

Allwood Architectural Joinery - Joinery Project Co-Ordinator

Full-time

Ballymacken, Portlaoise, County Laois, Ireland

Job description

Calling all CAD Experts! Are you the best of the best?

Unique opportunity to work with IMOS, Europe's leading cutting edge 3D software (Training will be provided). Exciting prospect of working in one of Ireland's leading bespoke joinery fitout companies, which is in existence since 1997, Allwood Architectural Joinery.

This is an immediate start role and requires a background/qualification in Joinery/Carpentry.

Responsibilities

- Proficient in Autocad / Inventor / Sketchup / IMOS / Other 3D Modelling softwares
- Managing the project's design development while working closely with the selected project manager and client
- Responsible for producing precise and accurate drawings for the workshop & clients
- Briefing internal Machining/Assembly/Fitting team
- Following up on all processes to ensure items are running smoothly
- Organisation of machine processes for joinery items / Quality Checks
- Build relationships with clients/contractors and architects
- Quantifying Materials
- Implementation of new materials/processes
- Proactive on closing out design issues that may occur
- Delivering a high-quality drawing with every avenue explored to ensure the correct processes have been used to complete the job.

Qualifications

- Bachelor's Degree or equivalent experience
- Experience / qualification in Carpentry/Joinery
- Strong verbal, written, and organizational skills
- Strong relationship management skills
- Ability to plan and prioritize work activities and use time efficiently
- Solutions driven, problem solver with a "can do" attitude / attention to detail
- Adaptable in the face of changing priorities and events
- Customer focused / Assertive
- Willingness to take responsibility and ownership of tasks and see them through to completion

What's on offer?

The successful candidate will have the opportunity to work on some very exciting projects, using future led software, in a successful & forever growing company committed to empowering its employees and furthering their skills development. You will have the chance to excel and grow with the company and reap the benefits of its success. A competitive benefits package is on offer and job satisfaction is guaranteed

Salary:

€30,000 - €35,000 depending on experience

Experience:

AutoCAD – minimum 2 years experience (Required)

Joinery – minimum 2 years experience (Required)

Please send your CV to Claire Johnston at claire@allwood.ie