

Griffith College Limerick

Level 5 to Level 9 Courses

Accounting & Finance
Business
MBA
Engineering
Hospitality
Marketing
Management & Leadership
IT & Computing
Childcare
Humanities
Law
Languages

FREE
Maths
Revision
Classes

Full-Time Courses
2014-2015



GRIFFITH COLLEGE

40 *Years*
of Excellence
1974-2014

Griffith College Limerick, O'Connell Avenue, Limerick City

  www.gcl.ie



Introduction from the **PRESIDENT, Professor Diarmuid Hegarty**

I am delighted to introduce you to Griffith College. The academic year 2014/15 is an important milestone for Griffith College as we mark the 40th anniversary of the College's founding. Over the past forty years, from its original inception as Business & Accountancy Training through to its current standing as Ireland's largest independent third level college, Griffith College has put the needs of its students at the forefront.

As we expanded our Limerick and Cork campuses to large new premises on O'Connell Avenue and Wellington Street respectively, 2013 was the year we marked the 200th anniversary of our Dublin campus buildings. While we celebrate our history, as a college we are always looking towards our future, consistently developing new courses which respond to current and future industry needs. Our lecturers and staff remain dedicated to assisting students reach their potential both academically and professionally.

We take great pride in our students who achieve excellent pass rates and win many prizes in the examinations of independent Irish and international professional bodies. Many former students have risen to senior positions in prestigious national and international firms in business, accountancy, computing, drama, design, journalism and law amongst others. These chief executives, senior partners and prominent media figures are the people who have helped to shape our world. Their success is a testament to the value of this College and its place in the wider community. We would be delighted to rejoice in the same way in your success.

Ó bunaíodh an Coláiste, bhí an tacaíocht bhfoireann teagaisc do na mic léinn le sonrú i gcónaí. Pé athraithe a chuirfear i bhfeidhm sna blianta romhainn, beidh an culture fáilteach céanna i réim chun na mic léinn a spreagadh chun barr feabhais a bhaint amach.

Professor Diarmuid Hegarty

President



GRIFFITH COLLEGE

40 *Years
of
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1974-2014

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1: History of Griffith College

Situated in
Limerick's Georgian
Centre and
Business Quarter

Established in 1974, Griffith College is Ireland's largest independent 3rd level institution with locations in Dublin, Cork and Limerick. The main campus is situated on seven acres within a mile of St. Stephen's Green on Dublin's South Circular Road.

Located on O'Connell Avenue in the heart of Limerick City – one of the oldest and most historic cities in Europe, Griffith College Limerick is ideally located with excellent connectivity to Shannon Airport, Irish Rail and Express Bus Services.

Shannon Airport is less than 30 minutes by bus from Limerick City and has daily flights to London Heathrow, London Gatwick and most major UK cities including Manchester, Liverpool and Edinburgh. There are also direct flights to Shannon Airport from France, Spain and Germany.

Griffith College enjoys national and a growing international reputation for student success. The College has gained an enviable, award winning reputation for providing students with first class lectures and excellent study material. Griffith College offers internationally recognised postgraduate and undergraduate degree programmes, complemented by a wide range of professional, short term and corporate training educational solutions - in Griffith College, there is something for everyone.

Today there are over 7,000 students studying in the College, which is a designated educational institute of the Higher Education and Training Awards Council (HETAC - QQI).



2: Validating Partners:



- Quality & Qualifications Ireland (HETAC / FETAC / QQI)



- Edinburgh Business School / Heriot-Watt University



- Business & Technology Education Council (BTEC)



- Accreditation & Co-ordination of English Language Services



Bachelor of Arts (Hons.) in Accounting & Finance

Course Overview: OVERVIEW

Validation	HETAC / QQI
Framework Level	Level 8 Degree
CAO Code	GC301
Requirements	2 C3s (Hons) & 4 D3s (Ord) to include a Language and Maths or equivalent
Duration	3 years full-time. Start Dates: September each year
Apply	Through the CAO or directly at www.gcl.ie/apply

About the Course:

This honours degree programme prepares students for a career in accounting and finance. The course subjects are taught by highly qualified lecturing staff who are also experienced accountants. Their continued experience of accounting and finance, in the real commercial world, ensures the delivery of a relevant and up to date syllabus that will include interesting and pertinent case studies. In particular, students will study the impact of EU Law on accountancy.

In first year, students take subjects that are common to the BA (Hons) in Business Studies. This model gives students the flexibility to adjust their career choices if necessary.

Once completed, graduates will have all the necessary skills to pursue a dynamic and rewarding career in accounting and finance. Griffith College has designed this degree programme with the help and considerable expertise of its full-time and external lecturing staff, as well as a wide range of people in industry. As a result, the programme reflects the multiple requirements of today's business and finance world.

Griffith College – a leader in Higher Education in Ireland since 1974!

Course Content:

YEAR 1	YEAR 2	YEAR 3
Micro Economics	Management Accounting	Strategic Management
Information and Communications Technology	Financial Reporting – Concepts and Practice	Taxation
Quantitative Analysis for Business Decisions	Business Management	Advanced Financial Reporting
Business Accounting	Managing Human Resources	Auditing and Internal Review
Macro Economics	Financial Management	Advanced Management Accounting
Legal Aspects of Business	Business Information Systems	Strategic Financial Management
Management and Marketing Principles	Company and Partnership Law	Information Systems Management

Programme modules and content are subject to on-going quality assurance reviews and evolve to reflect educational and industry developments. Learner protection for all HETAC programmes is provided in accordance with Section 43 of the Qualifications (Education and Training) Act 1999

Alternative Route:

This programme can also be completed over four years via the two-plus-two year route. Students complete the Higher Certificate in Business (HCB) over the first two years. Successful completion of the HCB qualifies students for entry to the last two years of this Honours Degree. This route is recommended for students who are not confident of finishing the programme through the intensive three-year route and students whose first language is not English.

The two-plus-two year route offers students an opt-out qualification after two-years and two qualifications if they successfully complete the four years.

Careers / Progression:

Graduates of this programme may wish to pursue postgraduate studies on our MBA programme. They can also gain substantial examination exemptions from the following professional accountancy bodies:

Professional

Body	Exempt From	To be attempted	Duration
ACCA	Fundamental Level (nine papers)	All of Professional Level (five papers)	1 Year
CPA	Up to nine subjects across Formation 1, Formation 2 and Professional 1	Remaining subjects from 1 & 2, Professional 1 and four subjects from Professional 2	1 Year
ACA	Contact Faculty		1 Year

Application:

- Full time Applicants under 23 years of age should apply through CAO.
- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form.

Complete and send to our Admissions Office.

Fees:

See fee list enclosed



Bachelor of Arts (Hons.) in Business Studies

Course Overview:	
Validation	HETAC / QQI
Framework Level	Level 8 Degree
CAO Code	GC 300
Requirements	2 Higher C3s & 4 Ord D3's or equivalent
Duration	3 years full-time
Apply	Through the CAO or directly at www.gcl.ie/apply

About the Course:

This honours degree programme will help students to appreciate fully the vital business roles played by finance, accounting, marketing, human resource management and information technology. For many companies these disciplines are the driving force behind their success. In addition, graduates will be shown how the ever-changing business environment is influenced by political, legal, economic, social and technological factors on both a national and international scale.

The purpose of the course is to give students the skills that are in demand by companies today. In a complex and dynamic environment they will be able to identify changes in business requirements, and have the confidence to develop and implement new procedures to satisfy them. Students will be able to recognise the key characteristics governing a particular company and then identify the factors that are critical to its success. The participation and support of fulltime and external lecturing staff, and a wide range of industries has made a vital contribution to the degree's content.

In first year, students take subjects that are common to the BA (Honours) in Accounting and Finance. This model gives students the flexibility to adjust their career choices if necessary. Students who complete the Higher Certificate in Business can transfer into Year 3 of either course.

Course Content:

Year 1	Year 2	Year 3
Management & Marketing Principles Information & Communications Technology Micro Economics Macro Economics Quantitative Analysis for Business Decisions Business Accounting Legal Aspects of Business	E-Business Development Market Research Management Accounting Managing Human Resources Business Operations Management Business Information Systems Marketing Strategy Economic / Industry Analysis Employee Relations Enterprise Development Project	Strategic Management Financial Management International Business Management Business Plan

Electives (three must be chosen)

International Marketing / Services Marketing / Buyer Behaviour / Audit and Internal Review / Taxation / Strategic Financial Management / International HRM, Comparative Employee Relations / Strategic HRM / E-Business Strategy / Business Systems Modelling / Information Systems Management

Alternative Route:

This programme can also be completed over four years via the two-plus-two year route. Students complete the Higher Certificate in Business (HCB) over the first two years. Successful completion of the HCB qualifies students for entry to the last two years of this Honours Degree. This route is recommended for students who are not confident of finishing the programme through the intensive three-year route and students whose first language is not English.

The two-plus-two year route offers students an opt-out qualification after two-years and two qualifications if they successfully complete the four years.

Careers / Progression:

Graduates can consider the Masters in Business or any other Masters programme, on completion of this course.

Griffith College Limerick offer an MBA in association with Edinburgh Business School on a full-time, part-time and blended learning option. Contact the College for full details.

The Griffith College Graduate Business School offers a portfolio of programmes in International Business Management, each of which provides a route to the award of MBA. The varied and in-depth content of this course means that graduate prospects and opportunities are virtually endless.

Application:

- Full time Applicants under 23 years of age should apply through CAO.
- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.

Fees:

See fee list enclosed

Testimonials:

Mark Rimpo, 4th year (Bachelor of Arts in Business Level 8)

I am so glad I chose to study in Griffith College Limerick. I like the small class sizes and the access I have to lecturers who are so friendly and helpful and always happy to assist and advise.

There are good library and IT facilities too. On completion of my degree next year, I hope to continue studying at Griffith College and pursue my Masters in Business Administration.



Bachelor of Arts (Ord) in Business Studies

Course Overview:	
Validation	HETAC / QQI
Framework Level	Level 7
CAO Code	GC311
Requirements	5 D3s (Ord) to include a Language and Maths or equivalent or equivalent
Duration	Full Time: 3 Academic Years or 1 year top up for the Higher Certificate in Business
Apply	Through the CAO or directly at www.gcl.ie/apply

About the Course:

This ordinary (Level 7) degree programme is designed to develop the student's knowledge and skills to resolve business problems and opportunities through studying the various modules.

The programme is ideal for students who either wish to pursue further studies or move into the world of business. The programme provides students with a sound knowledge of essential business principles and functions which reflect the breadth and depth of business operations including marketing, accounting, human resource management and information technology, among others. It provides an appreciation of the broader environment in which all businesses operate (e.g. economics, law, politics) and it develops student's competences in a range of personal qualities such as emotional intelligence, initiative, learning to learn, self-awareness and confidence.

The first two years of the programme are common taught with the Higher Certificate in Business. The third year can be used as a top up for students who hold a level 6 qualification in business such as the Higher Certificate in Business.

Assessment:

Students are assessed through examinations, coursework and projects

Validation / Professional Body Recognition

The course is validated by the Higher Education & Training Awards Council (HETAC), the Irish Government's qualifications awarding body for third-level educational and training institutions outside the university sector.

Course Content:

Year 1

Introduction to Business Management
 Communications and Customer Service
 Small Business Development
 Maths for Business Decisions
 Business Computing
 Fundamentals of Accounting

Year 2

Micro Economics
 Macro Economics
 Financial & Cost Accounting
 Legal Aspects of Business
 Managing People & Operations
 Enterprise & Innovation Planning
 Electronic Marketing & Security
 Marketing & Sales Management

Year 3

Financial Management
 Business Operations & Project Management
 International Marketing
 E-Business Development
 Strategic Management
 Business Plan

Bachelor of Arts (Ord) in Business Studies

Careers / Progression:

Graduates who see an opportunity to make themselves more attractive to employers may want to consider the Level 8 programme in business. Alternatively graduates have the opportunity to enter the workplace in a wide variety of roles afforded by this generic business qualification. These sectors include but are not limited to Insurance, Banking, Retail, Industry and Public Service. The programme is the perfect platform for students who wish to pursue further studies or move straight into the workplace. The broad scope of the course means that students gain an understanding of the many aspects of the world of business, allowing them to choose the area which appeals to them most.

Application:

- Full time Applicants under 23 years of age should apply through CAO.
- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.

Testimonials:

"In Griffith College you are not just a number. Lecturers are very helpful and approachable and their doors are always open. This is my third year here. I am doing the BA in Business Studies. I hope to continue next year and get my honours BA in Business. I don't think other colleges can give as much attention to students. All lectures are like tutorials. I really like the personal touch here."

Ciara Lyons, BA in Business Studies

Fees:

See fee list enclosed

Bachelor of Arts (Ord.) in Marketing

Course Overview:	
Validation	HETAC / QQI
Framework Level	Level 7
CAO Code	GC310
Requirements	5 D3s (Ord) to include a Language and Maths or equivalent or equivalent
Duration	Full Time: 3 Academic Years or 1 year top up for the Higher Certificate in Business
Apply	Through the CAO or directly at www.gcl.ie/apply

About the Course:

This ordinary (Level 7) degree programme is designed to develop the student's knowledge and skills to resolve business problems and opportunities through studying the various modules.

The programme is ideal for students who either wish to pursue further studies or move into the world of business. The programme provides students with a sound knowledge of essential business principles and functions which reflect the breadth and depth of business operations including marketing, accounting, human resource management and information technology, among others. It provides an appreciation of the broader environment in which all businesses operate (e.g. economics, law, politics) and it develops student's competences in a range of personal qualities such as emotional intelligence, initiative, learning to learn, self-awareness and confidence.

The first two years of the programme are common taught with the Higher Certificate in Business. The third year can be used as a top up for students who hold a level 6 qualification in business such as the Higher Certificate in Business.

Assessment:

Students are assessed through examinations, coursework and projects

Validation / Professional Body Recognition

The course is validated by the Higher Education & Training Awards Council (HETAC), the Irish Government's qualifications awarding body for third-level educational and training institutions outside the university sector.

Sector: Marketing & Business

Course Content:

Year 1

Introduction to Business Management
Communications and Customer Service
Small Business Development
Maths for Business Decisions
Business Computing
Fundamentals of Accounting

Year 2

Micro Economics
Macro Economics
Financial & Cost Accounting
Legal Aspects of Business
Managing People & Operations
Enterprise & Innovation Planning
Electronic Marketing & Security
Marketing & Sales Management

Year 3

Financial Management
Services Marketing
Marketing Communications
Strategic Management
Business Plan
International Marketing

Bachelor of Arts (Ord.) in Marketing

Careers / Progression:

This programme is the perfect platform for students who wish to pursue further studies or move straight into the workplace. The broad scope of the course means that students gain an understanding of the many aspects of the world of marketing and business, opening many possibilities in the field of marketing.

Progression Paths:

On successful completion of this BA (Ord) in Marketing, students may elect to transfer to the final year of the BA (Hons) in Business Studies.

Application:

- Full time Applicants under 23 years of age should apply through CAO.
- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.

Fees:

See fee list enclosed



Higher Certificate in Business

Course Overview:	
Validation	HETAC / QQI
Framework Level	Level 6
CAO Code	GC 316
Requirements	5 D3s (Ord) to include a language and Maths or equivalent
Duration	2 years Full time.
Apply	Through the CAO or directly at www.gcl.ie/apply

About the Course:

The Higher Certificate in Business is a two-year full-time programme, designed to give students a rich perspective of business. Marketing, finance, accounting, human resources and information technology are all addressed as you are prepared for the world of business and its countless opportunities.

On completion you will have the confidence and knowledge to succeed within a range of business functions. You will also be equipped to select and apply appropriate techniques to business problems and opportunities as they arise.

Progress to Further Studies

Students who pass the Higher Certificate Course at Merit or Distinction level may proceed to Diploma/Degree studies at Universities or other degree awarding bodies. Generous exemptions are given from the examinations and/or entry requirements of relevant professional bodies

Course Content:

Year 1

Introduction to Business Management
Communications and Customer Service
Small Business Development
Maths for Business Decisions
Business Computing
Fundamentals of Accounting

Year 2

Micro Economics
Macro Economics
Financial & Cost Accounting
Legal Aspects of Business
Managing People & Operations
Enterprise & Innovation Planning
Electronic Marketing & Security
Marketing & Sales Management

Careers / Progression:

Progression:

On successful completion of this certificate you may gain exemptions from all of Year 1 of the Faculty's degree programmes.

Progress to Further Studies:

Students who pass the Higher Certificate Course at Merit or Distinction level may proceed to Diploma/Degree studies at Universities or other degree awarding bodies. Generous exemptions are given from the examinations and/or entry requirements of relevant professional bodies.

Careers:

This programme is the perfect platform for students who wish to pursue further studies or move straight into the work-place. The broad scope of the course invites students to explore the many aspects of the world of business, allowing them to find the area which appeals to them most. Graduates will typically find employment in Insurance, Banking, Customer Service and Marketing. Students who choose to seek employment immediately after the course may complete further studies on a part-time basis

Higher Certificate in Business

Application:

- Full time Applicants under 23 years of age should apply through CAO.
- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.

Testimonials:

Shane Quane, 1st year (Higher Certificate in Business Level 6)

I am in 1st year in Griffith College Limerick Studying Higher Certificate in Business. I have really enjoyed the variety of topics that we study and with really in-depth notes and informative lectures. The small classes make it easy to learn with little distraction and help you to interact with your classmates. The Facilities supplied to us are well equipped with a good selection of relevant books. There are plenty of computers for all students too; making it easy for students to carry out research for the many group projects we are assigned monthly.



Fees:

See fee list enclosed



Certificate in Office Administration

Course Overview:	
Validation	HETAC / QQI
Framework Level	Level 6
CAO Code	GC 320
Requirements	All Qualifying Applicants (AQA) Five Passes to Include Maths and English or equivalent
Duration	1 Year Full Time
Apply	Through the CAO or directly at www.gcl.ie/apply

About the Course

The role of the administrator has changed over the last number of years and now encompasses the whole of Office Management. To meet this need Griffith College has designed and structured this course so that not only will students be proficient at IT Skills and Business Administration, but will also have a working knowledge of a range of related skills including Business Computing, Communication and Customer Care, Fundamentals of Accounting and Business Management.

The course has been designed to equip students with the knowledge and practical skills required to commence employment on completion or as a basis for progression to higher professional or academic studies.

Course Contents

1. Communications and Customer Service
2. Introduction to Business Management
3. Business Computing
4. Fundamentals of Accounting
5. Business Administration
6. Information Technology Skills

Careers / Progression

Careers:

Graduates may take up positions in office administration, office management or secretarial roles on completion of the Certificate in Office Administration.

Progression:

Students who pass the Certificate Course may proceed to the Higher Certificate in Business and obtain up to four exemptions on a subject-by-subject basis.

Application:

- Full time Applicants under 23 years of age should apply through CAO.
- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.



Master of Business Administration

Sunday Times University Guide 2013 – Scottish University of the Year

Course Overview:	
Validation	Edinburgh Business School - Heriot Watt University
Framework Level	Level 9 Masters of Business Administration
Requirements	A recognised Honours undergraduate degree or equivalent
Duration	<ul style="list-style-type: none">• Full time: 2 years• Part-time: 2 years. (Tuesday & Thursday 6.30pm - 9.45pm and selected Saturdays)• Distance Learning: 2 years
Start Date	Contact College
Apply	directly at www.gcl.ie/apply

About the Course:

Participants undertaking the Master of Business Administration programme will complete 9 modules (7 Core courses and 2 Elective courses) over two years.



The MBA is broken down into 3 major awards:

1: Postgraduate Certificate in Business Administration

Students who complete 3 courses will be eligible for the award of a Postgraduate Certificate in Business Administration, at least one of which must be a core course. A maximum of one exemption will be permitted for the award of the Postgraduate Certificate.

2: Postgraduate Diploma in Business Administration

Students who complete 6 courses will be eligible for the award of a Postgraduate Diploma in Business Administration, at least one of which must be a core course. A maximum of two exemptions will be permitted for the award of the Postgraduate Diploma.

3: Master of Business Administration

After successfully completing nine courses including all core courses and two electives students will be eligible for the award of Master of Business Administration.

Course Content:

Students complete seven core courses:

Economics, Organisational Behaviour, Marketing, Accounting, Finance, Project Management & Strategic Planning and two elective courses: Human Resource Management & International Marketing.

Master of Business Administration

Examinations

Each course is assessed by formal examination. The assessment of each course is derived entirely from your performance in a single examination lasting 3 hours. To complete a course successfully you must obtain at least 50% in the examination.

Careers / Progression:

A postgraduate qualification is a proven asset for anybody who wishes to move from middle management to senior management, or for the person who desires to get a foothold on the path to becoming a senior executive. The Master of Business Administration programme is the first step in this process and can play a pivotal role in such development.

Application:

Direct Entry Steps

Step 1: Fill out the online application form or download the application form, complete and send to our Admissions Office.

Step 2: Send a copy of prior qualifications by email.

Step 3: Our Admissions Team will endeavour to contact you within 5 working days if you are successful in gaining a place.

For Postgraduate courses:

Postgraduate applicants may apply directly to Griffith College. Applicants will be required to provide evidence of their undergraduate degree final results for entry. Griffith College welcomes applications from those who do not meet the academic requirements but who have extensive industry experience. For such applications, an additional interview will be required. Contact the Admissions Office for more details.

Fees:

See fee list enclosed



**Scottish
University
of the
Year**

Diploma in International Hospitality Management

Course Overview:	
Validation	HETAC / QQI
Framework Level	Level 7
CAO Code	GC306
Requirements	5 D3s (Ord) to include a Language and Maths or equivalent International Applicants: IELTS minimum of 5.5 or Equivalent. Recognition for prior learning (RPL) is applied and work experience is taken into account.
Duration	2 years Full time
Apply	Through the CAO or directly at www.gcd.ie/apply

About the Course:

The Diploma in International Hospitality Management offers learners the prospect of gaining a level seven award and gaining practical work experience in the international hospitality industry. The skills, knowledge and competencies gained while participating on this course are important for prospective graduates in attaining jobs and meeting current industry trends.

The learners who register on this programme study hospitality specific modules such as Hospitality Operations, The International Hospitality Industry, Food and Beverage Management, Accommodation and Facilities Management, Hospitality Law and Tourism Studies along with general business studies subject areas. These modules give the learner a detailed insight and understanding of the international hospitality industry both through their practical skills training sessions in tandem with their management studies. This style of programme delivery supports and highlights the diverse range of career opportunities open to successful graduates.

Course Content:

Semester 1

Hospitality Operations 1
Introduction to the International Hospitality Industry
Quantitative Methods for Business
Business Communications & IT

Semester 3

Food & Beverage Management
Accommodation & Facilities Management
Hospitality Law
Tourism Studies
Professional Development

Semester 4

– Industry Placement Stage (1,000 hours). The Industry Placement module affords the learners an opportunity to develop their practical skills training in a working environment.

Semester 2

Hospitality Operations 2
International Hospitality Industry
Principles of Services Marketing
Financial Accounting
Economics



Diploma in International Hospitality Management

Careers / Progression:

Careers

This qualification prepares students for a range of careers in hospitality, licensed retail, leisure and tourism sectors. The skills developed can be transferred to any of the above sectors through the effective use and combination of the practical skills and knowledge gained through the programme.

Progression

Graduates of the Diploma in International Hospitality Management, who at a later date wish to return to complete the Bachelor of Arts programme will be required to study semesters 4, 5 and 6 of the programme. Should any such application come after any programme changes have occurred, e.g. through programmatic review, then all such applications will be assessed on a case by case basis.

Application:

- Full time Applicants under 23 years of age should apply through CAO.
- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.

Testimonials:

I found this module to be very worthwhile. It is a course that runs from Monday to Wednesday and it is very intensive but if you have a weekend job then it is beneficial to you. I am currently a Manager in the Limerick Greyhound Stadium and by doing the course during the week and job at the weekend, I feel that is the best way to be one step ahead of other individuals who would be going for the same job you are going for. The lecturer for this module has a keen interest in hospitality and experience to back it up. I found it very easy to work with her and she will help you as much as possible in every way to make sure you hit the deadline with the assignments. This course is an assignment driven course which I personally think will stand to you more than exams. While studying this module we visited The Castletroy Park Hotel and The Radisson Blu Hotel to learn something about the hotel industry first hand. I learned how vital it is to keep your staff motivated while ensuring that you treat the customers the same way you want to be treated. I am just finished the course and I just got offered a Management Internship in Fitzpatrick's Hotel in New York. I am really looking forward to it. I will miss Limerick and will certainly visit not only the greyhound track but also Griffith College because they have been so helpful and generous to which I will never forget. I am in the catering industry 15 years due to the fact my mother has a catering business but by far this is the best decision I made to get my career off to a good start.

Kieran O'Sullivan – HND Hospitality Management (forerunner of DIHM)

Fees:

See fee list enclosed



Professional Diploma in Management & Leadership

Course Overview:	
Validation	BTEC Edexcel
Framework Level	Level 6
Requirements	IELTS minimum of 5.5 or Equivalent for international applicants. Recognition for prior learning (RPL) is applied and work experience is taken into account.
Duration	1 year full time. 1 year part time
Start Date	Available full-time & part-time February & September
Apply	directly at www.gcl.ie/apply

About the Course:

The Professional Diploma in Management & Leadership places strong emphasis on practical management skills development alongside the advance of requisite knowledge and understanding in the sector.

Sector

This high-end management qualification develops management capabilities within all sectors and can also prepare those interested in self-employment.

Validation / Professional Body Recognition

BTEC Professional Qualifications have been developed with career progression and recognition by professional bodies in mind. Further details of Validation / Professional Body Recognition and exemptions of BTEC Advanced Professional Qualifications are available

Course Content:

Principals of Management and Leadership
Marketing Principals
Communication for Business
Managing Innovation
Quality Management
Personal and Professional Development
Managing Change

Careers / Progression:

This qualification allows graduates to enter a variety of management level careers where professional management skills are required and valued in a wide range of environments. It also allows graduates to progress within their existing career.

Progression

Upon completion of the course, learners can progress to the range of BTEC Advanced Professional Qualifications in Management Studies, from Award to Certificate to Diploma to Degree in Business.

BTEC

The BTEC Advanced Professional Qualifications are Level 5 qualifications on the UK National Qualifications Framework. BTEC Advanced Professional Qualifications also support Continuing Professional Development, as well as progress to Masters Degrees in Management.

Professional Diploma in Management & Leadership

Application:

- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.

Fees:

See fee list enclosed



Certificate in Early Childhood Care & Education

Course Overview:	
Validation	FETAC / QQI
Framework Level	Level 5
Requirements	<p>A good standard of English.</p> <p>ONE or more of the following: They should have reached the standards of knowledge, skill and competence associated with Level 4 on the National Framework of Qualifications</p> <p>OR</p> <p>They should have a minimum of a pass Leaving Certificate or Equivalent. Learners do not have to have passed Mathematics or Irish for this course.</p> <p>OR</p> <p>Mature students should be able to demonstrate an interest in the areas of psychology, sociology and social studies. This will be assessed in their supporting statement accompanying their application form and/or in an interview.</p> <p>Learners should demonstrate an interest in children and their overall well-being. They should be interested in how children develop physically, intellectually, linguistically, emotionally and socially</p>
Duration	1 year full time. 1 year part time
Apply	directly at www.gcl.ie/apply

About the Course

This programme has been designed to introduce learners to the principles, practices and policies related to the delivery of early childhood care and education in Ireland. The overall aim of this programme is to provide the learner with the opportunity to develop the required knowledge, skills and competence in Early Childhood Care and Education.

The full-time programme is aimed at school leavers with a leaving certificate or mature students who wish to up-skill or change career direction. It is aimed at those who wish to work with children in areas such as child care or early childhood education.

In addition to the above, the part-time programme is also aimed at those who may be working in an environment where childcare skills are needed and who wish to up-skill.

The objectives of the programme include:

- Enabling the learner to explore Early Childhood Care and Education with a view to upskilling or reskilling and exploring concepts and subject areas that may interest the learner in future programmes or employment
- Supporting the learner to demonstrate a broad range of practice, interpersonal and communication skills in providing for the holistic needs of individuals in a childhood care and education environment
- Enabling the learner to exercise judgement in selecting appropriate procedural responses to routine, varied and unfamiliar situations and challenges within a childhood care and education setting.

Certificate in Early Childhood Care & Education

Course Outline:

Child Development
Child Health & Well Being
Communications
Early Care & Education Practice

Early Childhood Education & Play
Equality & Disability
Human Growth & Development
Occupational First Aid

Research & Study Skills
Social Studies
Team-working
Work Experience*

*Learners are responsible for arranging their own work experience placement. This may be completed on a part-time basis over the duration of the course or may be completed “en bloc” during holiday periods.

Candidates completing work experience must themselves obtain Garda Clearance.

Transfer & Progression

On completion of the programme, the learner will have a number of transfer and progression options available to them. The learner may transfer to other programmes either with Griffith College or with other FETAC providers or they may progress to other programmes leading to FETAC Level 6 either with Griffith College or with other FETAC providers or they may progress to the next or higher levels of the National Framework of Qualifications with a Higher Education Provider either through the Central Applications Office or through direct entry through a Higher Education Provider. Career prospects for graduates of this programme include working in an Early Childhood Care and Education Setting.

Graduates from the programme may progress directly to other related programmes such as the FETAC Level 6 Certificate in Early Childhood care & Education. This follow-on programme is provided widely throughout the country. Graduates from the College’s programmes also regularly progress to related programmes in Irish universities and Institutes of Technology.

Note. This course is not open to International visa-required applicants

Fees:

See fee list enclosed



Certificate in Applied Social Studies

Course Overview:	
Validation	FETAC / QQI
Framework Level	Level 5
Requirements	<p>A good standard of English.</p> <p>ONE or more of the following: They should have reached the standards of knowledge, skill and competence associated with Level 4 on the National Framework of Qualifications</p> <p>OR</p> <p>They should have a minimum of a pass Leaving Certificate or Equivalent. Learners do not have to have passed Mathematics or Irish for this course.</p> <p>OR</p> <p>Mature students should be able to demonstrate an interest in the areas of psychology, sociology and social studies. This will be assessed in their supporting statement accompanying their application form and/or in an interview.</p>
Duration	1 year full time. 1 year part time
Apply	directly at www.gcl.ie/apply

About the Course

This programme has been designed to introduce learners to the principles, practices and policies related to the delivery of social care in Ireland. The overall aim of this programme is to provide the learner with the opportunity to develop the required knowledge, skills and competence in Applied Social Studies

The Certificate in Applied Social Studies is an excellent introduction to the theory and practice of social studies and social care. It incorporates psychology, sociology and group work.

The syllabus is designed to help students enhance their understanding of diverse groups, to gain deeper understanding of organisations and the group dynamics within organisations.

The programme is aimed at school leavers with a leaving certificate or mature students who wish to up-skill or change career direction. It is aimed at those who wish to enter the caring professions such as social work or social care.

In addition to the above, the programme is also aimed at those who may be working in an environment where social care skills are needed and who wish to up-skill.

Course Outline:

Communications
Equality & Disability
Human Growth & Development
Intercultural Studies
Occupational First Aid

Psychology
Social Studies
Team-working
Work Experience*

*Learners are responsible for arranging their own work experience placement. This may be completed on a part-time basis over the duration of the course or may be completed "en bloc" during holiday periods.

Candidates completing work experience must themselves obtain Garda Clearance.

Certificate in Applied Social Studies

Transfer & Progression

On completion of the programme, the learner will have a number of transfer and progression options available to them. The learner may transfer to other programmes either with Griffith College or with other FETAC providers or they may progress to other programmes leading to FETAC Level 6 or they may progress to the next or higher levels of the National Framework of Qualifications with a Higher Education Provider either through the Central Applications Office or through direct entry through a Higher Education Provider.

Graduates from the College's programmes also regularly progress to related programmes in Irish universities and Institutes of Technology

Student Testimonials

"I completed the FETAC Level 5 Certificate in Applied Social Studies in 2011/2012 and really enjoyed it. The class size was much smaller than in Secondary School so there was more one to one time with the lecturer. I found the staff in Griffith College really friendly and would help with any problem you had. I really enjoyed it overall."

Aoife O'Dwyer, Applied Social Studies 2011/2012

"I knew that I wanted to study in the area of Humanities but I was unsure of the course I wanted to do as this area is so broad. I wanted to have a taste of Social Studies and what it contained before I planned on dedicating the next four years of my life to it. I found this course online and I researched it thoroughly, I also called members of staff to get more information about the course which I found to be very helpful as they gave me a clearer view of the Applied Social Studies course. I found the course to be more than I expected as the help and support I received throughout the year from members of staff and my lecturers in Griffith College was amazing and to a very high standard, the course also offered me hands on experience in this area of social work through my work placement which I found outstanding. This course was a great stepping stone to help me receive a place in third level college, due to this course I now have a place on a Level 8 course in Sligo IT continuing my studies in this area of social studies as I enjoyed it so much. I look forward to the coming year in Sligo IT and hope it will be as good as my past year in Griffith College"

Mairead Poplewell, Applied Social Studies, 2011/2012

Fees:

See fee list enclosed



Higher National Diploma in Electrical & Electronic Engineering

Course Overview:	
Validation	BTEC Edexcel
Framework Level	Level 6
Requirements	IELTS minimum of 5.5 or Equivalent for international applicants. Recognition for prior learning (RPL) is applied and work experience is taken into account.
Duration	2 years full time and part time
Start	February & September – full & part-time
Apply	directly at www.gcl.ie/apply

About the Course:

The Higher National Diploma has been designed to provide technical training in the areas of electrical and electronic engineering. It provides specialised studies for those currently working in an electronics environment or one in which they intend to seek employment. The programme provides the flexibility, knowledge, skills and motivation as a basis for progression to further study. The BTEC Higher National Diploma in Electrical & Electronic Engineering has also been developed with career progression and recognition by professional bodies in mind.

Course Content:

Year 1

Business Management Techniques
Analytical Methods for Engineering
Engineering Science
Engineering Design
Electrical and Electronic Principles
Microprocessors Systems
Quality Assurance and Management
Programmable Logic Controllers
Research Project

Year 2

Manufacturing Processes
Project Design & Implementation
Statistical Process Control
Data Communication & Networks
Combinational and Sequential Logic
Electrical & Electronic & Digital Principals
Utilisation of Electrical Energy

Careers / Progression:

The BTEC Higher National Diploma in Electrical & Electronic Engineering has also been developed with career progression and recognition by professional bodies in mind.

This programme has been designed to improve the career prospects of candidates who are working or wish to work in the field of engineering technicians. Candidates typically take up post as test, or research and development technicians, technical representatives, engineering plant technicians, junior engineers and / or production technicians. It provides them with work-related skills, an appreciation of industry requirements and broad knowledge and understanding of engineering. Those people who are presently employed as manufacturing team members or qualified through apprenticeships as fitters or electricians can use this programme to update their skill and qualifications.

Higher National Diploma in Electrical & Electronic Engineering

Award

The course is awarded by BTEC (Business & Technology Education Council).

Application:

- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.

Fees:

See fee list enclosed



Higher National Diploma in Manufacturing Engineering

Course Overview:	
Validation	BTEC Edexcel
Framework Level	Level 6
Requirements	IELTS minimum of 5.5 or Equivalent for international applicants. Recognition for prior learning (RPL) is applied and work experience is taken into account.
Duration	2 years full time and part time
Start	February & September – full & part-time
Apply	directly at www.gcl.ie/apply

About the Course:

The Higher National Diploma has been designed to provide technical training in the area of manufacturing engineering. It provides specialised studies for those currently working in a manufacturing environment or one in which they intend to seek employment. The programme provides the flexibility, knowledge, skills and motivation as a basis for progression to further study. The BTEC Higher National Diploma in Manufacturing Engineering has also been developed with career progression and recognition by professional bodies in mind.

It provides students with work-related skills, an appreciation of industry requirements and broad knowledge and understanding of engineering. Those presently employed as manufacturing team members or qualified through apprenticeships as fitters or electricians can use this programme to update their skill and qualifications.

Course Content:

Year 1

Business Management Techniques
Analytical Methods for Engineering
Engineering Science
Engineering Design
Electrical & Electronic Principles
Quality Assurance & Management
Programmable Logic Controllers
Research Project

Year 2

Manufacturing Electronic Products
Management of Projects
Statistical Process Control
Project Design & Implementation
Planning and Scheduling Principles
Health, Safety and Risk Assessment
Supply Chain Management
Manufacturing Processes

Careers / Progression:

The BTEC Higher National Diploma in Manufacturing Engineering has also been developed with career progression and recognition by professional bodies in mind.

This programme has been designed to improve the career prospects of candidates who are working or wish to work in the field of engineering. Candidates typically take up post as test, or research and development technicians, technical representatives, engineering plant technicians, junior engineers and / or production technicians. It provides them with work-related skills, an appreciation of industry requirements and broad knowledge and understanding of engineering.

Higher National Diploma in Manufacturing Engineering

Application:

- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.

Fees:

See fee list enclosed



Higher Diploma in Computing

Course Overview:

Validation	HETAC / QQI
Framework Level	Level 8 Higher Diploma
Requirements	Level 8 honours degree in any discipline or international equivalent and/or relevant work experience. Griffith College welcome applicants who do not meet the requirements set out above but who have extensive industry experience.
Duration	1 Year full time
Apply	Directly at www.gcl.ie/apply

About the Course:

The primary reason why students choose this course is to change the focus of their careers. The widespread impact that Computing Science has on our daily lives cannot be underestimated; neither can the job prospects on completion of this course.

This course is ideal for non-computing graduates who want to compete favourably against computing science graduates for the broad range of computing opportunities available.

The course is designed to meet the on-going industry demand for computer professionals. With three themes focusing on current and future growth areas in computing, this higher diploma programme bridges the gap between non-computing disciplines and computing science. Its specific aim is to provide rigorous and stimulating classes for students who wish to acquire theoretical and practical training in computing and, particularly, in software development.

Course Content:

Semester 1

Computer Programming
Computer Architecture and Organisation
Data Communications and Networks
Discrete Mathematics
Relational Databases

Semester 2

Programming and Data Structures
Object Oriented Development
Operating System Design
HCI and GUI Programming
Software Engineering for Web Applications

Careers / Progression:

On completion of the Level 8 Higher Diploma postgraduate qualification, students may progress onto a range of Level 9 programmes on the National Qualifications Framework.

Students will find opportunities as IT Managers, technical applications developers and consultants, systems analysts, database administrators, network managers and other leading computing science roles, in academia and also in industry research and development roles.

Higher Diploma in Computing

Application:

Step 1: Fill out the online application form or download the application form, complete and send to our Admissions Office.

Step 2: Send a copy of prior qualifications by email.

Step 3: Our Admissions Team will endeavour to contact you within 5 working days if you are successful in gaining a place.

For Postgraduate courses:

Postgraduate applicants may apply directly to Griffith College. Applicants will be required to provide evidence of their undergraduate degree final results for entry. Griffith College welcomes applications from those who do not meet the academic requirements but who have extensive industry experience. For such applications, an additional interview will be required. Contact the Admissions Office for more details.

Fees:

See fee list enclosed



Bachelor of Science (Ord.) in Computing

Course Overview:	
Validation	HETAC / QQI
Framework Level	Level 7 Degree
CAO Code	GC 435
Requirements	5D3s (Ord) to include a language and Maths or equivalent
Duration	3 years Full time and Part time
Apply	Through the CAO or directly at www.gcl.ie/apply

About the Course:

The BSc in Computing Science course prepares students for a wide range of software development opportunities in both Irish and multinational companies.

This degree programme aims to develop the skills and competencies required for the effective design of software systems. The course introduces students to a broad range of problem-solving techniques, all of which are directly applicable to the range of IT problems that arise in commercial settings. Students have the opportunity to work in teams as well as on solo projects

Course Content:

Year 1	Year 2	Year 3
Software Development		
<ul style="list-style-type: none"> • Computer Programming 	<ul style="list-style-type: none"> • Object Oriented Development • Data Structures, Algorithms and Complexity 	<ul style="list-style-type: none"> • Programming Paradigms • Emerging Technologies
Computer Systems		
<ul style="list-style-type: none"> • Computer Hardware • Systems Software 	<ul style="list-style-type: none"> • Relational Databases • Operating System Design 	<ul style="list-style-type: none"> • Networks & Data Communications • Practical Networking
Business Solutions & Design		
<ul style="list-style-type: none"> • Client-side Web Development, • Business Information Systems 	<ul style="list-style-type: none"> • Systems Analysis and Design • Server-side Web Development 	<ul style="list-style-type: none"> • HCI & GUI Programming • New Enterprise Development, Group Project
Foundations		
<ul style="list-style-type: none"> • Foundations of Computing 	<ul style="list-style-type: none"> • Probability and Statistics • Linear Algebra 	<ul style="list-style-type: none"> • Introduction to Formal Design

Learner protection for all HETAC programmes is provided in accordance with Section 43 of the Qualifications (Education and Training) Act 1999

Careers / Progression:

On completion of the Level 7 degree, students may progress onto a range of Level 8 programmes on the National Qualifications Framework.

Further study options at Griffith College include transfer onto the final year of the Level 8 BSc in Computing Science (HETAC) where students are required to complete a number of significant software development projects which have a strong industry focus and help consolidate and reinforce knowledge acquired from taught modules.

Our graduates work as assistant software project leaders, computer technology consultants, MIS (Management Information Systems) personnel, software engineers, systems analysts, applications programmers etc. across a wide range of industry sectors

Bachelor of Science (Ord.) in Computing

Application:

- Full time Applicants under 23 years of age should apply through CAO.
- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.

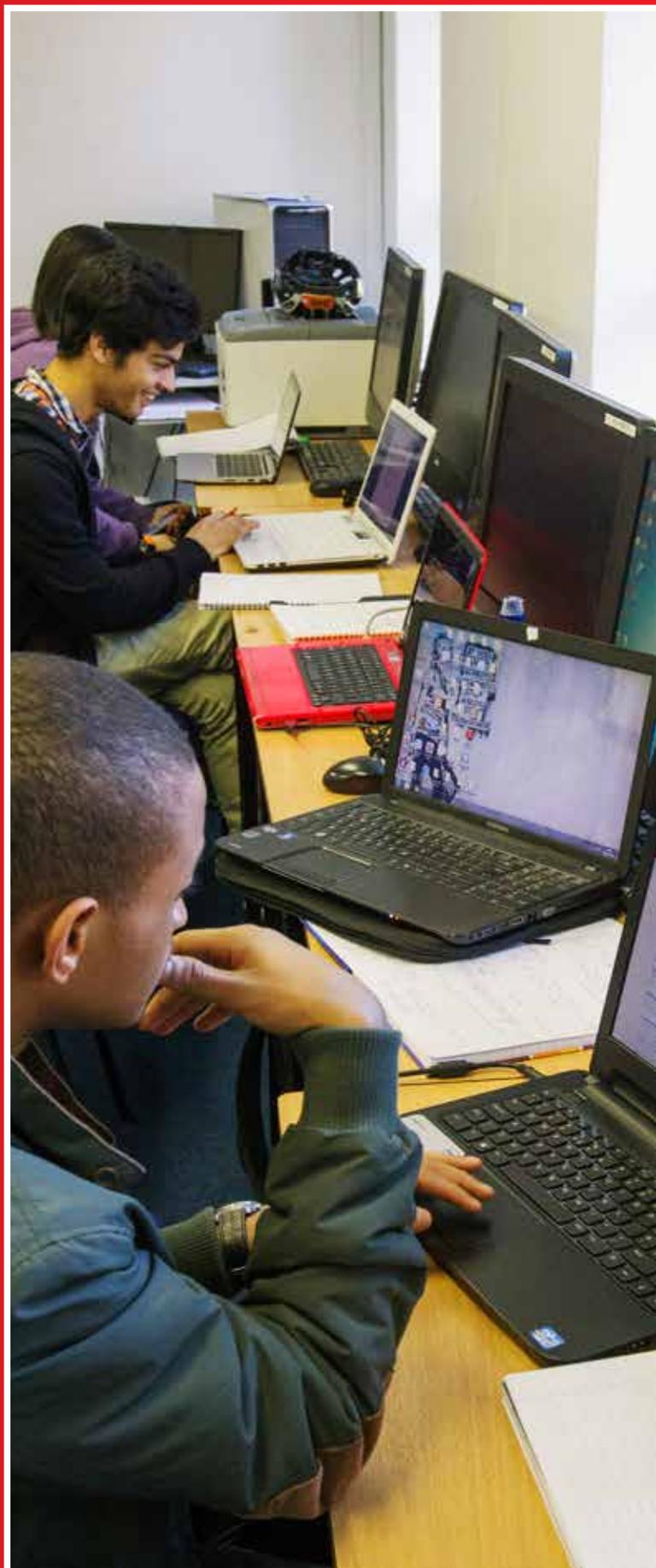
Testimonials

'I choose Griffith College Limerick because of the small class sizes and the city centre location. The lecturers here are excellent and are very easy to approach. I have met students from all over the world and have made many new friends'

Mary Walsh, Bachelor of Science in Computing

Fees:

See fee list enclosed



Bachelor of Science (Hons.) in Computing

Course Overview:

Validation	HETAC / QQI
Framework Level	Level 8 Degree
CAO Code	GC 330
Requirements	215 points / 2C3s (Hons) + 4D3s (Ord) to include a language and Maths or equivalent
Duration	4 years
Apply	Through the CAO or directly at www.gcl.ie/apply

About the Course:

The BSc (Hons) in Computing Science course prepares students for a wide range of software development opportunities in both Irish and multinational companies.

On successful completion, students will be experts in the application of Computing Science with the ability to reflect and adapt to both technical and market developments. The content and skills learned are relevant to current and emerging job opportunities in the industry, including aspects of **Cloud Computing** and **Web Development**.

Students are required to complete a number of significant software development projects which have a strong industry focus and help consolidate and reinforce knowledge acquired from taught modules.

Course Content:

YEAR 1	YEAR 2	YEAR 3	YEAR 4
Software Development			
Computer Programming	<ul style="list-style-type: none"> Object Oriented Development Data Structures & Algorithms 	Programming Paradigms	<ul style="list-style-type: none"> Concurrent Programming (C) Emerging Technologies (E) Games Development (E)
Computer Systems			
<ul style="list-style-type: none"> Computer Hardware Systems Software 	<ul style="list-style-type: none"> Relational Databases Operating System Design 	Networks & Data Communications	<ul style="list-style-type: none"> Advanced Network Theory (C) Database Management (E) Distributed Systems (E) Practical Networking (E)
Business Solutions & Design			
<ul style="list-style-type: none"> Client-side Web Development Business Information Systems 	<ul style="list-style-type: none"> Systems Analysis and Design Server-side Web Development 	HCI & GUI Programming	<ul style="list-style-type: none"> Software Development Project (C) Artificial Intelligence (E)
Foundations			
Foundations of Computing	<ul style="list-style-type: none"> Probability and Statistics Linear Algebra 	<ul style="list-style-type: none"> Introduction to Formal Design 	<ul style="list-style-type: none"> Computer Graphics (E) Formal Specifications (C)
		Work Placement	(C) CORE (E) ELECTIVE. Students will choose 3 electives in year 4

Learner protection for all HETAC programmes is provided in accordance with Section 43 of the Qualifications (Education and Training) Act 1999

Bachelor of Science (Hons.) in Computing

Careers / Progression:

On completion of the Level 8 honours degree, students may progress onto a range of Level 9 programmes on the National Qualifications Framework.

Further study options at Griffith College include a range of Postgraduate Diplomas in Networking, Software Development and Information Management, an MSc in Computing Science (HETAC) and an MSc in Applied Digital Media (HETAC). Selected module content covers professional course material (granted by CISCO, Microsoft, Sun Microsystems Inc., etc.) which also provides students with sufficient knowledge to undertake professional qualifications.

Our graduates work as assistant software project leaders, computer technology consultants, MIS (Management Information Systems) personnel, software engineers, systems analysts, applications programmers etc. across a wide range of industry sectors.

Application:

- Full time Applicants under 23 years of age should apply through CAO.
- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.

Fees:

See fee list enclosed



Higher Certificate in Computing

Course Overview:	
Validation	HETAC / QQI
Framework Level	Level 6
CAO Code	GC 340
Requirements	5 D3s (Ord) to include a language and Maths or equivalent
Duration	2 years Full time
Apply	Through the CAO or directly at www.gcl.ie/apply

About the Course:

The Higher Certificate in Computing is a two year full-time/part-time programme that prepares you for a wide range of software development opportunities in both Irish and multinational companies.

The course, spread over four semesters, covers the full range of both software and hardware topics, highly relevant in today's growing IT industry. You will have an opportunity to use what you learn by developing software systems in individual and group-based learning situations.

Course Content:

Year 1

Computer Programming
Computer Hardware
Systems Software
Foundations of Computing
Client-side Web Development
Business Information Systems

Year 2

Object-Oriented Development
Data Structures & Algorithms
Relational Databases
Systems Analysis and Design
Operating System Design
Linear Algebra
Probability and Statistics
Server-side Web Development

Careers / Progression:

Progression

On successful completion of this certificate students may progress to the third year of the level 7 BSc in Computing.

Careers

Students will be ideally positioned to succeed as part of a business software development team or in the management of IT departments. You will be able to select and apply appropriate techniques to specific development projects and identify a wide range of techniques for software development.

Higher Certificate in Computing

Application:

- Full time Applicants under 23 years of age should apply through CAO.
- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.

Fees:

See fee list enclosed



Certificate in Legal Studies

Course Overview:

Validation	HETAC / QQI
Framework Level	6
CAO Code	QC 235
Minimum Requirement	5 passes (Grade D3) in the Leaving Certificate, to include English or, four GCSE passes at grade C to include English plus one pass at A-level
Duration	1 year
Apply	Through the CAO or directly at www.gcl.ie/apply

Course Content:

Semester One

Introduction to Legal System 1
Introduction to the Law of Tort
Introduction to the Law of Contract
I.T Skills
Learning and Research Skills 1
Personal and Career Development

Semester two

Introductions to the Irish Legal System 2
Introduction to Criminal Law
Introduction to Constitutional Law
Learning and Research Skills 2
Work Placement

Careers / Progression:

Once the Certificate in Legal Studies and Practice is complete the student can go on to immediate entry in to Diploma in Legal Studies and Practice or the LLB (Hons) Degree in Irish Law or the BA in Business and Law.

Application:

- Full time Applicants under 23 years of age should apply through CAO.
- Mature applicants for full time or part time and applicants under 23 years of age for part time should apply directly to Griffith College.
- International applicants should also apply directly.
- For further information on the correct application procedure for you, please contact the Admissions Office for more details.

Direct Entry Steps:

Fill out the online application form at www.gcl.ie or download the application form. Complete and send to our Admissions Office.

Fees:

See fee list enclosed



4: Griffith Institute of Language

Limerick

Situated in the South West of Ireland, Limerick is an interesting and attractive place to study English. It is a compact and friendly city with a population of over 90,000. Griffith Institute of Language, Limerick, is located only a short walk away from the main shopping area.

One of the most attractive features of Griffith Institute of Language, Limerick, as a place to study is its location in the heart of Limerick. Surrounded by the best entertainment venues, you can be sure of access to great student nights in the city. If your taste in leisure activities is more adventurous, Limerick provides excellent opportunities for the student who likes sport and leisure - golf, horse riding and water-sports are all available at a reasonable cost. Griffith Institute of Language organises a variety of social and cultural activities in Limerick and throughout Ireland. For example, trips to the Rock of Cashel, Killarney, Cliffs of Moher, Belfast and the Giant's Causeway. Students can participate in excursions, weekend trips, parties, Irish dancing lessons and major sports events.

Limerick is also the sports capital of Ireland. Known as the spiritual home of Irish rugby it is also renowned for his hurling, Gaelic football, rowing and just about every other sporting activity.



Most importantly, the exceptional friendliness of the people ensures that students feel welcome and get maximum benefit from their course.

Access

Shannon Airport International is less than twenty kilometres from Limerick City allowing for ease of access to and from the home countries of our multinational student population. The bus/train station is located a mere 800KM from Griffith College.

Accommodation

Host Family Accommodation

Arriving in a new country can be a daunting experience, but getting a true Irish welcome from one of our Host Families will make you feel like you are in a home from home. It is a great way to improve your English and learn about Irish culture and life

Residential Apartments

We offer self-catering apartments close to Griffith College. These apartments are shared with either Irish or other international students. Students have their own room and bathroom with private study facilities and an internet point.



Programme Offerings

Griffith Institute of Language offer a diverse variety of programmes including, General English, Intensive English, Pathway Programme (English + Degree) and an option of electives – Business English, Conversational English, Exam training and English for Academic Purposes.

5: Reasons to choose Griffith College Limerick

Our Teaching

You will not be lost in the crowd. Highly experienced and qualified lecturers and trainers, dedicated to providing personal attention to each student. Small class sizes ensure that all learners are assisted and supported in achieving an optimum learning experience.

Reputation for Excellence

40th Anniversary in 2014

Reputation for excellence in education provision and employment placement. A Griffith degree means something to industry professionals. Our qualifications are delivered to the highest academic standards.

Our students regularly achieve world-class recognition from validating partners

Progression Opportunities

Wide range of programmes from Level 5 up to Level 9 on the National Framework of Qualifications (NFQ).

Many students have used Griffith College as a pathway and after completing their undergraduate education have transferred to some of the leading ranked Universities and Higher Education Colleges in the UK and Ireland including Trinity College Dublin and the University of Limerick.

Graduates have the option to continue on to Masters Level by completing the Edinburgh Business School / Heriot-Watt University MBA.

Continued growth

Relocation to a state of the art, larger premises on O'Connell Avenue

Supportive and Friendly Campus

Location

Limerick is a medieval city, standing where the River Shannon, the longest river in the British Isles, becomes tidal. As an historic place it has many interesting features as well as being an important port and industrial centre. The city itself dates from at least the Viking settlement in 812.



Limerick, European City of Culture in 2014 and tourist capital of the Midwest Region, is a University City and home to many centres of learning. The many cafes, restaurants, cinemas, music venues, pubs and clubs to choose from makes it an exciting place for students. There are few better cities in which to enjoy your time at college. The city's mix of cultural and sporting success, along with the variety of social and activity-based entertainment available to students, makes Limerick an ideal place to study. At Griffith College Limerick you will be in the heart of it, just a few minutes' walk from the city centre itself.

Friendly and welcoming campus created by our students and staff. There is a great diversity of backgrounds and cultures among our student body.

Free maths tuition sessions

6: Student Services

6.1 Library

The College provides access to a wide range of reading materials in our library. The College Intranet (Moodle) offers information and guidelines required by students, staff and lecturers. Students can log on to the system – either from home or from one of the many campus network points – and access lecture notes, examination material, library resources, along with a host of additional information to make student life easier.

6.2 Computing & Information Services

All students have access to an extensive range of computing facilities.

WIFI internet access is available throughout the College with free web access.

6.3 Equipment

IT equipment is checked on a regular basis by our IT Manager. However, the College cannot always ensure that all of the equipment will function correctly each and every day. For this reason, the IT Manager is on-site for examinations as a precaution should any technical issue arise that impedes on an examination. Should a technical issue arise, learners will be offered additional time to complete an examination in order to compensate for time lost.



**Work Experience
guaranteed for
successful business
students with
thanks to
ISME (Degree Plus)**

6.4 Careers & Appointments Service

Preparation for Work

- Curriculum Vitae & Cover Letter preparation
- Interview Preparation & Interview Skills
- “Mock” Interviews
- Assistance in securing employment

The 2014 / 2015 offering of full and part-time programmes have been designed to meet the needs of students and potential employers alike.

At Griffith College, our commitment to our students does not cease after graduation.

All of our graduates are welcomed and encouraged to avail of our free Recruitment Service which has assisted graduates in securing employment within the Mid-West region.

6.5 Other Services

Student Handbook

Our Student Handbook is available to you when you register for your course. It will guide you through everything from lecture room locations to College regulations. Faculty Guidelines will also be issued to you, providing important contact details and information specific to your course.

We also arrange an induction for all our new students. Induction will introduce students to key staff members and student services. Faculty Heads and lecturers will present students with an overview of their chosen course.

Students with Disabilities and Special Needs

For applicants with disabilities wishing to pursue an academic programme at the College, we recommend that you contact the College in writing with details of the nature and extent of your disability. This will allow us to give you the best advice prior to application. Applicants will be given ample opportunity to advise the College of any specific requirements and can be assured that this disclosure will not adversely affect their application or legal rights in any way.

Common Room

A Common Room is provided for students where they can relax, study or watch television. Vending of soft drinks and snacks is available in the Common Room

7: Fees Information

Course fees on certain programmes cover the cost of tuition only. Registration and examination fees may be extra and are payable directly to the awarding body. Contact the College administration team for further detailed information.

7.1 Free Fees Option!

Griffith College has launched a new Student Exchange Initiative, which will allow Irish families to receive a subvention for providing accommodation and board to an international student from the College; this will be offset against Griffith College tuition fees, resulting effectively in free fees.

In response to feedback from its students, the current difficult economic climate and with the need for Ireland to develop stronger links with key overseas markets, Griffith College is introducing this scheme to encourage Irish students to develop a more global outlook, whilst offsetting the cost of their college fees for a year.

7.2 Scholarship

Griffith College Scholarship Scheme Established in 2001, the Griffith College Scholarship Scheme is designed for students who wish to enter a programme of study at the College but are unable to do so due to financial constraints or social circumstances. The scheme is open to students interested in applying for our full-time undergraduate programmes and who are presently attending an approved second level institution. It is envisaged that students who would not otherwise have access to the course of their choice at Griffith College Limerick could do so under this initiative. Application forms and details can be obtained from your school or from the Administration Office at Griffith College Limerick. The closing date for applications is April 30th each year and a decision will be made by May 31st regarding successful applications. In 2008, the scholarship scheme was extended to include one scholarship for a FETAC student.

7.3 Refund Policy – EU Students

All courses run subject to demand and the formation of a viable class cohort. A refund will be given to all applicants in the event that a course does not commence. A refund of the deposit, less an administration fee of €100 will be given to candidates who withdraw their application up to two weeks before course commencement.

Once a student has enrolled on and commenced a programme of study, **no part of any course fee is refundable.** No refund will be made under any circumstances to students who **fail to attend classes or who do not complete a course.**

8: International Students

Griffith College has the privilege of welcoming a large number of students from all over the world. Students currently studying in our Limerick campus come from Asia, Africa and Europe, as well as Ireland. We are proud to say that our campus is truly multi-cultural. We welcome the social and academic contribution that international students bring to the learning environment of the College.

8.1 Living in Ireland

Ireland in the 21st century is an exciting place to live and study. Our blend of tradition and contemporary life is unique.



We are proud and protective of our ancient culture, yet we have embraced our role as a centre for the digital revolution and international trade. Over 4.1 million people enjoy our mild, oceanic climate and a landscape that stretches across lakes and mountains, and more than 2,000 miles of coastline which attracts over 8 million tourists to our shores yearly.

In recent years Ireland has become a global centre for the banking, telecommunications, pharmaceutical and software industries. With an impressively high quality of life and a well-educated workforce, many international companies have set up their European headquarters in the country. Ireland has one of the highest economic growth rates in the EU and much of this success can be attributed to our educational system. Our long and impressive academic tradition has been established over many years and, today, the country offers one of the highest standards of education in the world.



8.2 Application

Students from visa required countries must apply for a study visa for Ireland. Generally the following documentation is required to support a visa application:

1. Visa application form
2. Student visa declaration form
3. Education documents from high school and university where applicable
4. English proficiency certificate such as IELTS or TOEFL
5. Evidence of finances - you should be able to demonstrate that you (or your sponsor) have sufficient funds to support your living expenses while in Ireland and be able to meet the cost of the programme. The Immigration office recommends student to have access to €7000 per year for living expenses.
6. Proof of Medical Insurance - GCL will provide medical insurance for all students
7. Proof of payment
8. Proof of enrolment on the stated course
9. Evidence of previous immigration and travel history, if any
10. Evidence of previous work experience, if any

8.3 Free Accommodation

The College offers two weeks free accommodation to new students on arrival in Limerick. Students have the opportunity to acclimatise to their new environment, extend their permission to remain in Ireland, open a bank account, request College letters, secure a student card and medical insurance during this time. Students can remain in the student accommodation provided after the free two week period or secure alternative accommodation.

This offer is void where students fail to comply with the rules and regulations of the free accommodation providers. Where this occurs students will pay for the period in question.

Should a student require the free accommodation option it is his or her responsibility to ensure that the College is aware of this requirement in sufficient time for it to be arranged well ahead of the student's arrival.

8.4 Free Airport Pick-up

A bus service, paid for by the College, is available for students who fly into Dublin Airport. The procedure for availing of this service is available from the student's agent or country representative. Students who fly into Shannon Airport can avail of our taxi service.

In all cases it is the student's responsibility to ensure that the College has exact details of their arrival date, time, airline name and flight number. Students are advised not to travel at weekends.

8.5 Intakes

There are four opportunities to come to Griffith during the academic year. As follows:

January	May	Vacation	August	November
February			September	
Spring Intake*	Preparatory Course	Jun-Sept	Autumn Intake	Preparatory Course

*The following courses commence in spring 2014, subject to sufficient numbers . . .

- Master of Business Administration (MBA)
- Bachelor of Arts (Ord.) in Business (BABO)
- Higher Certificate in Business (HCB)
- Higher National Diploma in Electrical & Electronic Engineering (HND E&EE)
- Higher National Diploma in Manufacturing Engineering (HND ME)
- Higher Certificate in Computing (HCC)
- Professional Diploma in Management & Leadership (PDML)
- Higher Diploma in Computing (HDC)
- Diploma in International Hospitality Management (DIHM)



8.6 Preparatory Classes

Where a student wishes to prepare academically ahead of the rigours of real-time study six-week preparatory courses are provided. These are available in the business and IT streams. Students come to the College in May for the September Intake and November for the February intake. As well as helping the student to adjust to the academic requirements of the College this system also affords the student the opportunity to absorb the cultural and climatic changes from their home countries

8.7 Course Transfers

Applicants must fully familiarise themselves with courses available at Griffith College Limerick prior to coming to Ireland. Course changes are not permitted on arrival, except on a rare occasion where the College requests a student to change courses where the original course is not running.

8.8 Campus Transfers

Applicants must fully familiarise themselves with courses, facilities and amenities available at Griffith College Limerick and with the city itself. Campus changes are not permitted on arrival. Students may request a change after one year.

Note that in the context of course and campus transfer requests that visas are issued by the Department of Justice for a specific course at a specific campus on the basis of the student profile.

8.9 Refund Policy

Refunds are made where an applicant is refused a visa for a non-Approval in Principal course. Once a visa has been issued no refunds will be made except where the College requests a student to change course. In this case where the value of the second course is lower a refund of the difference will be made. Where the course onto which the student is transferring is of higher value,

8.10 English Language

All students are tested for their English language proficiency on arrival in Ireland regardless of their formal English language test score. Those who come to Ireland with a score less than the permitted entry minimum are required to undertake English language classes for a minimum of three months, which they are required to pay for in advance. At the end of this period they are retested and if passed will proceed to the academic course. If failed will continue on English until the requisite level is achieved.

If a student comes to Ireland with a score less than the permitted entry minimum and passes the entry test the payment made will be credited off of the second year tuition fees. In the case of a one-year course being undertaken the English language fee will be refunded to the student.

If a student comes to Ireland with a score equal to or more than the permitted entry minimum and fails the English test they will be required to undertake English language classes for a minimum of three months, which they are required to pay. At the end of this period they are retested and if passed will proceed to the academic course. If failed will continue on English until the requisite level is achieved

8.11 International Student Services

International students are free to avail of all of the services listed in Section 6. Additional support services are available to assist in the transition to a new country. These include, online letter requests, arranging of medical insurance, a student liaison service to assist with orientation or other pastoral issues, assistance with job search, and assistance with accommodation sourcing.

8.12 Working in Ireland

While we understand that International students will wish to work while in Limerick we would remind all incoming students that they are in Ireland on a study visa and study must at all times take precedence over work commitments. For those students who wish to work the following applies:

Students are allowed to work under their study visa for 20 hours per week during College term and full-time during College vacations.

The current minimum wage rate in Ireland is €8.65. Students are advised that this is the legal minimum an employer can pay an employee.

Students will receive assistance in finding local job opportunities, how to apply, preparation of their CV's, interview skills and the employer's expectations of them.

In most cases the employers offer work to coincide with the student's timetables.

Finding work may take time and students must take this into account when planning their time in Ireland. It is vital that students must have access to sufficient funds to support themselves. Access to subsistence fund of €7,000 per year – a condition of the visa application process – must be available in full to students.



9: Part-Time Courses

A selection of part-time / evening courses commencing in February and September 2014

- ACCA Qualification – 4 Years
- Heriot-Watt University / Edinburgh Business School
- Master of Business Administration – 2 Years
- BTEC Prof. Diploma in Management & Leadership – 1 Year
- ICM Diploma in HRM with Employment Law – 1 Year
- ICM Diploma in MAPRS – 12 Weeks
- ICM Certificate in Online Marketing & Digital Strategy – 12 Weeks
- City & Guilds / GC Certificate in Administration & Office Skills – 11 Weeks
- BTEC HND Electrical & Electronic Engineering – 2 Years
- BTEC HND Manufacturing Engineering – 2 Years
- ACELS English Language – Various Timings
- FETAC Applied Social Studies – 1 Year
- FETAC Early Childhood Care and Education – 1 Year
- ICM SS Family Law – 9 Weeks
- ICM SS Employment Law – 9 Weeks
- FETAC Level 6 Train the Trainer – 8 Weeks
- ICM Certificate in Web Design & Development - 10 Weeks
- PC Maintenance and Repairs – 4 Weeks

Visit www.gcl.ie for more information

Part-time degrees will be introduced in 2014



10: National Framework of Qualifications (NFQ)

On 6 November 2012, the National Qualifications Authority of Ireland completed its amalgamation with HETAC, FETAC and the IUQB and a new integrated agency, Quality and Qualifications Ireland (QQI), was established. FETAC, HETAC and the NQAI are now dissolved. The new agency will continue to provide continuity of service as it evolves.

The National Framework of Qualifications

Qualifications matter. So whether you're at school or college, thinking of returning to learning, applying for a job, or considering taking your education and training to the next stage, it's now easier for everyone – learners, employers, providers and advisors – to understand the national qualifications system.

The National Framework of Qualifications (NFQ) provides a way to compare qualifications, and to ensure that they are quality assured and recognised at home and abroad.

The NFQ – It's all about YOU!!



Disclaimer:

The information contained in this prospectus is intended as a guide for persons seeking admission to the College, and shall not be deemed to constitute a contract or the terms thereof between the College and a student or any third party. The College reserves the right to cancel, suspend or modify in any way the matters contained in this publication. Griffith College reserves the right to change any of the details and validation bodies given in any course brochure and that the course commencement is dependent on student demand. The course fees will not be refunded once a course has commenced, as it is the College policy not to refund fees irrespective of the circumstances.



Contact Details

**Griffith College Limerick,
O'Connell Avenue,
Limerick City**

Phone: 061 – 310031

Email: info@gcl.ie

Web: www.gcl.ie



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