




JANUARY 12, 2022

CHILD SAFEGUARDING RISK ASSESSMENT

THE LEINSTER SCHOOL OF MUSIC & DRAMA

JANUARY 2022
GRIFFITH COLLEGE DUBLIN
South Circular Road, Dublin 8, Ireland



The Leinster School of Music & Drama: Written Risk Assessment

In accordance with section 11 of the Children First Act 2015 and with the requirement of Chapter 8 of the *Child Protection Procedures for Primary and Post-Primary Schools 2017*, the following is the Written Risk Assessment of The Leinster School of Music & Drama.

1.0 The Leinster School of Music & Drama Activities

- One – to – One Teaching;
- One – to – One Examining;
- Group Teaching;
- Group Examining;
- Classroom Teaching;
- Daily Arrival and Dismissal of Pupils;
- Annual Excellence Awards Concert;
- Use of Toilet area in Griffith College Dublin Campus;
- Use of off-site facilities for examinations;
- Care of children with special educational needs;
- Care of vulnerable adult students;
- Training of school personnel in child protection matters;
- Prevention and dealing with bullying amongst pupil;
- Recruitment of school personnel including:
 - Music Teachers;
 - Speech, Drama and Communications Teachers;
 - Music Examiners;
 - Speech, Drama and Communications Examiners;
 - Music Lecturers;
 - Drama Lecturers.
- Student teachers undertaking training placement in The Leinster School of Music & Drama;

- After school use of college premises by other organisations;
- Use of Griffith College Dublin premises by other organisations during hours of teaching and examining;
- Use of video/photography/other media to record school events.

2.0 The Leinster School of Music & Drama has identified the following risk of harm in respect of its activities: -

- Risk of harm due to:
 - Incidents not being reported properly and promptly by The Leinster School of Music & Drama personnel;
 - bullying of a child;
 - inadequate supervision of children in school;
 - inappropriate relationship/communications between child and another child or adult;
 - in one – to – one teaching and/or examining;
 - inadequate code of behaviour
- Risk of child being harmed:
 - in The Leinster School of Music & Drama by a member of school personnel;
 - in The Leinster School of Music & Drama by volunteer or visitors to the school;
 - by a member of the Leinster School of Music & Drama personnel, a member of staff of another organisation or other person while the child is participating in off campus examinations.
- Risk of harm caused by member of The Leinster School of Music & Drama personnel:
 - Communicating with pupils in inappropriate manner via social media, texting, digital device or other manner;
 - Accessing/circulating inappropriate material via social media, texting, digital device or other manner.

3.0 The Leinster School of Music & Drama has the following procedures in place to address the risks of harm identified in this assessment: -

- All Leinster School of Music & Drama personnel are provided with a copy of the school's *Child Safeguarding Statement*.
- The *Child Protection Procedures for Primary and Post – Primary Schools 2017* are made available to all Leinster School of Music & Drama personnel.
- The Leinster School of Music & Drama personnel are required to adhere to the *Child Protection Procedures for Primary and Post – Primary Schools 2017* and all registered teaching staff are required to adhere to the *Children First Act 2015*.
- The Leinster School of Music & Drama (Griffith College) has a Health and Safety policy.
- Parents/Guardians are advised to wait in the reception area for the total duration of the class.
- All students under the age of 18 must be supervised at all times by a parent/guardian/carer excluding time spent in class.
- The Leinster School of Music & Drama adheres to the requirements of the Garda Vetting legislation and relevant Department of Education & Skills circulars in relation to recruitment and Garda Vetting.
- The Leinster School of Music & Drama has a codes of conduct for school personnel (teaching and non – teaching staff).
- The Leinster School of Music & Drama complies with the agreed disciplinary procedures for teaching staff.
- The Leinster School of Music & Drama:
 - Has provided each member of school staff with a copy of the school's *Child Safeguarding Statement*;
 - Ensures that all new staff are provided with a copy of the school's *Child Safeguarding Statement*;
 - Encourages staff to avail of relevant training; The Tusla online training is available on; <http://www.tusla.ie/children-first/children-first-e-learning-programme>
 - Encourages board of management members to avail of relevant training;
 - Maintains records of all staff and board member training.
- The Leinster School of Music & Drama has in place a policy and procedures in respect of student teacher placements.

Important Note: It should be noted that risk in the context of this risk assessment is the risk of “harm” as defined in the Children First Act 2015 and not general health and safety risk. The definition of harm is set out in Chapter 4 of the *Child Protection Procedures for Primary and Post- Primary Schools 2017*

In undertaking this risk assessment, the board of management has endeavoured to identify as far as possible the risks of harm that are relevant to this school and to ensure that adequate procedures are in place to manage all risks identified. While it is not possible to foresee and remove all risk of harm, the school has in place the procedures listed in this risk assessment to manage and reduce risk to the greatest possible extent.

This risk assessment was completed by the Board of Management on **06 March 2018**. It shall be reviewed as part of the school’s annual review of its Child Safeguarding Statement.

This risk assessment was re-approved by the Board of Management on **Wednesday 12th January 2022**

Signed:

Ronan Fenelon

Management Board

Signed:

Kevin Geoghegan

Management Board

Date: *12th January 2022*

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