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| <b>Job Title:</b><br>English Teacher in partner universities in China:<br>Hebei Finance University &<br>Hunan University of Commerce                       | <b>Reports to:</b><br>Marketing Manager China &<br>Griffith Institute of Language Manager |
| <b>Location in China:</b><br>Hebei Finance University, Baoding city,<br>Hebei province.<br>Hunan University of Commerce, Changsha<br>city, Hunan province. | <b>Job Type:</b> Fixed term contract for 10<br>months                                     |

**Job Summary:**

Griffith College is in partnership with two Universities in China, Hebei Finance University & Hunan University of Commerce. We are looking for an experienced professional to teach English language with a focus on both general English for academic purposes and also an element of Irish Culture. The purpose of teaching this course is to prepare students for degree level study in Ireland, give students an understanding of Irish culture with the opportunity to practice their spoken English and to improve their English language skills.

**Job Responsibilities:**

- To teach English Language with a focus on both general English & English for academic purposes.
- To give students an understanding of Irish culture with the opportunity to practice their spoken English and improve their overall English language skills.
- To assist students in achieving the required English language level for studying academic courses in Ireland.
- To teach the English language programme in line with the Griffith College syllabus.
- Teach approximately 20 teaching hours (50 minutes classes) per week.
- Any other duties that fall within the employee's capabilities.

**Minimum Education/ Experience Requirements:**

- Candidates must be educated to at least level 8 degree and have an appropriate 120hr TEFL certificate
- The successful candidate will be open-minded to other cultures.
- An understanding of Irish culture and respect for different cultures is essential.
- Minimum of two years of teaching experience required.
- The successful candidate will be required to undergo medical assessment and Garda vetting for visa purposes. The cost of which will be reimbursed by the college.

**Other points to note:**

- Teachers will be visited each semester by line managers from Griffith College
- One return flight will be provided between Ireland and China.
- Accommodation on campus will be provided. The cost of rent and utility bills will be covered.



**Holidays**

- The winter holiday period is from the middle of January to late February and the summer holiday period is from early July to late August. Annual leave will need to be taken during these periods.
- Entitlement to the same public holidays as Chinese citizens. This includes New Year's Day, Spring Festival, Qingming Festival, International Labour Day, Duanwu Festival, Chinese National Day, Mid-autumn Festival and other holidays designated by law and regulations.

**Salary:**

- Salary commensurate with experience
- Additional to Griffith College salary there will be a monthly living expense from the partner university of approximately €1,000.

**About Griffith College**

Established in 1974, Griffith College is Ireland's largest independent 3rd level institution with locations in Dublin, Cork and Limerick. The main campus is situated on seven acres within a mile of St. Stephen's Green on Dublin's South Circular Road. Griffith College enjoys national and a growing international reputation for student success. The College has gained an enviable, award winning reputation for providing students with first class lectures and excellent study material. Griffith College offers internationally recognised postgraduate and undergraduate degree programmes, complimented by a wide range of professional, short term and corporate training educational solutions - in Griffith college, there is something for everyone. Today there are over 7,000 students studying in the College, which is a designated educational institute of the Quality and Qualifications Ireland (QQI). Click the link for more information. <http://www.griffith.ie/>

*This job description is not to be regarded as exclusive or exhaustive. It is intended as an outline of proposed areas of activity and will be amended in the light of the changing environment within the Faculty and the College.*

*Griffith College is an equal opportunities employer. Candidates must be eligible to work full-time for any employer in Ireland. We thank everyone for their applications, however, only candidates selected for interview will be contacted.*