



GRIFFITH COLLEGE GRADUATION
NOVEMBER 08TH - 12TH, 2021

GRADUATE GUIDELINES & CHECKLIST

Graduation Schedule

Griffith Conference Centre, South Circular Road, Dublin 8.

CEREMONY A1: Monday, 08TH NOVEMBER 2021

TIME: 10:15AM – 12:45AM

ISME

- Certificate in SME Management
- Certificate in SME Marketing and Sales

BTEC

- Professional Diploma in Management and Leadership Studies

IIPMM - Procurement and Supply Management

- Bachelors of Business in Procurement and Supply Management
- Bachelors of Business (Hons) in Procurement and Supply Management
- Higher Certificate in Business in Procurement

BUSINESS

- Bachelor of Arts in Business
- Bachelor of Arts in Marketing
- Bachelor of Arts (Hons) in Business Studies (Marketing)
- Bachelor of Arts (Hons) in Business Studies (HRM)
- Bachelor of Arts (Hons) in International Hospitality Management
- Diploma in International Hospitality Management
- Higher Certificate in Business Studies

CEREMONY A2: Monday, 08TH NOVEMBER 2021

TIME: 1:45PM – 4:15PM

BUSINESS

- Bachelor of Arts (Hons) in Accounting and Finance

CEREMONY A3: Monday, 08TH NOVEMBER 2021

TIME: 5:15PM – 7:45PM

BUSINESS

- Bachelor of Arts (Hons) in Business Studies

CEREMONY B1: Tuesday, 09TH NOVEMBER 2021

TIME: 10:15AM – 12:45AM

COMPUTING

- Higher Certificate in Science in Computing
- Higher Diploma in Science in Computing
- Higher Diploma in Science in Web Development
- BSc in Computing
- BSc (Hons) in Computing Science

CEREMONY B2: Tuesday, 09TH NOVEMBER 2021

TIME: 1:45PM – 4:15PM

COMPUTING

- Postgraduate Diploma in Science in Computing
- MSc in Computing
- Postgraduate Diploma in Science in Applied Digital Media
- Master of Science in Applied Digital Media
- Postgraduate Diploma in Science in Interactive Digital Media
- Master of Science in Interactive Digital Media

CEREMONY B3: Tuesday, 09TH NOVEMBER 2021

TIME: 5:15PM – 7:45PM

COMPUTING

- Post Graduate Diploma in Science in Big Data Management and Analytics
- Master of Science in Big Data Management and Analytics

Engineering

- Bachelor of Engineering in Industrial Engineering

CEREMONY C1: Wednesday, 10TH NOVEMBER 2021

TIME: 10:15AM – 12:45AM

DESIGN

- Certificate in Building Information Modelling (BIM) and Graphic Illustration
- Certificate in Entrepreneurship and Project Management (Built Environment)
- Diploma in Retrofit; Conservation and Sustainability
- Certificate in Art and Design
- Diploma in Design
- Bachelor of Arts in Interior Design
- Bachelor of Arts (Hons) in Interior Architecture
- Bachelor of Arts (Hons) in Design Communications
- Bachelor of Arts in Fashion Design
- Bachelor of Arts (Hons) in Fashion Design

CEREMONY C2: Wednesday, 10TH NOVEMBER 2021

TIME: 1:45PM – 4:15PM

JOURNALISM & MEDIA

- Certificate in Photography
- Bachelors of Arts in Communications
- Bachelor of Arts (Hons) in Communications and Media Production
- BA in Film and Television Production
- Bachelor of Arts in Photographic Media
- Postgraduate Diploma in Arts in Journalism and Media Communications
- Master of Arts in Journalism & Media Communications
- Postgraduate Diploma in Journalism & Public Relations
- Master in Arts in Journalism and Public Relations
- Postgraduate Diploma in TV & Radio Journalism
- Master of Arts in TV and Radio Journalism

CEREMONY C3: Wednesday, 10TH NOVEMBER 2021

TIME: 5:15PM – 7:45PM

Pulse

- Certificate in Animation
- BA in Animation
- Bachelor of Arts (Hons) in Audio and Music Technology
- Bachelor of Arts (Hons) in Music Production

LEINSTER SCHOOL OF MUSIC & DRAMA

- Leinster School of Music - Drama Associate Diploma
- Leinster School of Music - Music Examination
- Certificate in Music Production for Games
- Higher Diploma in Drama Education

CEREMONY D1: Thursday, 11TH NOVEMBER 2021

TIME: 10:15AM – 12:45AM

GRADUATE BUSINESS SCHOOL

- MBA in International Business
- Master of Science in International Procurement and Supply Management
- Postgraduate Diploma in Science in Procurement and Supply Chain Management
- Master of Science in Procurement and Supply Chain Management
- Postgraduate Diploma in Science in Accounting and Finance Management
- Master of Science in Accounting & Finance Management

CEREMONY D2: Thursday, 11TH NOVEMBER 2021

TIME: 1:45PM – 4:15PM

GRADUATE BUSINESS SCHOOL

- Certificate in Pensions, Insurance and Investment
- Master of Science in International Business Management

CEREMONY D3: Thursday, 11TH NOVEMBER 2021

TIME: 5:15PM – 7:45PM

PROFESSIONAL LAW

- Certificate in Mediation

GRADUATE BUSINESS SCHOOL

- Postgraduate Diploma in International Business Management
- Postgraduate Diploma in Science in International Business and Law
- MSc in International Business and Law

Training & Education

- Certificate in Education; Learning and Development
- Postgraduate Diploma in Arts in Education, Learning and Development
- Master of Arts in Education; Learning and Development
- Master of Arts in Training and Education

Pharmaceutical Business Management

- Postgraduate Diploma in Pharmaceutical Business & Technology

CEREMONY E1: Friday, 12TH NOVEMBER 2021

TIME: 10:15AM – 12:45AM

PROFESSIONAL LAW

- Diploma in Legal Studies and Practice

LAW

- LLB (Hons) in Law
- Postgraduate Diploma in Arts in International Commercial Law
- Master of Laws in International Commercial Law (LLM)
- Master of Laws in International Human Rights Law (LLM)
- Master of Laws in International Law (LLM)

CEREMONY E2: Friday, 12TH NOVEMBER 2021

TIME: 1:45PM – 4:15PM

Pharmaceutical Business Management

- Master of Science in Pharmaceutical Business & Technology

CEREMONY E3: Friday, 12TH NOVEMBER 2021

TIME: 5:15PM – 7:45PM

Pharmaceutical Business Management

- Bachelor of Arts in Pharmaceutical Business Operations
- Bachelor of Arts (Hons) in Pharmaceutical Business Operations
- Postgraduate Diploma in Science in Medical Device Technology & Business

VENUE:

Griffith Conference Centre, Griffith College, South Circular Road, Dublin 8

COVID RESTRICTIONS:

Please be aware that given that this is an indoor event, we will be complying with Government regulations which may involve the following:

- The wearing of masks for the duration of the time on campus for all staff, graduands and learners
- Production of photo ID and Covid Digital Certificates

TIMING:

You are requested to **arrive on campus at least 60 minutes prior** to the commencement time of your ceremony. This is to allow sufficient time to facilitate robing, photography, seating of guests and preparation for the academic procession.

You must be in the academic line, which is located in DS002 30 minutes prior to the commencement of the ceremony. This is to ensure that you are in the correct order when called receive your parchment.

IMPORTANT: Whilst every effort will be made to accommodate a late arrival. Once the ceremony commences, we may not be in a position to include you in the ceremony and therefore, you will be conferred in absentia.

PARKING

Limited parking spaces are available in the grounds of the college. These are located in the zones indicated on the college map, included at the end of this guideline. Additional paid parking is available on the roads close to the College.

ACADEMIC ROBES

Academic robes are compulsory attire at graduation ceremonies. On arrival, you will be directed towards the robing area, which is located in the Ground floor of the A block – **C10 and C11**. The robing company will then ensure that you are gowned in the appropriate academic robes.

All queries regarding robing should be sent to **info@armstrongandoxford.com**

PHOTOGRAPHY

Lafayette Photography are the official photographers for Griffith College and have been authorised to take graduation photographs on the day of graduation.

If you wish to have personal photographs taken by Lafayette, It is advisable to pre-book your photography at <https://www.lafayette.ie/>.

All queries regarding Photography should be sent to **info@lafayette.ie**

TICKETED GUESTS

Whilst you prepare for your graduation, your invited guests should make their way into the Auditorium, which is located on the 2nd floor of the AF building.

For those guests who are bringing small children, a seated area will be reserved to facilitate the storage of prams and buggies. This area will have easy access to an exit.

Guests without tickets will not be permitted into the venue.

GUEST WITH SPECIAL NEEDS

If you or any of your guests have special needs please inform the College graduation officer at graduation@griffith.ie. This should be done as early as possible and in advance of your ceremony. Please note that all guests must have a ticket to gain entry to the Auditorium.

ACADEMIC PROCESSION

Once you have been robed, **please make your way to the DS002. You should arrive no later than 30 minutes prior to the commencement of your ceremony.**

Please note that guests are not permitted to accompany graduands into this area.

Once you have been placed in line, please do not leave your position as it may result in receiving the wrong parchment. If you leave DS002 you will not be permitted to re-enter and will be conferred in absentia.

THE CEREMONY

In preparation for the President presenting you with your parchment, you will be asked to queue together with all Graduands in your row and join the conferring group.

The President of the College will present your parchment to you and a photograph will be taken. You will then continue to the end of the platform and return to your seat.

At the end of the ceremony you will be led from the Auditorium to a room where group photographs will be taken to commemorate the occasion. After this, you are free to join your guests in Urban Square, located in the basement of the AF building, for refreshments.

FINAL CHECKLISTS

Having carefully read these guidelines, please use this checklist as a handy reference on the Conferring Day.

IN ADVANCE:

- Ensure that you have confirmed your attendance and robing with Armstrong and Oxford ([click here](#))
- Pre-book your official photographs (www.lafayette.ie).
- Guests with young children must ensure that they are supervised at all times.
- Pre-book lunch / dinner, graduation party or accommodation for your guests.

Note: If you have not already pre booked your robes and photographs you can pay for them on the day of your graduation, although we would encourage you to order your robes before the graduation if possible.

ON THE DAY:

- Dress Code: **formal attire**
- Please ensure that your guests have their invitation ticket. Tickets will be provided on the day of the ceremony by to Armstrong & Oxford, once you collect your gown for the ceremony. Please notify your guests of the seating restrictions i.e. buggies etc.
- Ensure that you leave enough time for the journey and arrive early (at least 60 min before the ceremony).

* REMEMBER TO COMPLY WITH THE INSTRUCTIONS OF
THE STAFF WHEN LINING-UP FOR THE ACADEMIC PROCESSION *

