be held a week before you start your semester. You will receive an invite via email to attend. This will be held via Zoom and will be recorded.

- Classes will be delivered via Zoom and all classes will be recorded for playback in case you cannot attend a class or to assist you with your revision and study.
- You must be a fully registered learner to attend induction and also to attend class. Please note that registration can take several weeks so please ensure you apply and submit all paperwork at least 3 weeks before induction.
- Lecturer Notes or Zoom links or Lecturer Recordings cannot be e-mailed to learners. All learners must access all course content via their Moodle Page. This is the platform used by College for all learners.
- The course is validated as a blended programme. The module will be delivered via Zoom for this semester due to COVID 19 and a derogation given by QQI. The module delivery method may change to support ongoing delivery in post-COVID times from semester to semester, within the context of in line with the programme's validation.
- All programmes/modules are subject to minimum learner numbers to run.

### BRIEF OVERVIEW

Week	Pensions Law	Governance	Trusteeship
1	Trusteeship, legal	Definition, relevance	Trustee board, procedures
2	Role and responsibilities	Governance planning	Trustee meetings
3	Legislation	Investment	Relationships, Supervision
Break CLOSE TO 3 weeks, work on assignment			
4	Trust Documents	Future of Governance	Problem Solving, Discretions
5	Equal treatment	Compliance, communication	Ethics, Culture
6	Scheme winding up	Funding	Presentations, assessment
Break for several weeks, then exam			