



Trainee Accountant

We are looking to hire a forward-looking junior accountant to join a growing tech finance function. You must have a strong business acumen, already started your professional accounting qualification but most importantly be driven to improve processes and lead change.

The candidate will have an opportunity to both develop an integral understanding and be involved in the implementation of a new ERP system within the business in 2019. You will work across two separate and growing businesses, Typetec & Wriggle, under the Typetec Group.

You will help ensure management get accurate and timely information by improving and automating key finance processes.

This is an ideal position for you if you're someone looking to be at the forefront of finance and automation while building on your experience to becoming Accountant. If you are simply looking to crunch numbers, then this position is not for you.

As part of your role you will be responsible for:

Systems:

- Assisting Group Financial Accountant with rollout of a new ERP system
- Overseeing a new Expense Management Tool
- Learn and assist with building reports and dashboards

Finance

- Cash flow forecasting
- Reconciliation of company bank accounts & credit cards
- Preparation of third party payment files

Accounts Payable/Receivable

- Managing debtors/creditors to ensure credit limits are maintained
- Liaise with Suppliers and Customers to ensure that queries are dealt with promptly
- Ad hoc processing as required

Compliance

- Preparation of VAT, Intrastat and RTD filings
- Liaison with our Auditors and Tax Partners on various matters

This role will enable a dedicated person to see how a largely automated finance function works and will give them the opportunity to understand what their biggest threat in the future jobs market will be.

Please send your CV Alanmcloughlin@typetec.ie and in your cover email **tell us why this job is of interest to you**. Competitive salary and training package offered DOE.